

1. 8:00 A.M. 11-20-19 Packet (Updated)

Documents:

[11-20-19 PACKET \(PG\).PDF](#)

2. Senior Center Presentation

Documents:

[SENIOR CENTER_FRONT ST. LOW NO TREES_11-19-19.JPG](#)
[SENIOR CENTER PUBLIC RESULTS.PDF](#)
[SENIOR CENTER_BARLOW VIEW11-19-19.JPG](#)
[SENIOR CENTER WATER VIEW 11-19-19.JPG](#)
[SENIOR CENTER EXISTING_FRONT ST. HIGH_11-19-19.JPG](#)
[SENIOR CENTER _FRONT ST. HIGH_11-19-19.JPG](#)
[ENVARCH_SENIOR CENTER TC SITE MEMO_11-19-19.PDF](#)
[TC SENIOR CENTER A3.1 MAIN LEVEL FLOOR PLAN_10-29-19.PDF](#)
[SENIOR CENTER_10-31-19_A1.1 SITE PLAN.PDF](#)

GRAND TRAVERSE COUNTY BOARD OF COMMISSIONERS

Wednesday, November 20, 2019 @ 8:00 a.m.
Governmental Center, 2nd Floor Commission Chambers
400 Boardman, Traverse City, MI 49684

General Meeting Policies:

- ❖ Please turn off all cell phones or switch them to silent mode.
- ❖ Any person may make a video, audio or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.

If you need auxiliary aid assistance, contact 231-922-4760.

CALL TO ORDER:

1. **OPENING CEREMONIES, EXERCISES, OR INVOCATION** (Bryce Hundley)
(If the opening ceremonies include an invocation, the invocation should precede all other ceremonies, such as the singing of the National Anthem or Pledge of Allegiance, and shall be done in accordance with an invocation policy as adopted by the Board of Commissioners.)
2. **ROLL CALL:**
3. **APPROVAL OF MINUTES:**
(Reading aloud is waived as long as the Board has been furnished a copy in the packet prior to the meeting)
 - a. Minutes of November 6, 2019 (Regular Meeting) 3

4. **FIRST PUBLIC COMMENT**

Any person shall be permitted to address a meeting of the Board of Commissioners which is required to be open to the public under the provisions of the Michigan Open Meetings Act. Public Comment shall be carried out in accordance with the following Board Rules and Procedures:

Any person wishing to address the Board shall state his or her name and address.

No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions, if any. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The Chairperson may, at his or her discretion, allow an additional opportunity or time to speak if determined germane and necessary to the discussion.

Public comment will be solicited during the two public comment periods noted in Rule 5.4, Order of Business. However, public comment may be received during the meeting when a specific agenda topic is scheduled for discussion by the Board. Prior to the first public comment, the Chairperson will indicate the topics on the agenda for which public comment will be accepted. Members of the public wishing to comment should raise their hand or pass a note to the clerk in order to be recognized, and shall not address the board until called upon by the chairperson. Please be respectful and refrain from personal or political attacks.

5. **APPROVAL OF AGENDA**

6. **CONSENT CALENDAR:**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

All Information identified on the Consent Calendar can be viewed in it's entirety at www.grandtraverse.org.

a.	Receive:	
	1) Michigan Township Minutes of 11-17-19 (Regular Meeting).....	9
	2) Treasurer's 3 rd Quarter investment report	11
	3) Expenditure Report > \$5000.....	13
b.	Approvals:	
	1) October 2019 Claims Approval	14
	2) Fiscal Year 2019 Budget Amendments	37
	3) Commission on Aging – Addition of New Cab Vendor	40
	4) City of Traverse City Recommendations for Board Appointments	46
	5) Appointment Recommendations (Parks, Airport, Human Services, Veterans)	48
	6) Scrap Tire Clean Up Grant	50
	7) Recommendations for Approval of 2% Applications:	
	*GTSO – Goodwill Industries of Northern Michigan	63
	*GTSO – Keys to Freedom Ministries.....	70
	*GTSO – Crowd Control Gear	77
	*Parks & Recreation – Native American Marker Tree	83
	*Resource Recovery – TART Recycle a Bicycle Program	92
	*Administration – Conservation Resource Alliance	98
	*Friend of the Court – Safe Haven Program.....	105
c.	Action:	
7.	SPECIAL ORDERS OF BUSINESS:	
	a. Public Hearing – Budget Hearing	
	b. Senior Center Presentation – Ray Kendra	
8.	ITEMS REMOVED FROM CONSENT CALENDAR	
9.	DEPARTMENTAL ITEMS:	
	a. Finance Department – Bond Ratings (Information and Discussion).....	113
10.	UNFINISHED BUSINESS:	
	a. Approval of 2020 Budget Resolution	131
	b. Airport Presentation and Airport Governance Ad Hoc Recommendation	
11.	NEW BUSINESS:	
	a. Discussion of Committee Assignments	
	b. Proposed Resolution PAC Conflict of Interest	148
12.	SECOND PUBLIC COMMENT (Refer to Rules under Public Comment/Input above.)	
13.	COMMISSIONER/DEPARTMENT REPORTS:	
14.	NOTICES:	
15.	CLOSED SESSION:	
16.	ADJOURNMENT	



GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019
DEPARTMENT: County Clerk
SUBMITTED BY: Bonnie Scheele, Clerk
SUBJECT: Minutes of November 6, 2019

RECOMMENDATION:
Approve Board of Commissioner meeting minutes from November 6, 2019

SUMMARY:
Minutes of November 6, 2019

ATTACHMENTS:
[bd191106.short](#)

GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS

Regular Meeting
November 6, 2019

Chairman Hentschel called the meeting to order at 8:00 a.m. at the Governmental Center.

OPENING CEREMONIES, EXERCISES OR INVOCATION

An invocation was given by Commissioner LaPointe, which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Betsy Coffia, Bryce Hundley, Brad Jewett, Gordie LaPointe,
Addison Wheelock, Jr., and Rob Hentschel

EXCUSED: Ron Clous

APPROVAL OF MINUTES

Minutes of October 16, 2019 Regular Meeting
Minutes of October 23, 2019 Study Session
Minutes of October 30, 2019 Study Session

Moved by Wheelock, seconded by Coffia to approve the minutes listed above. Motion carried.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

Anna Dituri
Kristin Burgess
Gretchen Iorio
Brenda Rush
Berta Merserve
Dave Nichols
Carol Shuckra
Kate Dahlstrom
Linda Pepper

APPROVAL OF AGENDA

Chairman Hentschel indicated that the Circuit Court Judges were in attendance for the closed session but they have to be in court so he requested that they amend the agenda to move Item #15-1, Closed Session regarding collective bargaining, before the Consent Calendar.

Moved by Coffia, seconded by Jewett to approve the agenda as amended. Motion carried

CLOSED SESSION

- 1. **To consider strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement as permitted under MCL 15.268(c).**

Moved by Jewett, seconded by Hundley to go into Closed Session at 8:30 a.m. to consider strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement as permitted under MCL 15.268(c).

Roll Call Vote: Yes 6, Excused 1

Moved by Jewett, seconded by Coffia to return to regular session at 9:35 a.m.
Motion carried.

CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar. All Information identified on the Consent Calendar can be viewed in its entirety at www.grandtraverse.org

A. RECEIVE AND FILE

- 1. Northwest Michigan Community Action Agency minutes of August 15, 2019
- 2. Traverse Area District Library (Special Board Meeting) minutes of September 22, 2019
- 3. Department of Health & Human Services minutes of September 24, 2019
- 4. Finance Report
- 5. Employee Recognition – Making a Difference Quarterly Winner – John Sabatini, Jr.

B. APPROVALS

- 1. Resolution 163-2019
Health Department
Health Department of Northwest Michigan (HDNW)
Dental Service Agreement – Amendment #22
- 2. Resolution 164-2019
Resource Recovery
Michigan Department of Agriculture and Rural Development
Clean Sweep Grant

- 3. Resolution 165-2019
Finance Department
Budget Amendments

ACTION ON THE CONSENT CALENDAR

The County Clerk read the Consent Calendar for the record.

Moved by Hundley, seconded by Jewett to approve the Consent Calendar as presented.
Roll Call Vote: Yes 6, Excused 1

SPECIAL ORDERS OF BUSINESS

None

ITEMS REMOVED FROM CONSENT CALENDAR

None

DEPARTMENT ACTION ITEMS

- a. **Northwest Regional Airport Commission (NRAC) – Property Purchase**
Kevin Kline, Airport Director, explained the request to acquire the property at 718 Duell Road. Property owners, Rob and Danielle Humphrey, also spoke regarding the agreement.

Resolution 166-2019
Northwestern Regional Airport Commission (NRAC)
Resolution Authorizing NRAC to Acquire
718 Duell Road, Traverse City, Michigan

Moved by Wheelock, seconded by Jewett to approve Resolution 166-2019.
Roll Call Vote: Yes 6, Excused 1

- b. **Facilities – Carpet Replacement for Hall of Justice**
Joe Berry, Facilities Director, gave an update on replacing the carpet in the Hall of Justice.

Resolution 167-2019
Facilities
Ritsema
Installation of Carpet in Hall of Justice Probation Area

Moved by Wheelock, seconded by Jewett to approve Resolution 167-2019.
Motion carried.

- c. **Civil Counsel – Authorization to file lawsuit against Ronald and Landa Alpers**
This request is listed under Closed Session #15-2

UNFINISHED BUSINESS

a. County Clerk – Conversion of old Board Minutes and Packets

Bonnie Scheele, County Clerk, indicated that she did an inventory of the Board of Commissioners’ minutes and packets and the current storage format of both. She explained that the cost to convert the microfilm to digital images is just under \$5,500.00. Bonnie Scheele and Nate Alger, County Administrator, also indicated that an estimate was also received to have the remaining court records in the Historic Courthouse imaged if the Commissioners decided to proceed with that project.

Moved by Hentschel, seconded by Wheelock to authorize the Administrator to approve the conversion of the old minutes and packets to digital format and to have the Administrator develop a plan to make these records publically available on the County website. Motion carried.

NEW BUSINESS

a. Proposed meeting calendar for January of 2020

Commissioners discussed setting a date for the 2020 Organizational Meeting.

Moved by Hentschel, seconded by Jewett to set the Organizational meeting for Wednesday, January 8, 2020 at 8:00 a.m. to be immediately followed by the regular board meeting. Motion carried.

Moved by Wheelock, seconded by Hundley to add “Discussion of 2020 meeting start time to 7:00 p.m.” to a December meeting.

Roll Call Vote: Yes 6, Excused 1

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

- Kelly McIntosh**
- Melony Jones**
- Willie Jones**

COMMISSIONER/DEPARTMENT REPORTS

Open Enrollment for employees and commissioners ends November 12, 2019

Commissioner Coffia requested that discussion of the Board of Commissioners’ Per Diem Policy be placed on the November 20th agenda.

NOTICES

- November 20 – Regular Meeting**
- December 4 – Regular Meeting**
- December 18 – Regular Meeting**
- January 8, 2020 – Organizational Meeting**
- January 8, 2020 – Regular Meeting (following Organizational meeting)**

CLOSED SESSION

1. **To consider strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement as permitted under MCL 15.268(c).**
2. **To consider an attorney-client privileged memorandum as permitted under MCL 15.243(1)(g)**

Moved by Jewett, seconded by Coffia to go into Closed Session at 10:26 a.m. to consider strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement as permitted under MCL 15.268(c) and to consider an attorney-client privileged memorandum as permitted under MCL 15.243(1)(g).

Roll Call Vote: Yes 6, Excused 1

Moved by Wheelock, seconded by Jewett to return to regular session at 11:28 a.m.

Ronald and Landa Alpers Settlement Agreement

Moved by Wheelock, seconded by Jewett to authorize Civil Counsel to proceed with the legal action discussed in closed session. Motion carried.

Meeting adjourned at 11:28 a.m.

Bonnie Scheele, County Clerk

Rob Hentschel, Chairman

APPROVED: _____
(Date) (Initials)



GRAND TRAVERSE COUNTY

REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Administration

SUBMITTED BY: Chris Cramer, Administrative Assistant

SUBJECT: Receive and File Minutes

RECOMMENDATION:
Receive and File minutes included on the Consent Calendar.

SUMMARY:

Minutes from the following entities have been provided for your information:

1. Michigan Township Minutes of 11-17-19 (Regular Meeting)

ATTACHMENTS:

[MTA MINUTES 110719](#)

MICHIGAN TOWNSHIPS ASSOCIATION
GRAND TRAVERSE COUNTY CHAPTER
11/07/19

The November 7, 2019 meeting of the Grand Traverse County Chapter of the Michigan Townships Association met at noon at the Elk's Lodge, 625 Bay Street, Traverse City, Michigan.

Presentation by Chris Hindbaugh, CEO, Addiction Treatment Services.

A.) APPROVAL OF MINUTES – Moved by Marv Radtke second by Jeane Blood Law to approve the minutes of the October 3, 2019 meeting. Motion carried.

B.) TREASURER'S REPORT

The Treasurer reported that the current balance is \$1,814.23.

1.) 2020 Budget

Moved by Wolfgang second by McManus to approve the proposed 2020 budget. Motion carried.

C.) REPORTS

1. Grand Traverse County DPW - Chuck Korn reported that a large part of the septage plant is currently being rebuilt and that there will be a rate study done in the near future.
2. Grand Traverse County Sheriff – Chris Ossee reported on changes in CPO and patrol assignments.
3. District 8 Representative – Marv Radtke reported on the state budget, PILT payments, election legislation, the annual conference and MTA training.
4. Grand Traverse County Commission – Andy Marek and Bill Mouser reported on the budget and the East/West Corridor Study.

D.) PLANNING DINNER

Moved by Bieganowski second by Blood Law to approve expending \$500.00 toward the Planning Banquet. Motion carried.

E.) 2020 BOARD MEMBERS

Chairman Korn announced the officers will be elected at the January meeting. Anyone interested in a position on the board should let him know.

There was no public comment.

F.) The door prize went to Lynette Wolfgang.

ADJOURNMENT – 1:08pm

Lynette Wolfgang, Secretary



GRAND TRAVERSE COUNTY

REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Treasurer

SUBMITTED BY: Heidi Scheppe, Treasurer

SUBJECT: 3rd Quarter Investment Report

RECOMMENDATION:
Receive & File on Consent Calendar

SUMMARY:
Treasurers 3rd Quarter Investment Report

ATTACHMENTS:
[3rd Quarter Investment Report 2019](#)

Grand Traverse County Treasurer 3rd Quarter 2019 Investment Report

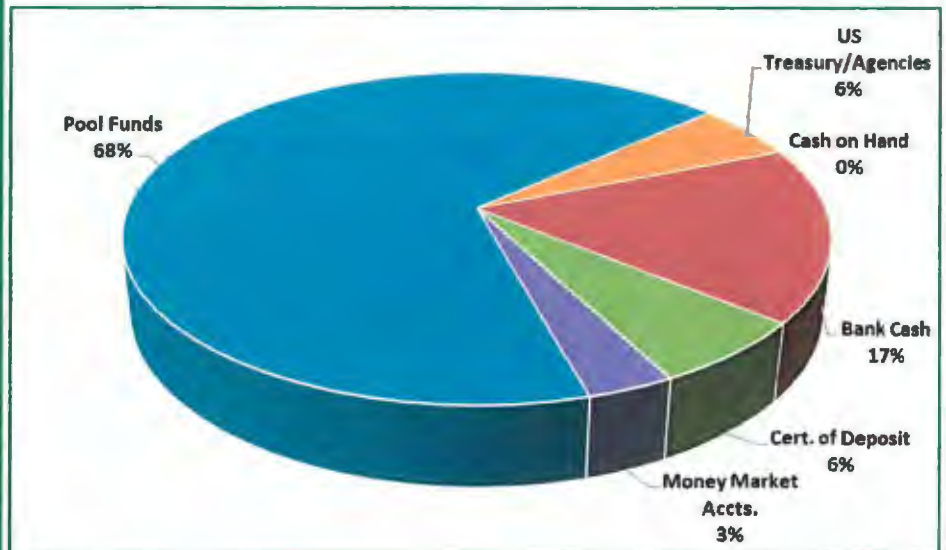


All Data as of 9/30/2019

Total Cash & Investments

Cash on Hand	13,515.00
Bank Cash	10,942,652.75
Cert. of Deposit	4,106,478.97
Money Market Accts.	2,175,521.04
Pool Funds	43,526,353.24
US Treasury/Agencies	3,530,000.00
Total	64,294,521.00

Diversification



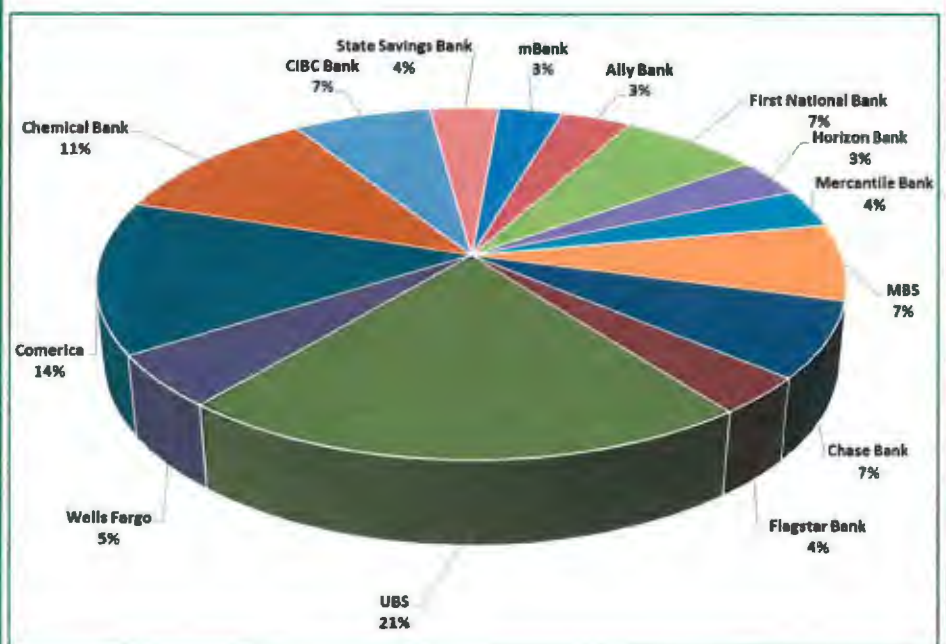
Portfolio Maturity Aging

1-90 days	57,826,573.55
91-180 days	68,937.71
181-365 days	999,009.74
1-2 years	1,150,000.00
2+ years	4,250,000.00
Total	64,294,521.00

Distribution by Institution

Ally Bank	250,000.00
Cash On Hand	13,515.00
Chase Bank	501,359.40
Chemical Bank	776,510.27
CIBC Bank	500,000.00
Class	43,012,135.53
Comerica	1,000,000.00
Fifth Third Bank	9,615,612.07
Fifth Third Investments	500,000.00
First Community Bank	250,813.82
First National Bank	500,000.00
Flagstar Bank	1,284,796.48
Honor State Bank	25,821.85
Horizon Bank	250,000.00
Huntington Bank	784,950.01
mBank	230,000.00
MBS	500,000.00
MILAF	514,217.71
Mercantile Bank	250,000.00
PNC Bank	14,217.83
State Savings Bank	250,000.00
Traverse City State Bank	1,390,571.03
UBS	1,530,000.00
Wells Fargo	350,000.00
Total	64,294,521.00

Investment Portfolio





GRAND TRAVERSE COUNTY

REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Administration

SUBMITTED BY: Nate Alger, County Administrator

SUBJECT: Expenditure Report

RECOMMENDATION:
 Provided for information.

SUMMARY:

Following is a list of purchases \$5,000 and over that have been issued since the last report.

Expenditures over \$5,000

Purchase Order #	Department	Company Name	Description	Cost	Date
	County Clerk	Graphic Sciences Inc	Imaging court records	\$12,841.93	
9412	IT	SHI International	Annual Commvault software support	\$7,010.90	
9413	IT	Dell Financial Services LLC	Computers	\$13,382.43	
9414	DPW	Gosling Czubak Engineering	Engineering for generator	\$15,755.00	
9415	DPW	Shoreline Power Services	Generator and installation	\$74,500.00	
9416	DPW	Wade Trim	Engineering for generator	\$17,900.00	
9417	Facilities	D&W Mechanical	Furnace/AC for PSB	\$14,998.00	
9418	Health	District Health Department #10	Reimbursement for grant participation	\$8,000.00	
9419	Health	Health Dept of Northwest Michigan	Reimbursement for grant participation	\$8,000.00	
9420	IT	Todd Lamble LLC	5-day training course	\$2,795.00	
9421	Circuit Court	Golden Fowler	Jury chairs	\$15,093.00	
9422	Facilities	Ritsema Associates	Antimicrobial carpet for HOJ	\$22,850.00	



GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019
DEPARTMENT: Finance
SUBMITTED BY: Dean Bott, Director
SUBJECT: October 2019 Claims Approval

RECOMMENDATION:
Approval of the claims and payroll disbursements for the month of October 2019.

SUMMARY:
Claims and payroll disbursements for the month of October 2019 are summarized and presented for approval. Additional information if required may be requested from the Finance Department.

ATTACHMENTS:
[October Claims](#)



Resolution

Date: November 20, 2019

October 2019 Claim Approval

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on November 20, 2019, and reviewed claims and payroll disbursements for the month of October, 2019 that were requested by the Director of Finance and are recommended for approval; and,

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT the attached CLAIMS AND PAYROLL DISBURSEMENT FOR THE MONTH OF October, 2019 are hereby approved. (See file for attachments.)

OCTOBER 2019 CLAIMS

<u>TYPE</u>	<u>DATE</u>	<u>AMOUNT</u>
CLAIMS AND ACCOUNTS AND IMMEDIATE PAYMENTS FOR BOARD APPROVAL		
CLAIMS AND ACCOUNTS	10/8/2019	379,851.42
CLAIMS AND ACCOUNTS	10/22/2019	998,733.26
CLAIMS AND ACCOUNTS		
TOTAL CLAIMS AND ACCOUNTS		<u><u>1,378,584.68</u></u>
IMMEDIATE PAYMENTS	10/2/2019	172,043.53
IMMEDIATE PAYMENTS	10/4/2019	16,242.30
IMMEDIATE PAYMENTS	10/7/2019	724.77
IMMEDIATE PAYMENTS	10/9/2019	68,156.80
IMMEDIATE PAYMENTS	10/11/2019	109,142.65
IMMEDIATE PAYMENTS	10/11/2019	55.05
IMMEDIATE PAYMENTS	10/16/2019	15,095.27
IMMEDIATE PAYMENTS	10/16/2019	191,843.92
IMMEDIATE PAYMENTS	10/17/2019	41,178.91
IMMEDIATE PAYMENTS	10/17/2019	3,256.17
IMMEDIATE PAYMENTS	10/18/2019	1,220,975.02
IMMEDIATE PAYMENTS	10/22/2019	721.00
IMMEDIATE PAYMENTS	10/23/2019	20,607.61
IMMEDIATE PAYMENTS	10/25/2019	97,737.21
IMMEDIATE PAYMENTS	10/29/2019	1,394.78
IMMEDIATE PAYMENTS	10/29/2019	705.92
IMMEDIATE PAYMENTS	10/30/2019	29,369.53
IMMEDIATE PAYMENTS		
TOTAL IMMEDIATE PAYMENTS		<u><u>1,989,250.44</u></u>
TOTAL CLAIMS AND ACCOUNTS AND IMMEDIATE PAYMENTS		<u><u><u>3,367,835.12</u></u></u>
CHECK DISTRIBUTION SUMMARY RECONCILING ITEMS		
Health Department Claims:		
HEALTH	10/8/2019	40,618.26
HEALTH	10/22/2019	44,648.82
TOTAL HEALTH DEPARTMENT CLAIMS		<u><u>85,265.08</u></u>
Department of Public Works Check Runs Approved by Board of Public Works:		
DPW Check Runs	10/3/2019	8,340.43
DPW Check Runs	10/14/2019	38,939.46
DPW Check Runs	10/15/2019	33,406.46
DPW Check Runs	10/18/2019	93,697.91
DPW Check Runs	10/23/2019	3,098.19
TOTAL DPW CHECK RUNS		<u><u>177,482.45</u></u>
Pending Claims:		<u><u>2,030.00</u></u>
TOTAL RECONCILING ITEMS		<u><u>264,777.53</u></u>
Total Claims, Immediate & Reconciling		3,632,612.65
Monthly Check Distribution Summary		<u>3,632,612.65</u>
	Difference	<u><u>0.00</u></u>
PAYROLL		
PAYROLL	10/4/2019	922,046.74
PAYROLL	10/18/2019	966,264.94
BENEFITS	10/31/2019	297,754.88
TOTAL PAYROLL		<u><u>2,186,066.56</u></u>
FOR BOARD APPROVAL:		
TOTAL CLAIMS, IMMEDIATE, RECONCILING & PAYROLL		<u><u><u>5,818,699.21</u></u></u>
REQUEST APPROVAL		

**GRAND TRAVERSE COUNTY
CHECK DISTRIBUTION SUMMARY
OCTOBER 2019**

Payee Name	Amount
GARFIELD CHARTER TOWNSHIP Total	\$ 638,472.45
GRAND TRAVERSE COUNTY Total	\$ 471,159.62
EAST BAY CHARTER TOWNSHIP Total	\$ 308,722.27
MUNICIPAL EMPLOYEES RETIR Total	\$ 300,000.00
PENINSULA TOWNSHIP Total	\$ 98,609.50
STATE OF MICHIGAN Total	\$ 96,930.50
PNC BANK Total	\$ 90,823.03
ACME TOWNSHIP Total	\$ 87,938.23
ELMWOOD TOWNSHIP Total	\$ 63,263.11
USDA-RD Total	\$ 61,115.00
WELLPATH LLC Total	\$ 50,928.30
TRAVERSE CITY LIGHT & POW Total	\$ 49,744.67
TOP LINE ELECTRIC LLC Total	\$ 46,835.67
SQS INC Total	\$ 43,007.67
ACCESS INTERACTIVE LLC / Total	\$ 42,944.00
DELTA DENTAL Total	\$ 41,805.73
FIFTH THIRD BANK Total	\$ 41,178.91
PORCELAIN PATROL SERVICE Total	\$ 35,635.61
GORNO FORD Total	\$ 34,393.00
TYLER TECHNOLOGIES INC Total	\$ 33,457.00
HYDRODYNAMICS INC. Total	\$ 32,595.55
TOTAL COURT SERVICES OF M Total	\$ 28,953.00
MGT OF AMERICA CONSULTING Total	\$ 27,382.50
TRUE NORTH ENERGY, LLC Total	\$ 25,630.33
CONSUMERS ENERGY Total	\$ 24,263.60
MICHIGAN STATE UNIVERSITY Total	\$ 24,078.75
MUTUAL OF OMAHA INSURANCE Total	\$ 23,877.86
MICHIGAN DEPARTMENT OF TR Total	\$ 22,505.28
ARAMARK Total	\$ 21,027.72
VARI PRO BENEFIT ADMINISTR Total	\$ 17,771.72
WOLVERINE HUMAN SERVICES Total	\$ 16,438.80
CHERRYLAND ELECTRIC Total	\$ 15,984.44
STT INC. Total	\$ 15,929.79
WILLIAMS,WILLIAMS,RATTNER Total	\$ 15,634.02
CITY OF TRAVERSE CITY Total	\$ 15,611.36
GUARDIAN MEDICAL MONITORI Total	\$ 15,163.02
GRAND TRAVERSE CONSERVATI Total	\$ 13,274.93
BAY AREA TRANSPORTATION A Total	\$ 12,968.62
ATT MOBILITY Total	\$ 11,808.73
MAPLE RIVER DIRECT MAIL L Total	\$ 11,684.50
KANE & ASSOCIATES, PLC Total	\$ 11,085.00
CLIFF'S AUTOMOTIVE REPAIR Total	\$ 10,753.72

Payee Name	Amount
CORNERSTONE DETENTION Total	\$ 10,650.00
OFFICE DEPOT,INC Total	\$ 9,805.81
JOHNSON OUTDOORS Total	\$ 9,110.00
ADDICTION TREATMENT SERVI Total	\$ 9,109.00
TC CONCRETE LLC Total	\$ 9,050.00
CALHOUN COUNTY Total	\$ 9,000.00
CYNTHIA ANN CONLON Total	\$ 8,360.50
SHAWN WORDEN Total	\$ 8,225.00
ENTERPRISE FM TRUST Total	\$ 7,657.47
4FRONT CREDIT UNION Total	\$ 6,702.59
HOPE NETWORK BEHAVIORAL H Total	\$ 6,602.82
LINCOLN NATIONAL LIFE INS Total	\$ 6,555.58
VERIZON WIRELESS Total	\$ 6,516.66
OTIS ELEVATOR COMPANY Total	\$ 6,465.79
FIDLAR DOUBLEDAY INC Total	\$ 6,415.49
NEW DIRECTION TESTING Total	\$ 6,380.00
PARADISE TOWNSHIP Total	\$ 6,320.00
CHILD & FAMILY SERVICES Total	\$ 6,119.88
DAVID G GRUNST Total	\$ 6,108.50
AT&T GLOBAL SERVICES Total	\$ 5,953.94
GLAXOSMITHKLINE PHARMACEU Total	\$ 5,713.92
MSDSOONLINE Total	\$ 5,465.00
PHILIP A SETTLES Total	\$ 5,400.00
MERCK & CO., INC. Total	\$ 5,145.82
PAUL T. JARBOE PLC Total	\$ 5,060.00
APPLE FENCE CO., INC. Total	\$ 4,893.00
MATTHEW CONNOLLY Total	\$ 4,780.00
TRAVERSE AREA SUPPORT SER Total	\$ 4,680.00
OTWELL MAWBY, PC Total	\$ 4,500.00
IMAGESOFT, INC. Total	\$ 4,496.00
GRAFF, GRAFF & HELVESTON Total	\$ 4,430.00
PERFECT FIT LLC Total	\$ 4,255.00
LAW OFFICE OF MATTIAS JOH Total	\$ 4,200.00
VINCENT J MALONEY Total	\$ 4,097.50
MICHAEL P COLLINS Total	\$ 4,090.62
MOLON ASPHALT, INC. Total	\$ 4,025.00
CORNERSTONE AFFORDABLE HO Total	\$ 3,750.00
DELL MARKETING LP Total	\$ 3,666.30
ENGINEERED PROTECTION SYS Total	\$ 3,620.00
MISSAUKEE WILDERNESS YOUT Total	\$ 3,610.00
NEXUS FAMILY SERVICES INC Total	\$ 3,600.00
OLSON, BZDOK & HOWARD PC Total	\$ 3,589.40
NORTHERN OFFICE EQUIPMENT Total	\$ 3,530.95
HALLMARK CONSTRUCTION INC Total	\$ 3,500.00
BRETT C BAIRD Total	\$ 3,480.00
TRAVERSE CITY AREA PUBLIC Total	\$ 3,458.35

Payee Name	Amount
THOMAS J SEGER Total	\$ 3,435.00
PRESIDIO NETWORKED SOLUTI Total	\$ 3,430.83
GEI CONSULTANTS Total	\$ 3,384.50
GRANT G HOXIE Total	\$ 3,346.38
MICHIGAN PIPE & VALVE Total	\$ 3,345.00
GOVERNMENTAL BUSINESS SYS Total	\$ 3,317.98
MARK A RISK Total	\$ 3,250.00
BETHANY CHRISTIAN SERVICE Total	\$ 3,228.94
FIFE LAKE TOWNSHIP Total	\$ 3,216.27
C M RUBBER TECHNOLOGIES I Total	\$ 3,193.50
NICHOLS Total	\$ 3,146.80
DTE ENERGY Total	\$ 3,101.28
DAVID J CLARK Total	\$ 3,040.00
CONVERGE ONE INC Total	\$ 2,991.00
CHERRYLAND HUMANE SOCIETY Total	\$ 2,872.57
MAPPING SOLUTIONS Total	\$ 2,800.00
ZIMMERMAN LONG, PLLC Total	\$ 2,792.50
MAYFIELD TOWNSHIP Total	\$ 2,747.50
JANET M MISTELE Total	\$ 2,732.00
ROBERT A MICKEVICIUS Total	\$ 2,700.00
TRAVERSE BODY & PAINT CEN Total	\$ 2,620.48
KYLE B TREVAS Total	\$ 2,510.00
ANAVON COMMUNICATIONS Total	\$ 2,482.00
MUNSON MEDICAL CENTER Total	\$ 2,455.23
TRAVERSE CITY FLEET REPAI Total	\$ 2,453.82
NYE UNIFORM CO., INC Total	\$ 2,452.85
UNDERGROUND SECURITY COMP Total	\$ 2,448.18
THOMSON REUTERS - WEST Total	\$ 2,439.99
CENTER MASS INC Total	\$ 2,391.00
PAUL HUBBELL Total	\$ 2,385.00
LESLEY'S LANDSCAPING Total	\$ 2,375.00
LEELANAU COUNTY Total	\$ 2,266.39
EAST BAY LEGAL Total	\$ 2,250.00
GRAND TRAVERSE INDUSTRIES Total	\$ 2,238.72
CDW GOVERNMENT,INC. Total	\$ 2,219.63
JASON A RAZAVI . Total	\$ 2,175.00
SHEREN PLUMBING AND HEATI Total	\$ 2,160.05
TELE-RAD, INC. Total	\$ 2,150.80
ADVANTAGE BENEFITS GROUP, Total	\$ 2,140.00
MEMBERS CREDIT UNION Total	\$ 2,127.50
STATE BAR OF MICHIGAN Total	\$ 2,120.00
JOHNSTONE SUPPLY - #234 Total	\$ 2,102.20
WATKINS, ROSS & COMPANY Total	\$ 2,100.00
AMERICAN WASTE Total	\$ 2,050.20
FIDELITY SECURITY LIFE IN Total	\$ 2,029.40
PRIORITY HEALTHCARE DISTR Total	\$ 1,995.00

Payee Name	Amount
KENDALL ELECTRIC INC Total	\$ 1,986.15
MANPOWER Total	\$ 1,933.00
CHARTER COMMUNICATIONS Total	\$ 1,919.36
FASTENAL COMPANY Total	\$ 1,911.35
FAMILY COURT RECORDS Total	\$ 1,900.00
SHERISE SHIVELY Total	\$ 1,846.46
R3 CONTINUUM LLC Total	\$ 1,845.00
KITCH DRUTCHAS WAGNER VAL Total	\$ 1,830.00
VANCE OUTDOORS INC Total	\$ 1,784.50
SOUTHTOWN PROPERTY MANAGE Total	\$ 1,777.52
TITLE CHECK LLC Total	\$ 1,765.88
GOSLING CZUBAK ENGINEERIN Total	\$ 1,750.00
ELMER'S CRANE & DOZER Total	\$ 1,741.04
GRANT TOWNSHIP Total	\$ 1,682.50
PHC CORPORATION Total	\$ 1,664.00
GREAT LAKES BUSINESS SYST Total	\$ 1,663.05
BAY AREA PET HOSPITAL Total	\$ 1,662.34
MAXBAUERS MARKET Total	\$ 1,642.00
SPARTAN NASH Total	\$ 1,597.80
THE NURTURING SPACE COUNS Total	\$ 1,557.50
DAVID A. DOBREFF Total	\$ 1,537.25
COVELL FUNERAL HOME Total	\$ 1,500.00
F.A. CONCRETE CONST. Total	\$ 1,500.00
LIFE STORY FUNERAL HOME Total	\$ 1,500.00
MARTINSON FUNERAL HOME Total	\$ 1,500.00
ASD HEALTHCARE Total	\$ 1,476.50
FAHEY SCHULTZ BURZYCH RHO Total	\$ 1,458.87
GRAND HOTEL Total	\$ 1,390.00
SUMMIT COMPANIES Total	\$ 1,360.27
JESSICA ANN KLIMP Total	\$ 1,339.75
TRAVERSE CITY RECORD EAGL Total	\$ 1,322.08
SPEEDWAY SUPERAMERICA LLC Total	\$ 1,320.00
R&S NORTHEAST LLC Total	\$ 1,308.74
USA BLUE BOOK Total	\$ 1,288.53
MICHIGAN ASSOCIATION OF C Total	\$ 1,275.00
REYNOLDS-JONKHOFF FUNERAL Total	\$ 1,250.00
FOUNDATION BUILDING MATER Total	\$ 1,249.79
A BROOKS DARLING Total	\$ 1,215.00
CUTTIN IT CLOSE OUTDOOR Total	\$ 1,215.00
BLUE LAKES BY THE BAY LLC Total	\$ 1,198.00
CINTAS CORP #729 Total	\$ 1,156.37
OWENS SOFT WATER, INC. Total	\$ 1,137.00
KNRCONTROL, LLC Total	\$ 1,100.00
NOVA SECURITY GROUP Total	\$ 1,100.00
UNION TOWNSHIP Total	\$ 1,097.50
PENINSULA FIBER NETWORK L Total	\$ 1,057.56

Payee Name	Amount
CRASH DATA GROUP INC Total	\$ 1,050.00
SCUBA NORTH Total	\$ 1,009.00
KATHY MOODY-BREECE Total	\$ 1,000.00
PENINSULA COMMUNITY LIBRA Total	\$ 1,000.00
PRO IMAGE DESIGN Total	\$ 1,000.00
STEUER EXCAVATING Total	\$ 1,000.00
ELECTION SYSTEMS & SOFTWA Total	\$ 988.17
MARQUEE HEALTH LLC Total	\$ 975.00
DRUG & LABORATORY DISPOSA Total	\$ 972.90
ACCREDITATION, AUDIT & RI Total	\$ 960.00
MICHIGAN INFORMATION & RE Total	\$ 945.00
STRIKER SUPPLY Total	\$ 927.50
DANBROOK ADAMS RAYMOND PL Total	\$ 925.00
WHITEWATER TOWNSHIP Total	\$ 916.03
KYLER ROSIN Total	\$ 909.00
MARIE WALKER, PLLC Total	\$ 909.00
EXPRESS TIRE Total	\$ 891.70
CARE TRAK INTERNATIONAL I Total	\$ 890.42
THE COPY SHOP Total	\$ 865.14
HEATHER DYKSTRA, PLLC Total	\$ 864.50
JOSEPH G MOLLIKA Total	\$ 864.50
VANCE'S LAW ENFORCEMENT Total	\$ 852.00
JENTEES CUSTOM SCREEN PRI Total	\$ 846.92
SAULT TRIBE YOUTH FACILIT Total	\$ 840.00
STAPLES Total	\$ 827.85
POSTMASTER OF TRAVERSE CI Total	\$ 825.00
SANOFI PASTEUR, INC. Total	\$ 817.48
ANTRIM COUNTY Total	\$ 808.68
MAXWELL MEDALS & AWARDS Total	\$ 772.50
TRI-GAS DISTRIBUTING CO. Total	\$ 767.58
NORTHWOODS PRINTERS/OFFIC Total	\$ 750.98
CRYSTAL FLASH Total	\$ 750.00
MML Total	\$ 750.00
WILLIAMS & BAY PUMPING SE Total	\$ 748.00
JESSICA K SCHIMPF Total	\$ 747.50
BLAIR TOWNSHIP Total	\$ 745.23
BRAMER AUTO Total	\$ 735.20
86TH DISTRICT COURT Total	\$ 734.50
BUSTERS BLINDS INC Total	\$ 733.00
JENNIFER PEDROZA Total	\$ 721.00
B & B PRINTING Total	\$ 705.00
DEWEESE HARDWARE Total	\$ 697.16
HALO BRANDED SOLUTIONS, I Total	\$ 689.65
BLARNEY CASTLE OIL CO. Total	\$ 684.50
GREEN LAKE TOWNSHIP Total	\$ 680.00
CENTRE STREET CAFE Total	\$ 678.00

Payee Name	Amount
CRESTLINE SPECIALTIES CO Total	\$ 653.71
ROBERT HENTSCHEL Total	\$ 630.00
CUMMINS-ALLISON CORP. Total	\$ 624.00
ASHLEY JUSTICE Total	\$ 621.52
DEAN BOTT Total	\$ 610.00
ELITE FABRICARE Total	\$ 607.65
METCOM Total	\$ 602.94
JOYCE RICHARDS Total	\$ 600.00
KELLI J. CLAXTON Total	\$ 600.00
MARTIN SHAFFER Total	\$ 600.00
MICHAEL SCHMERL Total	\$ 600.00
SCOTT DUELL Total	\$ 600.00
SEAN O'CONNOR Total	\$ 600.00
WALTER KRAIMER Total	\$ 600.00
PENCHURA, LLC Total	\$ 599.00
GORDON LAPOINTE Total	\$ 630.00
SITEONE LANDSCAPE SUPPLY Total	\$ 594.90
MICHIGAN DEPT OF HEALTH/H Total	\$ 590.00
TC RENTALS Total	\$ 585.00
MARK WAGNER Total	\$ 575.00
EDWARD THOMA Total	\$ 570.94
KIDS CREEK FAMILY COUNSEL Total	\$ 560.00
SOS ANALYTICAL Total	\$ 560.00
JAY MORSE Total	\$ 536.02
BRAD JEWETT Total	\$ 534.54
MITTEN OUTDOORS, LLC Total	\$ 530.00
LA PROFESSIONAL CLEANING Total	\$ 520.00
THOMAS G. POWER Total	\$ 517.00
ABOUT TIME TRANSPORTATION Total	\$ 505.00
CYNERGYCOMM.NET INC Total	\$ 502.77
ALLISON SIMSA Total	\$ 500.00
ARCHON Total	\$ 500.00
BAY AREA RECYCLING FOR CH Total	\$ 500.00
BRIAN, MOHR Total	\$ 500.00
CATHERINE SCHOECH Total	\$ 500.00
CHRISTOPHER MCNALLY Total	\$ 500.00
DAVID & WENDELYN DESAUTEL Total	\$ 500.00
DAVID HENDERSON Total	\$ 500.00
HAGAN CONSTRUCTION Total	\$ 500.00
JAMES, FILKINS Total	\$ 500.00
JULIE FONGER Total	\$ 500.00
KEYS TO FREEDOM MINISTRIE Total	\$ 500.00
MARTINHOUSE INC Total	\$ 500.00
MICHAEL J THOMAS Total	\$ 500.00
SHARON HASKELL Total	\$ 500.00
SMITH,DANIEL Total	\$ 500.00

Payee Name	Amount
TAMMY GANDOLFI Total	\$ 500.00
THERESA MEAD Total	\$ 500.00
THOMAS,CORWIN Total	\$ 500.00
TIM THANE Total	\$ 500.00
TOM ROOKUS Total	\$ 500.00
TURNING LEAF INC. Total	\$ 500.00
ZEN ANSON Total	\$ 500.00
PARAGARD DIRECT Total	\$ 492.50
AMOS HORTON Total	\$ 484.88
CHERRYONETRANSPORTATION L Total	\$ 480.00
GT RUBBER SUPPLY, INC. Total	\$ 479.52
MIDLAND COUNTY JUVENILE C Total	\$ 465.00
D & W AUTO Total	\$ 454.35
MCKESSON MEDICAL SURGICAL Total	\$ 451.02
THE BEHLER-YOUNG COMPANY Total	\$ 448.73
ALLEN SUPPLY Total	\$ 446.30
NICHOLAS M CARPENTER Total	\$ 446.07
GRAND TRAVERSE PIE COMPAN Total	\$ 442.41
TAMMY ODOM Total	\$ 440.92
ANNETTE F LEECK Total	\$ 438.00
BILL MARSH AUTO RENTALS Total	\$ 437.97
SETH MICHAEL PETIT Total	\$ 430.00
VIKKI LYNN KLINGELSMITH Total	\$ 417.43
HUMAN NATURE SCHOOL Total	\$ 415.00
PRINT SOURCE Total	\$ 413.50
WILLIAMS CHEVROLET Total	\$ 403.88
KASSON SAND & GRAVEL CO. Total	\$ 395.19
CIRCUIT COURT RECORDS Total	\$ 388.00
ALCOTEC PENSION FUND Total	\$ 387.46
INTERNATIONAL PERSONNEL Total	\$ 373.50
LEXISNEXIS RISK DATA MANA Total	\$ 372.62
AMSTERDAM PRINTING AND LI Total	\$ 365.74
LAW ENFORCEMENT SEMINARS Total	\$ 365.00
MARGARET DRURY Total	\$ 354.52
LISA PHILO Total	\$ 348.47
GRAND TRAVERSE MOBILE COM Total	\$ 341.40
DAWN WAGONER Total	\$ 341.12
LAND INFORMATION ACCESS A Total	\$ 341.00
HOME DEPOT CREDIT SERVICE Total	\$ 335.64
HAVILAND CONSUMER PRODUCT Total	\$ 331.00
TREND WINDOW COVERINGS Total	\$ 327.00
LEAH HORNACEK Total	\$ 326.80
WILLIAMS CHEVROLET-HONDA Total	\$ 325.21
CAREER UNIFORMS Total	\$ 325.00
TERI QUINN Total	\$ 322.99
CONTROL SOLUTIONS Total	\$ 319.06

Payee Name	Amount
TARA AYLSWORTH Total	\$ 301.72
JULIE DUBAY Total	\$ 300.44
CATHERINE ANN HARRIGAN Total	\$ 300.00
DANIEL & TAMMY STRICKER Total	\$ 300.00
FINAL TOUCH CLEANING SERV Total	\$ 300.00
FLEET NAV SYSTEMS Total	\$ 300.00
HERTLER & ASSOCIATES INC Total	\$ 300.00
JOHN STEVEN KENNEDY Total	\$ 300.00
PATRICIA HENDERSON Total	\$ 300.00
ROD BOGART Total	\$ 300.00
SCHMUCKAL OIL Total	\$ 300.00
JENNY ROBLES Total	\$ 298.93
STOUTENBURG ENTERPRISE LA Total	\$ 297.84
CHERRY HILL HAVEN AFC Total	\$ 295.00
BADGER METER, INC. Total	\$ 291.64
TRAVERSE CITY POLICE DEPA Total	\$ 285.00
ENTERPRISE RENT A CAR Total	\$ 280.00
RONALD CLOUS Total	\$ 280.00 ✓
SHERWIN-WILLIAMS Total	\$ 273.16
REDWOOD TOXICOLOGY LABORA Total	\$ 267.22
H.M. DAY SIGNS Total	\$ 264.00
JOANNE KELLY Total	\$ 263.20
NANCY ICKES Total	\$ 261.00
HEMOCUE AMERICA / RADIOME Total	\$ 256.00
CHARLES B COVELLO Total	\$ 250.00
JAMES SMITH Total	\$ 250.00
JAMES SAFFELL Total	\$ 250.00
KML SPECIALTY CHEMICALS Total	\$ 250.00
INTEGRITY BUSINESS SOLUTI Total	\$ 246.88
CDM MOBILE SHREDDING LLC Total	\$ 245.00
KARL HARTMAN Total	\$ 244.75
BRENDA VOIGHT Total	\$ 243.14
PAULA BROOKS Total	\$ 239.89
EASTMAN KODAK COMPANY Total	\$ 238.74
RHONDA YANSKA Total	\$ 238.26
MICHIGAN ASSOCIATION OF S Total	\$ 235.00
AUTO OWNERS INSURANCE Total	\$ 234.97
NORTHERN BUILDING SUPPLY Total	\$ 234.43
PATRICK PREVO Total	\$ 233.16
CENTURYLINK Total	\$ 230.84
JOHN ULRICH PHD Total	\$ 230.00
DUSTIN STICKLER Total	\$ 229.00
NATHAN D LENTZ Total	\$ 229.00
ALEXANDER PAJKOWSKI Total	\$ 228.52
BRYAN MILLWOOD Total	\$ 225.00
MICHIGAN DEPARTMENT OF AG Total	\$ 225.00

Payee Name	Amount
STANLEY JAROH Total	\$ 225.00
NORTHWEST LOCK INC Total	\$ 223.00
FRANK OR MARIE CACCAVO Total	\$ 222.75
PAIGE WICKMAN Total	\$ 222.00
SARA M DEMAN Total	\$ 220.05
KAREN ZENNER Total	\$ 217.74
HOLLY M WILLOUGHBY Total	\$ 216.86
BROOKSIDE VETERINARY HOSP Total	\$ 212.48
PREMIER OUTDOORS Total	\$ 210.00
MELISSA ZENNER Total	\$ 207.52
CMP DISTRIBUTORS Total	\$ 207.50
ROBERT A. COONEY Total	\$ 206.00
TAMMI RODGERS Total	\$ 206.00
MARY URYASZ Total	\$ 205.32
WALMART Total	\$ 204.55
SUZANNE BORSOS Total	\$ 203.52
BRITTANY B SAMPLE Total	\$ 203.18
BEATRIZ CRUZ Total	\$ 200.32
ADMIRAL PETROLEUM CO Total	\$ 200.00
CLARE SVEC Total	\$ 200.00
DAVID EARL LOVEJOY Total	\$ 200.00
GAMESTOP Total	\$ 200.00
RAYMELL L ENGLISH Total	\$ 200.00
SCHMIDT REALTOR Total	\$ 200.00
WILLIAM & MARY POLLARD Total	\$ 200.00
AMANDA M WEBSTER Total	\$ 199.68
ROTO ROOTER OF NORTHERN M Total	\$ 199.00
BATTERIES PLUS Total	\$ 198.70
BRETT N RODGERS Total	\$ 198.70
BLOXSOM ROOFING & SIDING Total	\$ 195.00
NORTHERN LIGHTS CREATIVE Total	\$ 195.00
MING MAYS Total	\$ 194.94
BAY AREA FIRE & SAFETY, L Total	\$ 190.00
DOLAN CONSULTING GROUP, L Total	\$ 190.00
NORTHERN A-1 KALKASKA Total	\$ 190.00
JARROD BILACIC Total	\$ 188.00
MATTHEW HOLLIDAY Total	\$ 188.00
CYNTHIA ANN KOTT Total	\$ 187.92
PATRICIA DRAKE Total	\$ 184.44
MEDLER ELECTRIC COMPANY Total	\$ 184.26
QUALIFICATION TARGETS INC Total	\$ 183.88
BETHANY A EVANS Total	\$ 183.86
DEBORAH STERNAMAN Total	\$ 182.88
DARYL CASE Total	\$ 182.24
LESLIE ANNE SNELLER Total	\$ 176.96
ACE HARDWARE Total	\$ 175.95

Payee Name	Amount
VARI SALES CORPORATION Total	\$ 175.50
MARY STRUBLE Total	\$ 175.38
KYLE ATTWOOD Total	\$ 175.35
LAURA LAISURE Total	\$ 175.23
CRIME VICTIMS SERVICES CO Total	\$ 175.00
NORTHSTAR MEDICAL EQUIPME Total	\$ 175.00
SECURITY SANITATION,INC. Total	\$ 174.50
STAPLES BUSINESS ADVANTAG Total	\$ 174.37
STACY LIN HOWE Total	\$ 172.62
MICHIGAN CHAPTER-IAEI Total	\$ 170.00
STATE FARM Total	\$ 170.00
WRIGHT EXPRESS FLEET SERV Total	\$ 165.25
AMANDA J FLOWERS Total	\$ 164.75
NICOLE L HEIGES Total	\$ 163.73
COURTNEY CIESLIK Total	\$ 163.15
QDOBA MEXICAN GRILL Total	\$ 160.00
SMART START MICHIGAN Total	\$ 160.00
THE MAPLE CLINIC, INC Total	\$ 160.00
GRAND TRAVERSE RESORT Total	\$ 157.76
ANGELA CHOATE Total	\$ 156.76
GOUDY ZACKS Total	\$ 156.00
PAUL ANDERSON Total	\$ 155.12
GREAT LAKES WATER QUALITY Total	\$ 155.00
TRANSUNION RISK AND ALTER Total	\$ 154.65
JULIE DODSON Total	\$ 154.05
JENNY LYNN GRIST Total	\$ 153.65
KRISTINE MARIE LANTZ Total	\$ 152.25
HARRIGER CONSTRUCTION Total	\$ 150.00
PETER FETTERS Total	\$ 150.00
ROBERT PANTER Total	\$ 150.00
SIMPLE CREDIT, INC. Total	\$ 150.00
STONEHOUSE BREAD Total	\$ 150.00
TRAVERSE BAY MARINE INC. Total	\$ 150.00
TOM FLITTON Total	\$ 148.00
VILLAGE OF KINGSLEY Total	\$ 147.96
BRIAN NEWCOMB Total	\$ 147.00
THRIFTY AUTO RENTALS Total	\$ 146.98
BRANDON HENDGES Total	\$ 145.00
KAREN UTTER Total	\$ 144.00
OAKWOOD VETERINARY HOSPIT Total	\$ 143.25
ALICIA THAYER Total	\$ 142.10
BLAIR SELF STORAGE Total	\$ 140.00
OPTUM Total	\$ 138.69
RON & JANET RAMOIE Total	\$ 138.45
KAREN ALLEN Total	\$ 137.50
ALLISON ZIMPFER-HOERR Total	\$ 137.46

Payee Name	Amount
DAVID M AKERS Total	\$ 135.54
MANUEL LUCIO Total	\$ 135.00
NATIONAL ASSOCIATION FOR Total	\$ 135.00
ANIMAL MEDICAL CENTER Total	\$ 134.75
ROBERT B MEYER Total	\$ 134.56
RODETTA HARRAND Total	\$ 133.65
ALISON L SUMERIX Total	\$ 133.00
JEREMIAH MLEKO Total	\$ 133.00
JOSHUA KNISS Total	\$ 133.00
MARK S DRAEGER Total	\$ 133.00
STYCH,EDWARD AND NANCY Total	\$ 132.50
LANGUAGE LINE SERVICES Total	\$ 132.05
TAYLOR COMISKEY Total	\$ 131.08
STERICYCLE INC Total	\$ 130.86
ALECK & JENKINS Total	\$ 130.00
BAILEY LAW OFFICE, PLLC Total	\$ 130.00
WARES AUTO SALES Total	\$ 130.00
STEVEN ST GERMAIN Total	\$ 129.92
DONNA M KINSEY Total	\$ 128.41
HEMOCUE, INC. Total	\$ 128.00
SHEILA CORNER Total	\$ 126.61
WALMART COMMUNITY CARD Total	\$ 125.64
AGAPE COUNSELING SERVICES Total	\$ 125.00
ROBERT KUNZELMANN & TERI Total	\$ 125.00
US BANK EQUIPMENT FINANCE Total	\$ 123.71
TY MICHAEL CURTIS Total	\$ 121.59
PHILLIP NAULT Total	\$ 119.49
GRAND TRAVERSE VETERINARY Total	\$ 118.25
DALE MAUPIN Total	\$ 117.07
D/LT. MIKE BUSH Total	\$ 116.63
JESSICA JAYNES Total	\$ 113.52
JORDAN BARRICK Total	\$ 113.10
MICHIGAN COMMUNITY COLLEG Total	\$ 112.50
COURTNEY L CIESLIK-SHANN Total	\$ 111.07
OLD TOWN PSYCHOLOGICAL SE Total	\$ 110.00
ROBERT D ROBBINS Total	\$ 108.85
BILL MARSH AUTO GROUP Total	\$ 107.98
CECILIA ANN KLEINRICHERT Total	\$ 107.50
ORKIN PEST CONTROL Total	\$ 106.30
AC PAW Total	\$ 105.68
DELTA COLLEGE Total	\$ 105.00
J COLE TRANSPORTATION Total	\$ 105.00
JEREMIAH PRIEST Total	\$ 102.08
JAMES TULGETSKE Total	\$ 102.00
ALLSTATE INSURANCE COMPAN Total	\$ 100.00
CHARUENE KEOVONGKOTH Total	\$ 100.00

Payee Name	Amount
DAVID LYLE MOORE Total	\$ 100.00
DEPARTMENT OF HEALTH & HU Total	\$ 100.00
ENCOMPASS INSURANCE Total	\$ 100.00
EXTREME POWER SPORTS, LLC Total	\$ 100.00
GANDER OUTDOORS Total	\$ 100.00
HAWTHORNE VINEYARDS Total	\$ 100.00
IAED Total	\$ 100.00
KEVIN CONRADY Total	\$ 100.00
KIRT SCOTT GROLEAU Total	\$ 100.00
LAKEVIEW COUNSELING PC Total	\$ 100.00
LATITUDE SUBROGATION SERV Total	\$ 100.00
LC MATERIALS Total	\$ 100.00
MARK ARGIR Total	\$ 100.00
MICH ASSOC OF COUNTY CLER Total	\$ 100.00
OMIMEX ENERGY Total	\$ 100.00
PHYLISS BRECHEISEN Total	\$ 100.00
ROY C. NICHOLS Total	\$ 100.00
STATE FARM INSURANCE CO. Total	\$ 100.00
TCTA Total	\$ 100.00
THE MINERVINI GROUP, LLC Total	\$ 100.00
THERAPEUTIC MASSAGE CENTE Total	\$ 100.00
WESTFIELD INSURANCE Total	\$ 100.00
KRISTAN A NEWHOUSE Total	\$ 97.50
SCOTT M ROKOS Total	\$ 96.93
MICHIGAN SHERIFFS ASSOCIA Total	\$ 96.09
GRITSHOP LLC Total	\$ 96.00
MCCARDEL CULLIGAN WATER C Total	\$ 95.75
TINA L BRADEN Total	\$ 93.95
PATTI BAKER Total	\$ 92.51
TRACIE MULLEN Total	\$ 92.38
CRYSTAL LYNNE SEIGFRIED Total	\$ 90.00
ERIK SANFORD Total	\$ 90.00
ROBERT RUIZ Total	\$ 90.00
MATTHEW N HAGEN Total	\$ 89.33
D'ARCY KRISTINE ABRAHAM Total	\$ 89.00
RACHAEL D WILSON Total	\$ 88.72
JEREMY HOGUE Total	\$ 88.16
G.J.'S RENTALS, INC. Total	\$ 88.00
KENMAR COMPANY Total	\$ 87.50
MICHAEL LAHEY Total	\$ 86.24
SHELBY FOX Total	\$ 85.50
EAST BAY ANIMAL HOSPITAL Total	\$ 84.50
CATHERINE STAUBER Total	\$ 83.69
CLARISSA FASEL Total	\$ 82.94
ALICIA COLES Total	\$ 82.50
RON CLOUS Total	\$ 81.20

Payee Name	Amount
APPLIED IMAGING Total	\$ 80.84
BRIANNA KANIA Total	\$ 80.00
KEEGAN MARIE FRALEY Total	\$ 80.00
MATTHEW JAMES BREITHAUPT Total	\$ 79.00
THE HOME DEPOT CRC Total	\$ 76.89
MCGOUGH'S INC Total	\$ 76.75
INTOXIMETERS, INC. Total	\$ 75.85
BAY WEST ANIMAL CLINIC Total	\$ 75.75
HAHN NGUYEN Total	\$ 75.00
PEPSI BOTTLING GROUP Total	\$ 75.00
RONALD B WASSON Total	\$ 75.00
GILLROY'S COMPLETE HARDWA Total	\$ 74.36
DONALD ERIC MACINTYRE Total	\$ 73.20
KATELYNN E BROWN Total	\$ 71.84
KRIS RANDALL Total	\$ 70.18
NMCAA/BASA Total	\$ 70.00
ETNA SUPPLY COMPANY Total	\$ 69.99
CLARKE-EVERETT DOG & CAT Total	\$ 69.25
DENNIS RING Total	\$ 67.40
EDWARD & LINDA HORN Total	\$ 67.35
MARTHA THORELL Total	\$ 67.28
CHAD MAUPIN Total	\$ 66.00
JOSHUA SALYER Total	\$ 65.54
MICHAEL D STAAKE Total	\$ 65.00
PRIME TIME NEWS & OBSERVE Total	\$ 65.00
CHARLES JASON RAY Total	\$ 64.50
MARCIE MONTGOMERY Total	\$ 64.50
MICHIGAN DEPARTMENT OF ST Total	\$ 62.00
JUSTIN DAVID MOORE Total	\$ 61.60
WEST SHORE PUBLICATIONS, Total	\$ 61.20
MICHELLE TAYLOR Total	\$ 60.44
KATIE GRICE Total	\$ 60.00
TANA L. HALVORSEN Total	\$ 60.00
NOELLE MOEGGENBERG Total	\$ 58.00
GILBERTS SERVICE OIL CO Total	\$ 57.50
CHRISTOPHER FIELDHOUSE Total	\$ 56.84
PETER FORTON Total	\$ 56.84
MEIJER, INC Total	\$ 56.25
OAKLAND COUNTY Total	\$ 55.05
DAVE BRAYTON Total	\$ 55.00
NANCY BEGEMAN Total	\$ 54.98
VICKY LYN JASPER Total	\$ 54.00
SARAH R LORIGAN Total	\$ 53.94
SMITH IMAGING SOLUTIONS Total	\$ 53.28
WATKINS PHARMACY & SURGIC Total	\$ 52.65
RYAN CODDINGTON WYCKOFF Total	\$ 52.32

Payee Name	Amount
FRONTIER COMMUNICATIONS Total	\$ 52.05
EDWARD JOSEPH CATER Total	\$ 51.10
LONG LAKE ANIMAL HOSPITAL Total	\$ 50.50
AMY DANIELLE SANCHEZ Total	\$ 50.00
BRIAN MCALLISTER Total	\$ 50.00
BURDCO INC Total	\$ 50.00
CHEMICAL BANK Total	\$ 50.00
CHUCK HILL Total	\$ 50.00
COURTNIE SMUS Total	\$ 50.00
DEPT OF HUMAN SERVICES Total	\$ 50.00
DONALD & ARDELLA BENAK Total	\$ 50.00
GALLAGHER BASSETT SERVICE Total	\$ 50.00
GOURDIE-FRASER, INC Total	\$ 50.00
GRAND TRAVERSE BAND OF Total	\$ 50.00
HASTINGS MUTUAL INSURANCE Total	\$ 50.00
JANELLA SCHNEPT Total	\$ 50.00
JOSHUA JOHN SMITH Total	\$ 50.00
JULIE WHITE Total	\$ 50.00
KRISTY DENNY Total	\$ 50.00
MARJORIE SPENCE Total	\$ 50.00
MARK SMITH Total	\$ 50.00
OSTERMAN JEWELERS Total	\$ 50.00
ROSE M BELLES Total	\$ 50.00
TRAVERSE NARCOTIC TEAM Total	\$ 50.00
ANDREW WAITE Total	\$ 48.14
INGHAM COUNTY SHERIFF DEP Total	\$ 46.88
COMPANION ANIMAL HOSPITAL Total	\$ 46.75
ARTS AUTO & TRUCK Total	\$ 46.25
HANOVER INSURANCE COMPANY Total	\$ 46.16
AMANDA JO PAVLIK Total	\$ 45.88
THE CONCRETE SERVICE, INC Total	\$ 45.36
MICHELLE MARIE YOUNG Total	\$ 45.00
PROFILE Total	\$ 45.00
JOHN B WOLF SR Total	\$ 44.94
KRISTINE ERICKSON Total	\$ 44.78
DONNA THOMA Total	\$ 44.37
OHIO DEPARTMENT OF HEALTH Total	\$ 43.00
VICTOR WILLIAM DINSMOORE Total	\$ 42.88
RYAN WALSH Total	\$ 42.86
ACTION INDUSTRIAL SUPPLY Total	\$ 41.24
HEATHER ANNE BACON Total	\$ 40.08
BLUE BULL TACTICAL Total	\$ 40.00
CITY SIGN ERECTORS Total	\$ 40.00
KATHLEEN A GEST Total	\$ 40.00
TRAVELERS Total	\$ 40.00
ERICCA HOVIE Total	\$ 39.85

Payee Name	Amount
KEVIN MICHAEL COOK Total	\$ 39.50
AMY LEIVA Total	\$ 39.15
EMILY BRIANNE LOCKE Total	\$ 38.92
DEVON MCNAMARA Total	\$ 38.80
TAMARA AUSLAND Total	\$ 38.28
BAY SUPPLY & MARKETING, I Total	\$ 37.80
ADDISON WHEELOCK, JR. Total	\$ 37.70
BLAKE STARK SUSALSKI Total	\$ 36.60
CHARLES CONRAD HULETT Total	\$ 36.60
CHERYL A REDMON-DINGER Total	\$ 36.60
SUSAN MARIE PAHL Total	\$ 36.60
FYZICAL THERAPY & BALANCE Total	\$ 36.00
MARGARET STEFFENS Total	\$ 36.00
NICHOLAS FERGUSON Total	\$ 35.88
CHRISTOPHER GEORGE MILLIR Total	\$ 35.44
DAVID CARL DREVES Total	\$ 35.44
KAITLYN LAMBERT Total	\$ 35.40
GRAND TRAVERSE DIESEL Total	\$ 35.31
BENJAMIN FINKEL Total	\$ 35.00
JAMES WEMIGWANS Total	\$ 35.00
NORTHWOOD ANIMAL HOSPITAL Total	\$ 35.00
SUSAN BOWEN Total	\$ 35.00
TEAM BOB'S Total	\$ 35.00
ADAM JOHN JOHNSON Total	\$ 34.98
MATTHEW JOHN BLOCK Total	\$ 34.98
TRAVERSE BAY AREA CREDIT Total	\$ 34.62
HEATHER RENAE MCCUE Total	\$ 34.40
TOM'S FOOD MARKET Total	\$ 33.96
DANIEL RAY GOODCHILD Total	\$ 33.93
DEBRA A MIKOWSKI Total	\$ 33.70
TENURGY LLC Total	\$ 33.69
JOELLE PAULETTE FEENSTRA Total	\$ 33.12
TRAVERSE CITY GLASS COMPA Total	\$ 32.84
MARCUS WILLIAM BLANKE Total	\$ 31.96
JUDICIAL SERVICES GROUP, Total	\$ 31.76
TAMMY LYNETTE NADEAU Total	\$ 30.80
MICHAEL ALLEN Total	\$ 30.22
EVELYN LIVINGSTON Total	\$ 30.12
ACE WELDING & MACHINE, IN Total	\$ 30.00
BRIANNE CADY Total	\$ 30.00
JOSHUA CROSBY Total	\$ 30.00
MATT KORZEK Total	\$ 30.00
MPARKS Total	\$ 30.00
NANCY GABRIEL Total	\$ 30.00
RUTH WALTON Total	\$ 30.00
SHANE A MARQUETTE Total	\$ 30.00

Payee Name	Amount
GEORGE DAMETRI ALHIN Total	\$ 29.64
CASEY LEE KURKOWSKI Total	\$ 29.06
WASH-N-GO CARWASH Total	\$ 29.00
BOND FLUIDAIRE INC. Total	\$ 28.58
JACOB MACKENZIE LESOSKI Total	\$ 28.48
RONALD LEE ALDRIDGE Total	\$ 28.48
LONG LAKE TOWNSHIP Total	\$ 28.33
JENNIFER L WEBER Total	\$ 27.97
CINDY JANE ROUNDS Total	\$ 27.90
JENNIFER LYNN GOODHUE Total	\$ 27.90
PATRICK ALLEN LINTS Total	\$ 27.90
TESS ALMERIA KOHLER Total	\$ 27.90
PATRICIA KAY REVOLT Total	\$ 27.50
DONALD RAY NICHOL III Total	\$ 27.00
APRIL RENEE SANDBERG Total	\$ 26.74
HOLIDAY GAS STATION Total	\$ 26.00
TYLER JAMES ADCOCK Total	\$ 26.00
ADVANCED WINDOW SYSTEMS Total	\$ 25.00
BRIAN CHARLES SCHUCK Total	\$ 25.00
DAVID ALAN HALL Total	\$ 25.00
DEBRA ELLIOTT Total	\$ 25.00
EMILY LARKIN Total	\$ 25.00
FARM BUREAU INSURANCE GRO Total	\$ 25.00
FRIEND OF THE COURT Total	\$ 25.00
GAIL LORRAINE KEELER Total	\$ 25.00
JULIE PERRY-TURNER Total	\$ 25.00
KIMBERLY MROSZ Total	\$ 25.00
LARRY O SAWALLICH Total	\$ 25.00
LISA MICHELE HOLAPPA Total	\$ 25.00
MARINA SILKOVSKYY Total	\$ 25.00
MARVIN PETER NORDEEN Total	\$ 25.00
MEIJER, INC. Total	\$ 25.00
MERRILL LYNCH Total	\$ 25.00
MICHAEL & KATHLEEN SHEEAN Total	\$ 25.00
MICHIGAN PUBLIC HEALTH IN Total	\$ 25.00
NICHOLAS OLDS Total	\$ 25.00
PAMELA HANEY Total	\$ 25.00
PATRICIA A PECKHAM Total	\$ 25.00
PAUL APPOLD Total	\$ 25.00
RICHARD K STINER Total	\$ 25.00
RICHARD MICHAEL BECK, MD Total	\$ 25.00
UNIVERSAL UNDERWRITERS IN Total	\$ 25.00
SHIRLEY ZERAFA Total	\$ 24.60
JEANETTE CAROL VANDYKEN Total	\$ 24.50
DIANE SCRIVO Total	\$ 24.33
LEVI JAMES FASSETT Total	\$ 24.00

Payee Name	Amount
THE TROPHY TROLLEY Total	\$ 24.00
EARL JAMES PORTER Total	\$ 23.50
CYNTHIA MARIE SEDLACEK Total	\$ 23.00
DONNA EILEEN PORTEOUS Total	\$ 23.00
HEALTH DEPT OF NORTHWEST Total	\$ 23.00
KAY L STURGEON TRUST Total	\$ 23.00
THOMAS ALLEN FAY Total	\$ 23.00
COLIN GREGORY TATE Total	\$ 22.50
DESERAE ROSS Total	\$ 22.50
ERIK WAYNE ESSER Total	\$ 22.50
JASON GARDENER COY Total	\$ 22.50
NOAH WILLIAM CUNNINGHAM Total	\$ 22.50
LAURA KROLL Total	\$ 22.00
LINDA SUSAN SEIBEL Total	\$ 21.50
CINDEE JO ATKINSON Total	\$ 21.25
AARON CHRISTOPHER GRENCI Total	\$ 21.00
TERRY EUGENE MARTIN Total	\$ 21.00
ADRIENNE BERDOVICH Total	\$ 20.88
DIANNE LYNN WESTPHAL Total	\$ 20.50
ASHLEY MARIE FINFROCK Total	\$ 20.00
BRIAN ROBERT RUSNIAK Total	\$ 20.00
CHRISTINE JEAN PHILION Total	\$ 20.00
CRAIG EUGENE WOODWORTH Total	\$ 20.00
GAGE ANTHONY HENRY Total	\$ 20.00
LISA ANN WELKE Total	\$ 20.00
MEGHAN RACHEL-ANN HANSEN Total	\$ 20.00
MICHELE ANN PAXTON Total	\$ 20.00
NATIONAL CITY BANK Total	\$ 20.00
ARIEL PERREAULT Total	\$ 19.88
DAVID SANGER Total	\$ 19.88
ROBERT R FILKINS JR Total	\$ 19.72
ANN SAMBS MURPHY Total	\$ 19.50
NEIL ALLEN GUERNSEY Total	\$ 19.50
SUSAN LORRAINE HOUGHTON Total	\$ 19.50
HILARY KAY ALPERS Total	\$ 19.00
KENNETH JAMES LIEVENSE Total	\$ 19.00
ACE BUYERS Total	\$ 18.75
GARY WALES Total	\$ 18.75
KATRINA LEE MAZUR Total	\$ 18.75
LORI G JONES Total	\$ 18.75
LINDA CAROL BRISTOL Total	\$ 18.50
STEVEN MICHAEL FOOTE Total	\$ 18.50
NORTHERN MICHIGAN VETERIN Total	\$ 18.25
CYNTHIA LEA GERHARD Total	\$ 18.00
PRINTING SYSTEMS INC Total	\$ 18.00
TOMMIE CHARLENE COLLIER Total	\$ 18.00

Payee Name	Amount
PATRICK WILLIAM MCKAY Total	\$ 17.75
DARCEL JOAN SCHLITT Total	\$ 17.50
JESSE LEE YOUKER Total	\$ 17.50
JON WALTER KELLOGG Total	\$ 17.50
KEITH DAVID ENSMAN Total	\$ 17.50
MAKENNA LEA BEERS Total	\$ 17.50
MARCELLA JEAN NEMETZ Total	\$ 17.50
MICHAEL IERULLI Total	\$ 17.50
ANTHONY KIM YANCICH Total	\$ 17.00
CHARLES WILLIAM SCHWARZ Total	\$ 17.00
CHERRY CAPITAL MOBILE PET Total	\$ 17.00
STEVEN PAUL ROTHSTEIN Total	\$ 17.00
CRISTY NICOLE LINDSTROM Total	\$ 16.75
LINDA RUTH CAMPBELL Total	\$ 16.75
JOHN ARNOLD Total	\$ 16.50
MINDY LYNN MCCUTCHEON Total	\$ 16.50
CRAIG JAMES FOSTER Total	\$ 16.25
DEVON DEVONTE BORROWDALE Total	\$ 16.25
GRETCHEN MARIE OVERBEEK Total	\$ 16.25
JEREMIAH JOSEPH LEACH Total	\$ 16.25
SEAN BROWNELL Total	\$ 16.25
COLIN MICHAEL BUSHONG Total	\$ 16.00
DONALD GERARD LASKEY Total	\$ 16.00
GRACE ELIZABETH SOAVE Total	\$ 16.00
JAIME BERNARD MALLIEN Total	\$ 16.00
KATHLEEN PRATT BIDDLE Total	\$ 16.00
KAYLA JEAN WENDELS Total	\$ 16.00
SARAH TAFT BIELMAN Total	\$ 16.00
BINGHAM MCCLELLAN Total	\$ 15.75
KAREN ANN NIELSEN Total	\$ 15.75
RANDALL WAYNE JOHNSON Total	\$ 15.50
MICHELLE RENEE MULLEN Total	\$ 15.25
HEIDI Gilde Total	\$ 15.08
USA TRAILER SALES Total	\$ 15.00
DANYEL MARIE WALRAVEN Total	\$ 14.20
KYLE ALLEN EGELSKI Total	\$ 14.00
NICK WHITE Total	\$ 14.00
SCOTT RECTOR Total	\$ 14.00
SEAN GRIFFARD Total	\$ 13.85
OLGA LU JOHNSON Total	\$ 13.60
ADELE HERRIGAN Total	\$ 13.40
BRIANNA P ROBBINS Total	\$ 13.40
ELYSE Y MCELDERRY Total	\$ 12.82
COUNTRY INN & SUITES OF T Total	\$ 12.50
DAVID & HELEN NICCUN Total	\$ 12.50
DON ORR Total	\$ 12.50

Payee Name	Amount
ZACHARY RYAN EGERER Total	\$ 12.50
MINDY M CASH Total	\$ 12.30
HENRY TENBRINK Total	\$ 11.64
SUSAN K SUDEKUM Total	\$ 11.64
CHEMICAL BANK MIDLAND Total	\$ 11.25
KINNEY'S COMPLETE AUTO Total	\$ 11.25
PURE WATER WORKS Total	\$ 10.50
DAVID MOULAND Total	\$ 10.00
DAWN MARIE SIZEMORE Total	\$ 10.00
KIM MILWARD Total	\$ 10.00
PAULA GALE Total	\$ 10.00
ZACHARY COPE Total	\$ 10.00
LINDSAY KING Total	\$ 9.86
CAMERYN LAMBERT Total	\$ 9.40
KERRI A. HARVEY Total	\$ 9.00
LLOYD HANK SWADLING Total	\$ 9.00
NWMCAA Total	\$ 9.00
MARIJANE LUCAS Total	\$ 8.70
THIRLBY AUTOMOTIVE Total	\$ 8.65
AUSTIN LAMBERT Total	\$ 8.60
TANYA JEAN LABONTE Total	\$ 8.60
TAYLOR SCHRAM Total	\$ 8.60
NICOLE ZIEGLER Total	\$ 8.50
OTIS VANOSTRAN Total	\$ 8.50
LORI WILLIAMS Total	\$ 8.00
NICK ROGERS Total	\$ 8.00
TIMOTHY JAMES SNIDER II Total	\$ 8.00
LAUTNER IRRIGATION, INC. Total	\$ 7.60
CAREY HARTLOVE WILLS Total	\$ 7.50
JOSEPH HARVEY VANDERBOSCH Total	\$ 7.50
KEVIN FORD MALONE Total	\$ 7.50
PETER DIMERCIRIO Total	\$ 7.50
WILSON BROTT Total	\$ 7.50
ANNA M WEESE Total	\$ 7.11
ALEXA PAINTER Total	\$ 7.00
ARNOLD TADDIA Total	\$ 7.00
CAROL PHILLIPS Total	\$ 7.00
CRYSTAL PULICE, DO Total	\$ 7.00
JIM MCNEIL Total	\$ 7.00
JUSTIN VANSETEENBURG Total	\$ 7.00
BENJAMIN WILHITE Total	\$ 6.00
MISTY WRIGHT Total	\$ 5.00
NAOMI CYNTHIA CALL Total	\$ 5.00
TRAVERSE REPRODUCTION & S Total	\$ 4.00
STEPHEN HATHCOX Total	\$ 2.72
SUZANNE HOLT Total	\$ 2.00

Payee Name	Amount
AT&T LONG DISTANCE Total	\$ 0.68
MARK WEBER Total	\$ 0.36
AMBER PASCOE Total	\$ -
ANILA SARWAR BHATTI Total	\$ -
BRADLEY ANDERSON Total	\$ -
CHEANOA CATHERINE-MARI MI Total	\$ -
CHRISTINE M LYSTER CSR Total	\$ -
DANIEL STEWART OLLAR Total	\$ -
DEBRA JEAN DOBBYN Total	\$ -
FIFE LAKE VETERINARY CLIN Total	\$ -
GALINA CHERKASOV Total	\$ -
JOEY ROUSCH Total	\$ -
KATHERINE ELIZABETH ZIMME Total	\$ -
KATHLEEN HOFFMAN Total	\$ -
LUKASZ JAN BODZIACHOWSKI Total	\$ -
MIKA MEYERS,PLC Total	\$ -
RICHARD CARL BRIGGS Total	\$ -
STUART REID HICKMAN Total	\$ -
TC TOWING & RECOVERY Total	\$ -
TYLER MICHAEL DENNIS Total	\$ -
VCA CHERRY BEND ANIMAL HO Total	\$ -
VERA RILEY Total	\$ -
GANDER MOUNTAIN Total	\$ (0.00)
CHELSEA MOTT Total	\$ (15.00)
HARRY & SALLY ELLIOTT Total	\$ (26.46)
JERAMIAH JOSEPH CROWELL Total	\$ (28.48)
SHANA CROUSE Total	\$ (30.00)
APRIL MELODY DEHRING Total	\$ (33.18)
BRIAN ZACHARY CZAMANSKE Total	\$ (33.63)
CODY MIKHAIL SMART Total	\$ (36.60)
MELISSA MARIE DOORNBOS Total	\$ (36.60)
IVAN WILLIAM SCHLISKA Total	\$ (44.62)
WILLIAM WOOD Total	\$ (100.00)
KAREN UTTERBACK Total	\$ (336.00)
FLIP'S PIZZA Total	\$ (370.00)
KEVIN JAMES EARL Total	\$ (390.00)
VERIZON SELECT SERVICES I Total	\$ (1,626.04)
Grand Total	\$ 3,632,612.65



GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019
DEPARTMENT: Finance
SUBMITTED BY: Dean Bott, Director
SUBJECT: Fiscal Year 2019 Budget Amendments

RECOMMENDATION:
Approval of the Fiscal Year 2019 budget amendments presented.

SUMMARY:

Public Act 2 of 1968 (MCL 141.437) requires the original appropriations resolution or budget to be amended when necessary. The following budget amendments are presented to amend the Fiscal Year 2019 Budget.

ATTACHMENTS:

[Budget Amendments](#)



Resolution

Date: November 20, 2019

Budget Amendments

WHEREAS, The Grand Traverse County Board of Commissioners met in regular session on November 20, 2019, and reviewed request to approve budget amendments for Fiscal Year 2019 that have been requested by the Director of Finance and are recommended for approval; and,

WHEREAS, Public Act 2 of 1968, the Uniform Budgeting and Accounting Act for Local Units of Government, provides for amendments to the adopted budget upon anticipation of a variance in revenues and/or expenditures; and,

WHEREAS, The Finance Department and Department Heads monitor current year activity on an ongoing basis to identify such variances; and,

WHEREAS, Consistent with County policy, departments have prepared and the Finance Department has reviewed the attached FY2019 budget amendment requests; and,

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT the attached budget amendments for the Fiscal Year 2019 budget are hereby approved. (See file for attachments.)



**GRAND TRAVERSE COUNTY
Budget Amendment Request**

Department: Circuit Court

Submitted by: Finance

Budget Number: 27064

Budget Adjustment Option:

- A Increase an expenditure and decrease an expenditure
- B* Increase an expenditure and increase a revenue
- C* Decrease an expenditure and decrease a revenue
- D Decrease a revenue and increase a revenue

Directions: Check appropriate option. Only one option per form. Only one fund number per form.
Please use whole dollar amounts only.

*Requires board approval

<input checked="" type="checkbox"/> Increase	<input type="checkbox"/> Decrease	Account Number		Account Name	Amount
		131	131 812.00	IT Charges	28,500.00

28,500.00

<input checked="" type="checkbox"/> Increase	<input type="checkbox"/> Decrease	Account Number		Account Name	Amount
		131	131 699.00	Transfer In	28,500.00

28,500.00

Check Figure -

Summary:

To amend original IT Charges budget for projected costs through end of year 2019.

Signature: _____

Date: _____

Accountant Approval: C.A. Wolf

Date: 11/5/19

Finance Director Approval: Lean Post

Date: 11/5/19

Board of Commissioner Meeting Approval Date: 11/20/19



GRAND TRAVERSE COUNTY

REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Commission on Aging

SUBMITTED BY: Cynthia Kienlen, Director

SUBJECT: Addition of new cab vendor

RECOMMENDATION:

To approve the cab vendor contract with Odawa County Taxi Cab

FINANCIAL INFORMATION:

Voucher program budgeted for \$48,000 2019 and \$48,000 2020 inclusive for all cab vendors

SUMMARY:

Requesting approval of contract with new cab vendor Odawa County Taxi Cab

ATTACHMENTS:

[Odawa Cab Vendor contract](#)

[RESOLUTION-cab vendor 11 20 19](#)

RESOLUTION

XX-2019

Commission on Aging – Transportation Contract

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on November 20, 2019, and reviewed a recommendation from the Commission on Aging Director to approve a contract for transportation services with a new local vendor, and

WHEREAS, The Commission on Aging provides cab vouchers for transportation services for its clients: and,

WHEREAS, recently Cherry Capital closed its doors and it is necessary to enter into an agreement with a newly formed cab company so they may be able to honor our vouchers and submit them for payment on a monthly basis; and,

WHEREAS, The newly formed company Odawa County Taxi Cab and Civil Counsel has reviewed the agreements.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Grand Traverse County approves the contract with Odawa County Taxi Cab that allows them to accept COA cab vouchers.

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorizes the Board Chair or County Administrator to effectuate the necessary documents to implement the Board authorized action.

APPROVED:



520 W. Front Street, Suite B
Traverse City, MI 49684
231-922-4688 Phone
231-929-1645 Fax

**TRANSPORTATION SERVICES
VENDOR AGREEMENT**

This vendor agreement is made between the Grand Traverse County Commission on Aging, 520 W. Front Street, Suite B, Traverse City MI 49684 ("GTCOA"), and the following home services vendor ("Vendor"):

Steven Schwander
(Name of Individual)

ODAWA Country Taxi Cab
(Business Name)

1309 WOODMEERE, T.C. mi 49684
(Business Address)

The parties agree as follows:

1. Vendor Responsibilities.
 - a. Vendor agrees to be included in a brochure listing vendors available to perform transportation for persons seeking such services through the GTCOA.
 - b. Vendor agrees that it may not act as both vendor and customer and that GTCOA shall not be responsible for asking for any payment where vendor acts as its own customer.
 - c. Vendor shall submit a W-9 (request for taxpayer identification number and certification) to GTCOA prior to submitting any coupon for payment.

- d. Vendor agrees to provide at any time any and all of the following records if requested by GTCOA:
- Proof of liability and automobile insurance.
 - Proof of any necessary driver or chauffeur license(s).
 - Secretary of State driving history for all employees who may perform transportation services
- e. Vendor agrees, at its own expense, to protect, defend, indemnify and hold harmless Grand Traverse County, its elected and appointed officers, employees, volunteers and agents from any and all damages, costs and expenses they may incur as a result of any activities of the Vendor, its officers, employees, or agents that may arise out of this Agreement or services rendered to participants in the Transportation Coupon Program.
- f. Independent Owner/Operator. Vendor and its employees are neither employees nor contractors of Grand Traverse County. Liability insurance shall be the responsibility of the vendor.
- g. Vendor understands that being included in the GTCOA pool of transportation providers qualified to accept coupons does not guarantee that Vendor will be called upon to provide this service to GTCOA clients or that vendor will receive any amount of funds as a result of this Agreement.
- h. Vendor shall notify GTCOA immediately, if for any reason, it will be unable to continue to provide services.

2. County Responsibilities.

GTCOA shall pay to vendor \$5 for each coupon signed by a GTCOA customer for transportation services.

3. Payment.

All coupons shall be paid at the time of receipt.

Vendor shall provide all coupons to GTCOA no later than the second Tuesday in January of the year following that in which services are rendered. GTCOA is not responsible for payment of coupons submitted after that date.

4. Term. The term of this Agreement is from 10/29/19 through 10/29/22, unless terminated in accordance with the terms of this agreement.
5. Termination. This agreement may be terminated by either party without cause upon giving proper notice to the non-terminating party at least 30 days prior to the termination date. This agreement shall be subject to immediate termination if either party breaches any of the conditions provided in sections 1 and 2 of this agreement.
6. Notices. All notices shall be made to the other party in writing, by first class mail, and to the following address:

If to County: Grand Traverse County Commission on Aging
520 W. Front Street, Suite B
Traverse City, MI 49684

If to Vendor:

ODAWA country Taxi Cab
Vendor Business Name

1309 WOODMERE AVE, T.C. MI 49686
Vendor Business Address

7. Effective Date. This agreement is effective upon execution by both parties.

The parties have executed this agreement on the dates below.

For Grand Traverse County Commission on Aging:

By: _____ Date: _____
Chairman, Grand Traverse County
Board of Commissioners

For Vendor:

Name: Steve Schneider

Title: ODAWA COUNTRY TAXI CAB

By: [Signature] Date: 10/29/19



GRAND TRAVERSE COUNTY

REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Administration

SUBMITTED BY: Chris Cramer, Administrative Assistant

SUBJECT: City of Traverse City Commissioner Recommendations for Board Appointments

RECOMMENDATION:

Ratify appointments as recommended by the City of Traverse City for City Commissioner assignments listed.

SUMMARY:

On November 11th, the City of Traverse City held their organizational meeting and the following commissioner appointments were made to various boards and committees.

1. Appoint Christie Minervini to the Criminal Justice Coordinating Committee for the term expiring November 9, 2020;
2. Appoint Christie Minervini, as regular member and Tim Werner, as alternate member, to the NEXT Michigan Development Corporation for the term ending November 13, 2023;
3. Appoint Christie Minervini to the Economic Development Corporation for the term expiring November 9, 2020;
4. Appoint Tim Werner to the Brownfield Redevelopment Authority for the term expiring December 31, 2020.



Resolution

Date: November 20, 2019

City of Traverse City Commissioner recommendations for Board Appointments

WHEREAS, The Grand Traverse County Board of Commissioners met in regular session on November 20, 2019 and reviewed request to review recommendations and make appointments to various boards and committees.

WHEREAS, On November 11th, the City of Traverse City held their organizational meeting and the following commissioner appointments were made to various boards and committees:

1. Appoint Christie Minervini to the Criminal Justice Coordinating Committee for the term expiring November 9, 2020;
2. Appoint Christie Minervini as the regular member and Tim Werner, as alternate member to the NEXT Michigan Development Corporation for the term ending November 13, 2023;
3. Appoint Christi Minervini to the Economic Development Corporation for the term expiring November November 9, 2020;
4. Appoint Tim Werner to the Brownfield Redevelopment Authority for the term expiring December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Grand Traverse County approves the above appointments effective immediately.

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorizes the Board Chair or County Administrator to effectuate the necessary documents to implement the Board authorized action.



GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Board of Commissioners

SUBMITTED BY: Chris Cramer, Administrative Assistant

SUBJECT: Appointment Recommendations - Parks, Airport, Department of Human Services & Veterans

RECOMMENDATION:

Approve recommended appointments as follows:

Appoint Doug DeYoung and Tom Kern to the Airport Commission for the 3-year term ending 12-31-2022; appoint Alisa Korn and Jalen Provo to the Parks and Recreation Commission for the 3-year term ending 12-31-2022; appoint Cecil McNally to the Department of Human Services Board for the 3 year term ending 10-31-22; and appoint Bob Johnson and Steve Chowen to the Veterans Affairs Administrative Board for the 4-year term ending December 31, 2023.

SUMMARY:

Ad Hoc Committees met earlier this month and interviewed a number of applicants to fill current and upcoming vacancies through the end of the year.

The Airport Commission has 2 vacancies for the 3-year term ending 12-31-2022; incumbents Doug DeYoung and Tom Kern are recommended for reappointment.

The Parks & Recreation Commission also has 2 vacancies for the 3-year term ending 12-31-2022; Alisa Korn and Jalen Provo are recommended to fill those vacancies.

The Department of Human Services has 1 vacancy for the 3 year term ending 10-31-22; Cecil McNally is recommended to fill this vacancy.

The Veterans Affairs Administrative Board has 2 vacancies for the 4-year term ending December 31, 2023; Bob Johnson and Steve Chowen are recommended to fill those vacancies.



Resolution

Date: November 20, 2019

Appointment Recommendations - Parks, Airport, Department of Human Services & Veterans

WHEREAS, The Grand Traverse County Board of Commissioners met in regular session on November 20, 2019 and reviewed recommendations from Ad Hoc Committees that met earlier this month and interviewed a number of applicants to fill current and upcoming vacancies through the end of the year; and,

WHEREAS, Recommended appointments are as follows:

Appoint Doug DeYoung and Tom Kern to the Airport Commission for the 3-year term ending 12-31-2022;

Appoint Alisa Korn and Jalen Provo to the Parks and Recreation Commission for the 3-year term ending 12-31-2022;

Appoint Cecil McNally to the Department of Human Services Board for the 3 year term ending 10-31-22; and,

Appoint Bob Johnson and Steve Chowen to the Veterans Affairs Administrative Board for the 4-year term ending December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Grand Traverse County approves the above appointments as indicated with the Department of Human Services appointment commencing immediately and the other commencing January 1, 2020.

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorizes the Board Chair or County Administrator to effectuate the necessary documents to implement the Board authorized action.



GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019
DEPARTMENT: Resource Recovery
SUBMITTED BY: Dave Schaffer, Manager
SUBJECT: Scrap Tire Clean Up Grant

RECOMMENDATION:

Authorize the Resource Recovery Department Manager to sign the Scrap Tire Cleanup Grant Agreement Between the Michigan Department of Environment, Great Lakes and Energy and Grand Traverse County for the purpose of conducting Scrap Tire Collections in 2020.

SUMMARY:

The Grand Traverse County (GTC) Resource Recovery Department (RRD) applied for and was awarded \$8,000 from the Michigan Department of Environment, Great Lakes and Energy (EGLE) to conduct Scrap Tire Clean Up Events in 2020. There are no matching funds required and the money has been accounted for in the 2020 budget. These grant funds will allow the RRD to fill up 4 semi trailers with scrap tires collected from GTC residents. The collection events are expected to take place in May, August and September.

ATTACHMENTS:

[Contract for Signature](#)

[Scrap Tire Clean Up Grant 2020 - Pdf](#)



Resolution

Date: November 20, 2019

Scrap Tire Clean Up Grant

WHEREAS, The Grand Traverse County Board of Commissioners met in regular session on November 20, 2019 and reviewed request to authorize the Resource Recovery Department Manager to sign the Scrap Tire Cleanup Grant Agreement between the Michigan Department of Environment, Great Lakes and Energy and Grand Traverse County for the purpose of conducting Scrap Tire Collection in 2020.

WHEREAS, The Resource Recovery Department applied for and was awarded \$8,000 from the Michigan Department of Environment, Great Lakes and Energy (EGLE) to conduct Scrap Tire Clean Up Events in May, August and September of 2020; and,

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Grand Traverse County approves receipt and authorizes the Resource Recovery Department Manager to sign the Scrap Tire Cleanup Grant Agreement between the Michigan Department of Environment, Great Lakes and Energy and Grand Traverse County for the purpose of conducting Scrap Tire Collection in 2020.



**SCRAP TIRE CLEANUP GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
AND GRAND TRAVERSE COUNTY RESOURCE RECOVERY DEPARTMENT**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), Materials Management Division (MMD) ("State"), and Grand Traverse County Resource Recovery Department ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to Part 169, Scrap Tires, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). Legislative appropriation of Funds for grant assistance is set forth in Public Act 57 of 2019. This Agreement is subject to the terms and conditions specified herein.

Project Name: Grand Traverse County Resource Recovery Department

Project #:

Amount of grant: \$8,000.00

% of grant state 100 /% of grant federal 0

Amount of match: \$0 = 0%

Project Total: \$8,000.00 (grant plus match)

Start Date: (date executed by EGLE): _____

End Date: 12/31/2020

GRANTEE CONTACT:

David Schaffer

Name/Title

Grand Traverse Co Res Recovery Dept

Organization

2650 Lafrainer Road

Address

Traverse City, Michigan 49686

Address

261-995-6075

Telephone number

Fax number

dschaffer@grandtraverse.org

E-mail address

STATE'S CONTACT:

Joseph Simon, Grant Analyst

Name/Title

Resource Management Group - MMD

Division/Bureau/Office

P.O. Box 30241

Address

Lansing, Michigan 48909-7741

Address

517-284-6502

Telephone number

517-373-4797

Fax number

EGLE-ScrapTire@Michigan.gov

E-mail address

Federal ID number – (Required for Federal Funding)

Grantee DUNS number - (Required for Federal Funding)

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Signature

David Schaffer

Name/Title

Date

FOR THE STATE:

Signature

Jack Schinderle, Division Director, MMD

Name/Title

Date

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Any changes to this Agreement shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit quarterly financial and/or progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

Reporting Period	Due Date
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	Before October 15*
October 1 – December 31	January 31

*Due to the State’s year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State.

(C) All products shall acknowledge that the project was supported in whole or in part by the Scrap Tire Cleanup Program, EGLE, per the guidelines provided by the program.

(D) If 15 percent (15%) or more of the grant amount is expended in a single quarter, payment requests may be submitted

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The State reserves the right to deny the use of any consultant, contractor, associate, or other

personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with 2 CFR 200, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the

State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of five years after the final payment has been issued to the Grantee by the State.

XVI. INSURANCE

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service web site (<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>).

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

XX. CANCELLATION

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

XXI. TERMINATION

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.

- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
 - d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
 - e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).
- (2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:
- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
 - b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
 - c. Convicted under State or federal antitrust statutes; or
 - d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
 - e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

PROJECT SPECIFIC REQUIREMENTS – APPENDIX A

PROJECT LOCATION AND SCOPE

The project must be located in Michigan and the scope of the project is outlined in the Grantee's approved Fiscal Year 2019-2020 Scrap Tire Cleanup Program Grant Application.

GRANTEE REIMBURSEMENT

The Grant Amount shall not exceed **\$8,000.00**, and the Grantee will be reimbursed as specified below, **NOT TO EXCEED ACTUAL COSTS INCURRED BY THE GRANTEE. All other costs associated with the removal of scrap tires, including labor costs, and additional charges for roll-off boxes and dump trailers, etc. are the responsibility of the Grantee.**

The State shall reimburse the Grantee the actual cost, up to \$1,000.00 for an enclosed semi-trailer with less than 500 passenger tire equivalents (PTE), \$2.00 per additional PTE in excess of 500 PTE, not to exceed \$2,000.00 for a full semi-trailer with over 1,000 PTE. ***It should be noted that empty semi-trailers are not eligible for reimbursement under the grant program.*** This payment is for providing acceptable scrap tire collection vehicles at the site of collection, and for the cost of processing and delivering the scrap tires to the End-User.

The State shall also reimburse actual scrap tire transportation costs not to exceed \$1.00 per mile if the collection location is over 100 miles from the processor's location for sites that applied for transportation costs and were approved. The first 100 miles of transportation are covered under the existing semi-trailer reimbursement rate. The combined cost of reimbursement for scrap tire and transportation shall not exceed the approved grant amount.

Tires generated by a business or a commercial farm are not eligible to received funding under this program and will not be reimbursed. If business or farming tires are accepted at the community cleanup or collection event, the cost for disposal/recycling will be the responsibility of the grantee. Use of grant funding to pay for ineligible activities (i.e. disposal of business or commercial agricultural tires) may result in non-reimbursement of grant funding and may also restrict the grantee from receiving future funding.

GRANT REIMBURSEMENT PROCESS AND GRANTEE REPORTING REQUIREMENTS

The Grantee must first pay the Processor for work completed and then seek reimbursement from the State. If the Grantee is not financially able to pay the Processor prior to seeking reimbursement from the State, then the Grantee may assign its grant payment(s) to the Processor pursuant to Section VII, Assignability, of this Agreement. If the Grantee assigns payment(s) to the Processor, and any payment is intercepted by the Michigan Department of Treasury due to Grantee's outstanding debt to the State of Michigan, then the Grantee is responsible for paying the Processor directly for the outstanding balance due the Processor.

The Grantee shall maintain an accurate count of the number of scrap car tires and scrap truck tires, and oversized tires removed from the site. **The Grantee is responsible for submittal of a COMPLETE Scrap Tire Transportation Record (EQP 5128).** Submittal of incomplete transportation records will delay reimbursement.

A request for payment shall be submitted by the Grantee on a form provided by the State and shall include proof of payment to the Processor or End-User, as applicable, a copy of the Processor invoice(s) and all scrap tire manifests signed by the Grantee, the Processor, and the End-User. Payment reimbursement requests shall be sent to: EGLE-ScrapTire@Michigan.gov

Within 30 days of the date that the last scrap tire covered by this Agreement was removed from the site, the Grantee shall submit the final request for payment accompanied by a Final Project Report, which summarizes the project.

PROCESSOR AND END-USER REQUIREMENTS

Any tire processor utilized by the Grantee shall be a Michigan-based Scrap Tire Processor (Processor). Refer to Section VIII, Subcontracts, for requirements regarding subcontractors.

The State may approve a written request from the Grantee to change the approved Processor(s) and/or approved Scrap Tire Material End-User (End-User) or End-Users identified in this Agreement.

UNUSABLE TIRES

The State may approve a request from the Grantee to replace an approved End-User with a sanitary landfill, licensed under Part 115, Solid Waste Management, of the NREPA. Such a request may be approved if certain scrap tires covered under this Agreement are in such a condition that the approved Processor would not be able to process the scrap tires into a form acceptable to the approved End-User or if due to decreased end-use market availability another viable end-use market cannot be located. Any Grantee wishing to deliver scrap tires to a landfill after proper size reduction, must contact EGLE for approval. Whole motor vehicle tires are prohibited from being disposed of in a landfill. Reimbursement for landfilling of unusable tires shall not exceed the per tire amount authorized by this Agreement.

NOTIFICATION OF DELAYS

The Grantee shall inform the State's Contact of any delays in the start-up of the project and any delays in progress toward completion of the project.

PROJECT COMPLETION

The State will make final payment after the project is complete. Project completion means all of the following:

(A) All scrap tires covered by this Agreement have been removed from the site and delivered to the End-User identified in this Agreement by the Processor identified in this Agreement.

(B) The Grantee has submitted the final Request for Payment form, including all supporting financial documentation, all complete scrap tire transportation records signed by the Grantee, the Processor, and the End-User, indicating the total number of scrap car tires, scrap truck tires and oversized tires removed from the site.

(C) The Grantee has notified the State that the site is clear of all scrap tires and rims covered under this Agreement.

(D) The Grantee has provided a Final Project Report that summarizes the project including pertinent dates of events, number of participants, tires collected, pictures (if available), and any other information showing how your project was successful.

The State shall make a determination of project completion based on all of the following:

(A) A review of the project file, including all Request for Payment forms, all supporting financial documentation, all scrap tire manifests, and all reports submitted by Grantee, Processor and End-User, to verify that the requirements of this Agreement have been met and that the reimbursement amounts are correct.

(B) A site inspection to determine the number of tires, if any, remaining on the site and to verify that the requirements of this Agreement have been met.

COMMUNITY CLEANUP ADDITIONAL REQUIREMENTS

Grants awarded to communities for the purpose of conducting community clean up days must adhere to the following requirements as outlined in the Application:

(A) The Grantee must have the scrap tires disposed of as soon as possible, preferably the same day as the cleanup day or next business day, unless collecting tires to coordinate a regional pickup by the hauler. The maximum time tires can be at a collection point is one week.

(B) If the Grantee is coordinating with other Grantees in the region, each Grantee can store for up to one week all the collected scrap tires at a collection point to coordinate a regional pickup by the hauler.

(C) The Grantee must notify the Scrap Tire Program Coordinator (via EGLE-ScrapTire@Michigan.gov) of each upcoming collection/cleanup event scheduled under the grant. This can include newsletters, flyers, web or any other utilized media.

(D) The Grantee is required to provide recognition of the Scrap Tire Cleanup Grant funding as it relates to their individual project (sample language and logos are available upon request).



Resolution

Date: November 20, 2019

Scrap Tire Clean Up Grant

WHEREAS, The Grand Traverse County Board of Commissioners met in regular session on November 20, 2019 and reviewed request to authorize the Resource Recovery Department Manager to sign the Scrap Tire Cleanup Grant Agreement between the Michigan Department of Environment, Great Lakes and Energy and Grand Traverse County for the purpose of conducting Scrap Tire Collection in 2020.

WHEREAS, The Resource Recovery Department applied for and was awarded \$8,000 from the Michigan Department of Environment, Great Lakes and Energy (EGLE) to conduct Scrap Tire Clean Up Events in May, August and September of 2020; and,

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Grand Traverse County approves receipt and authorizes the Resource Recovery Department Manager to sign the Scrap Tire Cleanup Grant Agreement between the Michigan Department of Environment, Great Lakes and Energy and Grand Traverse County for the purpose of conducting Scrap Tire Collection in 2020.



GRAND TRAVERSE COUNTY

REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Sheriff's Office

SUBMITTED BY: Tom Bensley, Sheriff

SUBJECT: Tribal Council Allocation of 2% Fund Applications

RECOMMENDATION:

Request that the Grand Traverse Board of Commissions support Goodwill Industries of Northern Michigan - Street Outreach application for 2% funds.

SUMMARY:

Grand Traverse County Sheriff's Office and Sheriff Thomas J. Bensley's support of application for allocation of 2% funds from Goodwill Industries of Northern Michigan - Street Outreach.

ATTACHMENTS:

[Goodwill Street Outreach 2% Allocation App](#)

**Tribal Council Allocation of 2% Funds
Application Form**

PLEASE NOTE:

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle: _____ JUNE – New submission date, Postmarked by MAY 31st
 X DECEMBER – New submission date, Postmarked by NOVEMBER 30th
2. Name of Applicant: Goodwill Industries of Northern Michigan
Address: 2279 South Airport Rd. West
 Traverse City, MI 49684
Phone #: _____ Fax #: _____
Printed Name: Tom BANSLEY
• Authorized Signature: [Signature]
 (Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)
Title: SHERIFF
E-mail address: T.BANSLEY@GT.SHERIFF.MI
- Printed Name of contact person: Dan Buron
Telephone #: 231-995-7710 Fax #: _____
E-mail address: danb@goodwillnmi.org
3. Type of Applicant: _____ Local Government _____ Local Court
 _____ Township _____ County Commissioner _____ Road Commission
 _____ Public School District _____ College _____ Charter School
 _____ Public Library _____ Sheriff/Police Department _____ Fire Department
 X 501c3 applying through local unit of government (name): Grand Traverse County

4. Fiscal Data: Amount Requested: \$ 30,000 Percent: 8.4 %
 Local Leveraging: \$ 356,376 Percent: 91.6 %
 (Match)
 Total Budget: \$ 386,376 Percent: 100 %
5. Target Population numbers: 64 Children 313 Adults _____ Elders
 _____ Total GTB member Community _____ Others
 (Indicate the number of GTB members)
6. Counties Impacted: x Antrim x Benzie x Charlevoix
x Grand Traverse x Leelanau _____ Manistee

7. Brief Description (purpose of funding); include statement of need:

Our goal is a community where homelessness is rare, brief, and non-recurring, as we believe everyone deserves a safe and secure home. Our approach is to humanize and bring dignity to people experiencing homelessness and engage them without precondition or judgment. We accept people for who they are and where they are in their journey. We recognize that everyone has a story and our role is to help them to see their potential and have hope. We believe that individuals experiencing homeless are a part of our community. We believe our purpose is to mitigate the harmful impacts of homelessness, engage homeless wherever they are, and provide services with dignity that believes in their inherent capacity and worth.

Specifically, Street Outreach connects individuals, youth, and families who are experiencing homelessness to long term permanent solutions for people of all ages and nationalities. 10% of our client bases identifies as Native American. Toward that end, Street Outreach actively locates and engages individuals and families who are experiencing homelessness and living on the streets within Grand Traverse, Benzie, Leelanau, Kalkaska and Benzie counties. We work with the county sheriff, city police, paramedics and firefighters in response to reports related to homelessness. Street Outreach meets people where they are and provides resources to end homelessness. Street Outreach provides emergency assistance, emotional support, crisis intervention and/or referrals to community support services. The Street Outreach team and volunteers work to identify and reduce barriers to care and to increase the use of all available services through partnerships with area programs serving people experiencing homelessness such as Community Meals, Safe Harbor, Jubilee House. We improve networking with all human service agencies and faith-based organizations. We provide access and information on existing community programs and services to the unsheltered. We advocate for the rights of the homeless and treat people experiencing homelessness with dignity and respect. We assist with accessing shelter/housing and entitlements and in accessing food, clothing, showers, laundry, phone, mail, etc. We give support and counsel, as well as acting as an advocate to other agencies to help individual and families receive necessary services. We intervene in crisis situations creating links to emergency medical or psychiatric care.

We do all this by being actively out in the community. Outreach happens at shelters, churches, drop-in centers, transitional houses, community meal programs, under bridges and overpasses, park benches, vacant buildings, abandoned vehicles, wooded areas and river banks, throughout the entire community.

Our work on the streets has many positive impacts on local governments:

- When issues in this population arise, we are often the first call, reducing the burden on police and other emergency services
- Through Street Outreach referrals, people can access existing community services and receive healthcare when required. This can reduce the need for emergency room visits.
- Mental health and substance abuse counseling can relieve the need for police or fire department intervention.
- Referrals to temporary shelter (especially in winter) reduce ER reliance.

People living on the street have increasingly been gathering in public areas, which frequently lead to police intervention. Street homeless can potentially reduce the appeal of downtown and other popular destinations, which may have a negative economic impact. As people experiencing homelessness transition from a life of dependence to independence, they can have a positive impact on the local tax base. Fewer public services are required for that individual, relieving financial burdens. Income, property, and sales taxes are examples of new revenues for local governments when an individual has transitioned into housing, employment, and stability.

There is no duplication of the Street Outreach program in our region. We are the only provider of this service for our region. We added outreach staff in 2019 to handle the increased case load, as we went from serving 291 in 2018 to serving 659 in 2019. Our positive destination at discharge is 70%, and we are projecting 80% with additional resources.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

- (a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

- (b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

- (c) Describe parent involvement in project: _____

- (d) Does the school receive Title VII Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start underway Completion - Ongoing

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

X YES _____ NO. If yes, please list the start and end dates and amount:

Street Outreach - 1/1/2019 - 12/31/2019 and amounts: \$15,000

Goodwill Inn - 1/1/2016 - 12/31/2017 and amounts: \$25,000

Street Outreach - 3/1/2015 - 2/28/2016 and amounts: \$45,000

11. Is the proposed project new NO or a continuation project YES?

If this is a continuation project, please explain why there is a need to continue funding:

There are typically several hundred people living outside, in tents, cars, under bridges and other unsafe places in Grand Traverse County. We need continued support to ensure that these people can get into safe housing which will reduce violence toward and between homeless individuals, and reduce emergency room visits due to the the perils of living in difficult and especially the cold and long winters of Northern Michigan.

12. If the previous project has been completed, did you submit your 2% report? YES YES NO.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
 Gaming has helped the Grand Traverse area to grow in population, enhance tourism and provide many employment opportunities. The unavailability of low cost/affordable housing is making it increasingly difficult for community members to maintain and/or secure housing. Greater numbers of local individuals and families, including gaming staff, are experiencing new and unexpected challenges.
14. How will the success of the project be assessed (evaluation plan)? _____
 Goodwill will continue to use Michigan State Homeless Management Information System (HMIS) a statewide database for tracking and monitoring services provided by Michigan's homeless services providers. Street Outreach monitors number of unique persons served, total number of contacts, number of services provided, number of referrals provided, numbers of individuals placed into permanent housing and recidivism rate for individuals placed into permanent housing.
15. If new staff is required, will preference be given to Native American applicants?
 YES NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - **If for June cycle, postmarked by May 31st.**
 - **If for December cycle, postmarked by November 30th.**

Mail completed 2% applications to:

**Attention: 2% Program
 Grand Traverse Band of Ottawa and Chippewa Indians
 2605 N.W. Bay Shore Drive
 Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date

Street Outreach
Budgeted Expenses
Year Ending September 30, 2020

Expenses	
Wages, taxes & benefits	\$ 330,251
Building occupancy expenses	11,573
Client/public assistance	11,520
Equipment & software	7,634
Depreciation	5,374
Communications	5,004
Insurance, taxes & licenses	3,541
Dues and memberships	3,065
Operational supplies and postage	2,344
Travel, lodging & meetings	2,270
Staff training	2,000
Agency vehicles	1,800
Total Expenses	<u>\$ 386,376</u>



GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Sheriff's Office

SUBMITTED BY: Tom Bensley, Sheriff

SUBJECT: Tribal Council Allocation of 2% Fund Applications

RECOMMENDATION:

Request that the Grand Traverse Board of Commissions support Keys to Freedom Ministries' application for 2% funds.

SUMMARY:

Grand Traverse County Sheriff's Office and Sheriff Thomas J. Bensley's support of application for allocation of 2% funds from Keys to Freedom Ministries.

ATTACHMENTS:

[Keys to Freedom 2% Fund Application](#)

**Tribal Council Allocation of 2% Funds
Application Form**

PLEASE NOTE:

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle: _____ JUNE – New submission date. Postmarked by MAY 31st
 _____ DECEMBER – New submission date. Postmarked by NOVEMBER 30th
2. Name of Applicant: KEYS TO FREEDOM MINISTRIES
Address: PO BOX 4 ?
TRAVERSE CITY, MI 49684
Phone #: 231 995-5019 Fax #: _____
 Printed Name: Tom BANSLEY
 Authorized Signature: [Signature]
(Signature of local unit of government official: e.g., county/city official, township supervisor, village president, college president, school superintendent)
Title: SHERIFF
E-mail address: TRANSLEY@GT-SHERIFF.ORG

Printed Name of contact person: TINA McCALLEY
Telephone #: 231-590-0633 Fax #: _____
E-mail address: keystofreedomministries@gmail.com
3. Type of Applicant: _____ Local Government _____ Local Court
_____ Township _____ County Commissioner _____ Road Commission
_____ Public School District _____ College _____ Charter School
_____ Public Library _____ Sheriff/Police Department _____ Fire Department
 501c3 applying through local unit of government (name): _____

4. Fiscal Data: Amount Requested: \$ 25,649 Percent: 58 %
 Local Leveraging: \$ 18,740 Percent: 42 %
 (Match)
 Total Budget: \$ 44,389 Percent: 100 %
5. Target Population numbers: 20 Children 100 Adults _____ Elders
 (Indicate the 120 Total GTB member Community _____ Others
 number of GTB members)
6. Counties Impacted: Antrim Benzie _____ Charlevoix
 Grand Traverse Leelanau _____ Manistee

7. Brief Description (purpose of funding); include statement of need:

As Keys to Freedom moves into its seventh year, our presence and services have become a dependable and stable avenue of assistance to those incarcerated in our local jails, namely, Grand Traverse County. Our scope of territory and population of people we serve and the community we work with has grown and has caused an exponential increase in our 2020 budget. Our presence in the GTC jail has reached a full-time status (2 Chaplains) to serve both men and women.

We have a great need to update our library with new books, shelves, studies, educational materials. Book carts with books, stamped envelopes, writing/coloring materials, playing card. Keys to Freedom provides OTC meds when needed, prescription/nonprescription eyewear. We see a need to invest in updated crisis training, and first response training for our Chaplains and Volunteers.

Our scope of post incarceration expenses has increased and expanded to meet the challenges of rehabilitation, housing, transportation, clothing and basic human necessities. As our ministry shares its resources/programs with incarcerated and returning citizens and their families throughout the tri-county area, we see more success with their journey of restoration.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note. 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

(b) Recommendation from Parent Committee: _____ Y/ES _____ NO

Please have the Parent Committee sign the attached Certification Form.

(c) Describe parent involvement in project: _____

(d) Does the school receive Title VII Indian Education Funds? _____ Y/ES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start Jan. 2020 Completion Dec. 2020

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

_____ Y/ES X NO. If yes, please list the start and end dates and amount:

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

11. Is the proposed project new _____ or a continuation project X?

If this is a continuation project, please explain why there is a need to continue funding:

This project is rooted and an ongoing presence in the community requiring annual funding.

12. If the previous project has been completed, did you submit your 2% report? YES NO.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
INCREASE IN RESOURCES OFFERED TO ALL THOSE AFFECTED BY INCARCERATION. INCREASED SUPPORT CREATING A MORE POSITIVE IMPACT IN OUR COMMUNITY.

14. How will the success of the project be assessed (evaluation plan)?
PROGRESS WILL BE IDENTIFIED THROUGH RECORDED DATA OF GIVING / PERSONS ASSISTED WITH THROUGH RECIDIVISM DATA

15. If new staff is required, will preference be given to Native American applicants?
 X YES NO

16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - If for June cycle, postmarked by May 31st.
 - If for December cycle, postmarked by November 30th.

Mail completed 2% applications to:

Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682

If you have any questions, please call 231-534-7601.

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date

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Keys to Freedom Ministries
Profit & Loss Budget Overview
 January through December 2020

	Jan - Dec 20
Ordinary Income/Expense	
Expense	
Benevolence - Gifts	2,426.00
Books & Subscriptions	1,500.00
Computer/Website/Supp/Software	780.00
Fees and Dues	150.00
Fundraising Events	
Fundraising Promo Expenses	
Advertising	480.00
Promotions	200.00
Total Fundraising Promo Expenses	680.00
KTF Banquet Expenses	
KTF Banquet Facility Rental	550.00
KTF Banquet Food	980.00
KTF Banquet Liability Ins	209.00
KTF Banquet Postage	140.00
KTF Banquet Supplies/Misc	700.00
Total KTF Banquet Expenses	2,579.00
Total Fundraising Events	3,259.00
Gifts for Kids	
Gifts for Kids - Liability Ins	209.00
Gifts for Kids - Postage	340.00
Gifts for Kids - Supplies	650.00
Total Gifts for Kids	1,199.00
Inmate Expense	
Inmate BATA Pass Fund	3,600.00
Inmate Christmas Party	150.00
Inmate Indigent Fund	5,680.00
Inmate Library & Bibles	1,300.00
Inmate Pharmacy Expense	200.00
Inmate Postage	2,354.00
Total Inmate Expense	13,284.00
Office	
Office Postage	20.00
Office Supplies	421.00
Total Office	441.00
Onsite Chaplains	
Onsite Chaplains- Head Chaplain	7,200.00
Onsite Chaplains-Gifts	7,200.00
Onsite Chaplains-Reimbursements	200.00
Total Onsite Chaplains	14,600.00
Post Incarceration Housing Fund	5,400.00
Training, Mtgs & Meals	1,350.00
Total Expense	44,389.00
Net Ordinary Income	-44,389.00
Net Income	-44,389.00

4. Fiscal Data: Amount Requested: \$ 14,738.25 Percent: 100 %
 Local Leveraging: \$ _____ Percent: _____ %
 (Match)
 Total Budget: \$ 14,738.25 Percent: 100 %

5. Target Population numbers: _____ Children _____ Adults _____ Elders
 _____ Total GTB member Community _____ Others
 (Indicate the number of GTB members)

6. Counties Impacted: Antrim Benzie Charlevoix
 Grand Traverse Leelanau Manistee

7. Brief Description (purpose of funding); include statement of need:

The above grant request would outfit and fund Crowd Control gear for up to fifteen(15) Grand Traverse County Sheriff's Office personnel. These personnel would be available to respond within Grand Traverse Grand Traverse County (assisting TCPD newly equipped Crowd Control personnel). Also, respond to other Northern Michigan areas within the Mutual Aid Task Force area. The current Crowd Control gear is dated. The grant request covers the costs associated with the complete outfitting of officer gear. Grand Traverse County is a member of Northern Michigan Mutual Aid Task Force. Team 2's area includes Grand Traverse, Traverse City, Leelanau, Benzie and Antrim. Grand Traverse Tribal Band is also a member of this Task Force and Team 2.

Crowd Control training using this type of equipment has been provided to NMMA. The Sheriff's Office has sent personnel to the training and looks forward to sending more personnel to future Crowd Control training.

The Grand Traverse Region has been experiencing extreme growth in special events(ie Cherry Festival Ironman, Film Festival) in the recent years. This growth in special events increasing the population in the region with visitors. Local Emergency Responders need sufficient equipment to provide a safe environment for these visitors. Grand Traverse County's population is expected to reach 100,000 within a few years. Not mentioning the people that commute to the region for employment.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

(b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

(c) Describe parent involvement in project: _____

(d) Does the school receive Title VII Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start 1/1/20 Completion 12/31/20

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

X YES _____ NO. If yes, please list the start and end dates and amount:

Dec 2017 - Feb 2017 and amounts: \$16,918.00

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

11. Is the proposed project new Yes or a continuation project No?

If this is a continuation project, please explain why there is a need to continue funding:

12. If the previous project has been completed, did you submit your 2% report? YES NO.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
We feel the outfitting of Deputies with Crowd Control Gear will result in a safer response to Crowd Control situations, improving the quality of life and safety of the residents and visitors of Northern Michigan.
14. How will the success of the project be assessed (evaluation plan)? _____
Assessment of success will be established through the safe training and real response to Crowd Control situations with minimized Deputy and citizen injuries.
15. If new staff is required, will preference be given to Native American applicants?
 YES NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - If for June cycle, postmarked by May 31st.
 - If for December cycle, postmarked by November 30th.

Mail completed 2% applications to:

**Attention: 2% Program
 Grand Traverse Band of Ottawa and Chippewa Indians
 2605 N.W. Bay Shore Drive
 Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

Print Name

Sign Name

Date

Print Name

Sign Name

Date

Print Name

Sign Name

Date

Print Name

Sign Name

Date

Print Name

Sign Name

Date

Print Name

Sign Name

Date

CMP Distributors, Inc.
 16753 Industrial Parkway
 Lansing, MI 48906
 Phone # 5177210970
 Fax # 517-721-0974

Quote

Date	Quote #
9/18/2019	8498

Bill To
Grand Traverse County Sheriff Office * 851 Woodmere Avenue Traverse City, MI 49686

Ship To
Grand Traverse County Sheriff Department 851 Woodmere Avenue Traverse City, MI 49686

Sales Rep	Account #	Terms	Expiration Date	Shipping Terms
CMP	1103	Net 30	10/18/2019	

Description	Qty	Price	Total
HWI-ED100 Riot Suit, Elite Defender Chest/Shoulder Protector, Forearm Guard, Shin Guard and Carry Bag	15	398.25	5,973.75T
Point Blank PTH-III A Threat Level IIIA Tactical Helmet with MSS Modular Suspension System (Ratchet Retention), Mid Cut	15	409.95	6,149.25T
Point Blank Riot Face Shield for PTH Helmet (6" or 8")	15	129.50	1,942.50T
Point Blank Helmet Bag	15	44.85	672.75T
Shipping & Handling Terms: **Approximately \$150.00-200.00** - Freight to be added at time of shipment - Ships UPS Ground	1		0.00T

Shipping & Handling Terms: - Freight to be added at time of shipment - Ships UPS Ground	Sales Tax (0.0%) \$0.00
	Total \$14,738.25

This is a quotation on the goods named, subject to the conditions noted below:

1. Pricing is good for 30 days unless otherwise noted.
2. Please include the quote number on all correspondence to insure proper pricing when ordered.
3. To accept this quotation, please sign and return.

Customer Signature _____



GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Parks and Recreation

SUBMITTED BY: Kris Erickson, Director

SUBJECT: Parks and Recreation's Application for a 2% Grant for Native American Marker Tree

RECOMMENDATION:

Motion to approve Parks and Recreation's submission of application during Fall 2019 Grand Traverse Band of Ottawa and Chippewa Indians 2% Grant Cycle to fund Phase III of Native American Marker Tree project at Civic Center Park.

FINANCIAL INFORMATION:

\$2,000 match budgeted in 2020 under 208-752 for "improvements".

SUMMARY:

Parks and Recreation is applying for a 2% grant for Phase III of the Native American Marker Tree Project at Civic Center Park, to further landscape and develop the area surrounding the tree.

ATTACHMENTS:

2019-Dec CCenter Marker Tree Phase III App

**Tribal Council Allocation of 2% Funds
Application Form**

PLEASE NOTE:

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle:

____ JUNE – New submission date, Postmarked by **MAY 31st**

X ____ DECEMBER – New submission date, Postmarked by **NOVEMBER 30th**

2. Name of Applicant: Grand Traverse County Parks and Recreation Department

Address: Traverse City, Michigan 49686

Phone #: 231-922-4622

Fax #: 231-922-4636

Printed Name: Robert Hentschel

• **Authorized Signature:** _____

(Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)

Title: Chairperson, Grand Traverse County Board of Commissioners

E-mail address: rhentschel@grandtraverse.org

Printed Name of contact person: Kristine Erickson, Director, County Parks and Recreation-Senior Center Network

Telephone #: 231-922-4511

Fax #: 231-922-2064

E-mail address: kerickson@grandtraverse.org

3. Type of Applicant: **X** Local Government _____ Local Court
_____ Township _____ County Commissioner _____ Road Commission
_____ Public School District _____ College _____ Charter School
_____ Public Library _____ Sheriff/Police Department _____ Fire Department
_____ 501c3 applying through local unit of government (name): _____

4. Fiscal Data: Amount Requested: \$ 36,000.00 Percent: 94.5%
 Local Leveraging: \$ 2,000.00 Percent: 5.5% (Match)
 Total Budget: \$ 38,000.00 Percent: 100%

5. Target Population: X Children X Adults X Elders
 (Indicate the X Total GTB member Community X Others
 number of GTB members)

6. Counties Impacted: X Antrim X Benzie X Charlevoix
 X Grand Traverse X Leelanau X Manistee

7. Brief Description (purpose of funding); include statement of need:

Project Name: Civic Center Park: Reclaiming Parkland – Phase III Landscaping Improvements Surrounding Native American Marker Tree at Civic Center Park

Project Need: There is a need to continue improving and beautifying the area surrounding the Native American Marker Tree at Civic Center Park to make the space even more sacred (a respite from the city and from the rest of the 44-acre park), to educate our community about the significance of the tree and the rich history of our region’s Anishinaabe or Anishinabek Indians, and to restore and respect the parkland at the north end of Civic Center Park. The Marker Tree brings the rare opportunity to join past and present through geography and homage.

Project History

August 2015: Grand Traverse County Parks and Recreation received a 2% grant to “clean up” area surrounding the esteemed Native American Marker Tree at Civic Center Park. Funds made it possible to move the unsightly ballfield dirt and diamond dust cement bins further away from the tree; replace the industrial fence with a new, attractive, gated fence, making it accessible for raking and cleaning; and install an attractive commemorative “rock”, featuring educational information for passersby.

October 2016: Project completed and a memorable dedication ceremony to revere the tree, involving members of the Grand Traverse Band of Ottawa and Chippewa Indians. This community placemaking project was dedicated in honor of the Grand Traverse Band.

October 2018: Parks and Recreation Commission responded to complaints and evidence of damaged parkland and dangerous situations created by increased, unauthorized vehicular traffic at the north end of Civic Center Park. Misuse of that end of the park over the years created two-rut “roads to nowhere,” tore up ground cover, threatened the Marker Tree’s health, and jeopardized the safety of the walking-jogging path users and Norte Youth Cycling’s students. The Commission entered into an agreement with Influence Design Forum to provide planning and design services to provide some solutions to the issues described above. The goal was to have Nate Elkins of Influence Design Forum analyze park use (parking, walking, recreating, etc.) by interviewing patrons and, based on that data, develop preliminary designs to illustrate what the north end of Civic Center Park (including the Marker Tree and surrounding area) COULD look like and how it could serve our community at its highest and best use.

January 2019: Parks and Recreation and Child and Family Services’ YouthWork Youth Corps were awarded a 2% grant to continue making improvements surrounding the Marker Tree to further emphasize the educational and cultural aspects of a community’s treasured monument; to provide a seating area, to make the area safer for walkers, runners, and cyclists; and to beautify and reclaim green space at the north end of the Civic Center.

April 2019: Per his agreement with Parks and Recreation, Nate Elkins of Influence Design Forum presented preliminary design concepts for the north end of Civic Center Park to the Parks and

Recreation Commission. Concepts include one for the Marker Tree, which, as explained by Elkins, would be a circle of paths surrounded by a meadow of native grasses or a garden of native grasses and healing herbs in the shape of the Medicine Wheel/Circle of Life around the tree.

June 2019: Parks and Recreation Commissioners authorized Director to seek funding to develop a Civic Center Park master site plan and include the concepts developed by Influence Design Forum. Commissioners further authorized Director to begin implementing Elkins' Marker Tree concept.

July 11, 2019: Elkins and Parks and Recreation Director Kristine Erickson met with members of the Grand Traverse Band of Ottawa and Chippewa Indians (meeting was recorded at Grand Traverse Band's headquarters) to discuss Elkins' Marker Tree meadow/garden and path concept and to ask members to consider a December 2019 application for a 2% grant from Parks and Recreation to further flesh out the design and implement it in 2020. The pair shared with the three representatives in attendance the Marker Tree visuals of the expansion – circular paths and a meadow or garden representing a Medicine Wheel or Circle of Life. The pattern symbolizes the sacred cycles of life and the interconnection of all living things, an appropriate addition to the area surrounding the tree and Civic Center Park! The intent would be for every individual who visits the circle to have a personal experience and to learn more about our region's rich Native American history. Erickson also explained that the 2% grant for Phase II of the Marker Tree was being used so far to "green the gateway" to the tree in preparation for executing the Medicine Wheel meadow/garden and path concept. Restoring the groundcover leading to that area from east to west was much more time-consuming than anticipated, and developing the new concept for a meadow/garden and pathways to surround the tree should come first, rather than adding benches, signage, and bollards, as referenced in the 2% grant application for Phase II. Tribal members in attendance at the July 11 meeting advised Erickson to update the Council about Phase II of the project. Such an update has been included in a November 2019 2% Grant Report from Parks and Recreation.

July, August, September 2019: Funded by the 2% grant awarded to Parks and Recreation in January 2019, YouthWork Youth Corps made the improvements to "green the gateway" leading west to the Marker Tree. Teams broke up patches of asphalt that led nowhere, filled in dirt ruts and trenches developed by years of wear and tear from vehicular traffic, and seeded.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

- (a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

- (b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

- (c) Describe parent involvement in project: _____

- (d) Does the school receive Title VII Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start February 2020 Completion December 2020

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

X YES _____ NO. If yes, please list the start and end dates and amount:

February, 2007-August 2008	and amounts:	\$50,000.00
February 2008-August 2008		\$25,000.00
February 2009-Current		\$7,500.00
August 2015-June 2016		\$7,387.00
August 2015-October 2016		\$6,937.00
January 2016-February 2016		\$5,525.00
August 2016-December 2018		\$10,000.00
August 2016-Current		\$5,000.00
January 2017-July 2019		\$15,000.00
January 2017-November 2018		\$10,000.00
January 2018-October 2018		\$30,000.00
January 2019-November 2019		\$15,000.00

11. Is the proposed project new _____ or a continuation project X ?

If this is a continuation project, please explain why there is a need to continue funding:

With this new Phase III proposed, and not enough time to go beyond restoring ground cover during Phase II this past summer, there is a need to continue funding this project.

12. If the previous project has been completed, did you submit your 2% report? X YES _____ NO. **The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.**

NOTE: A progress report for January 2019 grant awarded for Phase II of Native American Marker Tree Project is included in November 2019 report on 2% grants.

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).

Casinos and gaming develop the economy of our region, tourism, employment opportunities, and more. Civic Center Park is a destination park, receiving up to one million visitors each year, many of whom are tourists. Tribal employment opportunities grow the population of residents, who also use Civic Center Park, our region's "Central Park" which is a hub of recreation. The variety of programs and services provided in County parks, especially at Civic Center Park, are available to all. However, there remains a need for free, accessible, more frequently offered education about our region's deep Native American roots and preservation of its monuments, heritage, and historical markers, such as the Native American Marker Tree at Civic Center Park. Gaming has the ability to support projects such as this one, which can educate and instill pride in our community and its many visitors. With the Marker Tree at the Civic Center on beautiful parkland, and with the wisdom, art, artifacts, and educational programs provided by the Grand Traverse Band right here in our area, Parks and Recreation is in a unique position to help create more awareness of our region's history and culture and to provide a memorable, sacred space to be used by the community for years to come. Parks and Recreation would

be privileged to partner with the Grand Traverse Band and consult to develop a meadow/garden and paths surrounding the tree, create an environment of respite and reflection, and provide unique educational opportunities, signage, and messaging related to this important, regional landmark and the region's Native American roots.

14. How will the success of the project be assessed (evaluation plan)?

Measurement: Collaboration between County Parks and Recreation and the Grand Traverse Band of Ottawa and Chippewa Indians to further develop the Circle of Life Marker Tree meadow/garden concept and to make a plan for the future of the tree and its surroundings to serve our community into perpetuity.

Measurement: Resulting meadow/garden where patrons can reflect and find solace; where educational workshops and programs related to our region's and our nation's Native American heritage can be held; and where quality of life can be enhanced through environment.

15. If new staff is required, will preference be given to Native American applicants?

YES NO

16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget. (Attached)

Note: A final report on expenditure of funds and project results will be due to the Tribal Council 30 days after project completion.

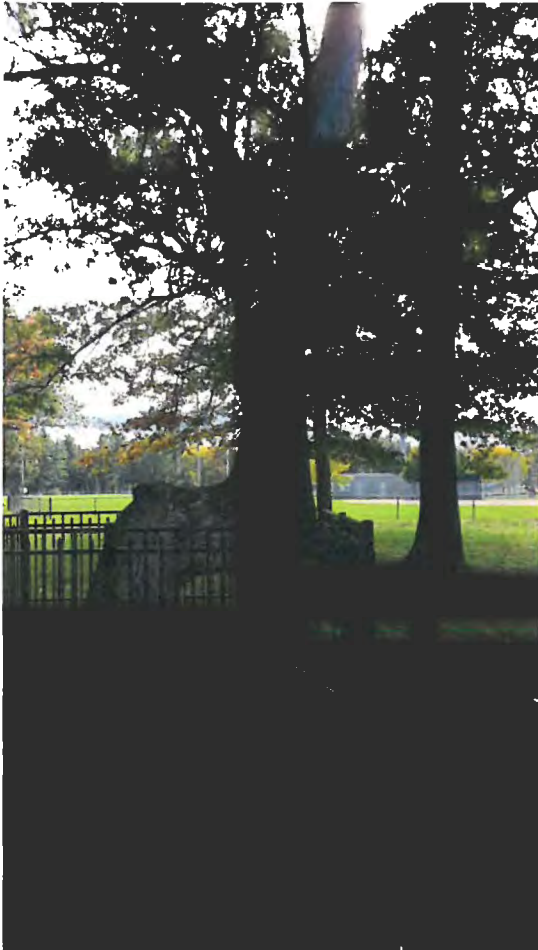
BEFORE YOU MAIL, PLEASE REMEMBER TO:

- 1) Execute authorized signature
- 2) Attach 1-page budget
- 3) Submit **before the deadline from the cover letter you received**

Civic Center Park: Reclaiming Parkland – Phase III Landscaping Improvements Surrounding Native American Marker Tree at Civic Center Park

Landscape design	\$5,000.00
Materials for benches; native plants, seeds; bollards	\$6,000.00
Circle pathway construction/materials	\$20,000.00
Signage (design and artwork)	\$5,000.00
<i>(Parks and Recreation match)</i>	<u><i>\$2,000.00</i></u>
TOTAL REQUEST	\$36,000.00

Marker Tree Today



Proposed Future of Marker Tree



Summer 2019: YouthWork restored the gateway to the Native American Marker Tree at the north end of Civic Center Park from east to west.





GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019
DEPARTMENT: Resource Recovery
SUBMITTED BY: Dave Schaffer, Manager
SUBJECT: TART 2% Grant

RECOMMENDATION:

To support and submit the 2% Grant application on behalf of TART Trails Inc., Recycle-A-Bicycle program.

FINANCIAL INFORMATION:

N/A

SUMMARY:

The Grand Traverse County (GTC) Resource Recovery Department (RRC) would like to sponsor the application from the Traverse Area Recreation and Transportation (TART) Trails, Inc. for the allocation of grant funding from the Grand Traverse Band of Ottawa and Chippewa Indians. The awarded funds would be utilized to continue the Recycle-a-Bicycle program which provides bicycles for transportation to economically disadvantaged individuals and families, as well as those experiencing homelessness.

ATTACHMENTS:

[TART Trails 2% grant](#)

Tribal Council Allocation of 2% of Funds
Application Form


1. Allocation Cycle: JUNE – New submission date. Postmarked by **MAY 31st**
 DECEMBER – New submission date. Postmarked by **NOVEMBER 30th**

2. Name of Applicant: Traverse Area Recreation and Transportation (TART) Trails, Inc

Address: PO Box 252
148 E. Front St. Suite 201
Traverse City, MI 49685

Phone #: 231.941.4300 Fax #:

Printed Name: David Schaffer

Authorized Signature: 
(Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)

Title: Resource Recovery Manager

E-mail address: dschaffer@grandtraverse.org

Printed Name of contact person: Caitlin Early, Annual Gifts and Special Events Coordinator

Telephone #: 231.941.4300 Fax #:

E-mail address: caitlin@traversetrails.org

3. Type of Applicant
- | | |
|---|--|
| <input type="checkbox"/> Local Government | <input type="checkbox"/> Local Court |
| <input type="checkbox"/> Township | <input type="checkbox"/> County Commissioner |
| <input type="checkbox"/> Public School District | <input type="checkbox"/> College |
| <input type="checkbox"/> Public Library | <input type="checkbox"/> Sheriff/Police Department |
| | <input type="checkbox"/> Fire Department |

501c3 applying through local unit of government (name): Department of Resource Recovery on behalf of TART Trails Inc. Recycle-a-Bicycle

4. Fiscal Data

Amount Requested: \$6,400	Percent: 44%
Local Leveraging: \$8,000	Percent: 56%
Total Budget: \$14,400	Percent: 100%

5. Target Population numbers: Children 5% Adults 92% Elders 3%

(Indicate the number of GTB members)

3 Total GTB member Community Others

6. Counties Impacted: Antrim Benzie Charlevoix
 Grand Traverse Leelanau Manistee

7. Brief Description (purpose of funding); include statement of need:

Recycle-a-Bicycle provides bicycles for transportation to economically disadvantaged individuals and families, as well as those experiencing homelessness. The primary purpose of the program is to provide qualified applicants an independent form of efficient transportation to jobs and important appointments. The sense of independence that comes with transporting oneself, while allowing access to community resources, is transformational. As well, Recycle-a-Bicycle provides recreational opportunities to program recipients by allowing for increased activity and fitness, contributing to the overall wellness of the individual. In order to achieve these primary and secondary outcomes by providing bicycles, program recipients must also be able to keep their bicycles secure. We are asking the Grand Traverse Band today to help support the cost of repairing over 85 donated bicycles, as well as the \$10 cost of the cable locks which each client receives with their bicycle.

Bicycle transportation does make a difference in people's lives. It gives clients dependable ways to get around without relying on the bus service or depending for a ride from family or friends.

Each donated bicycle provided by Recycle-A-Bicycle costs on average \$75.00 to repair and provide a lock per client. Reliable transportation is a bargain at this cost. Our grant request would provide 85 refurbished bicycles and cable locks to program recipients in need. The average person spends considerably more for a vehicle within a few weeks for gas, maintenance, and insurance. Most of our clients have to rely on bus service, rides from friends, or walking which is very time consuming. After receiving their new form of transportation they have related the ease and enjoyment of their freedom to travel. Clients are more likely to obtain employment and keep necessary appointments.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

- (a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled

GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

b. Recommendation from Parent Committee: YES NO

Please have the Parent Committee sign the attached Certification Form.

c. Describe parent involvement in project:

d. Does the school receive Title VII Indian Education Funds? YES NO If yes, how much:

g. What are the start and completion dates of the proposed project?

Start: March 2020 Completion: December 2020

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

 X YES NO

If yes, please list the start and end dates and amount.

March 1, 2019 - December 31, 2019 and amounts: \$4,041.82

March 1, 2018 - December 31, 2018 and amounts: \$5,000

March 28, 2014 - December 31, 2014 and amounts: \$5,080

11. Is the proposed project new or a continuation project X ?

If this is a continuation project, please explain why there is a need to continue funding:

The Recycle-A-Bicycle Program is well-established, now in its thirteenth year. The program currently occupies a warehouse on Woodmere Avenue that accommodates our ever-growing stock of bicycles and parts, while being accessible to our clientele due to its centralized location. One of our long-term goals is to maintain this workspace, to enable us to provide for our clients.

The program is receiving increased demand from partnering agencies, as well as requests from these agencies for clients from outlying regions. Every agency that refers to Recycle-A-Bicycle screens clients to assess their needs. Health issues, such as seizures, obesity, and addiction problems; as well as economic poverty, are the top reasons clients are referred. Working clients without transportation are also high in demand for alternate transportation.

Recycle-a-Bicycle assesses expenses annually, and strategically seeks appropriate funding through grant applications as well as a small amount of donations from individuals. Bicycles are provided at no cost to qualified recipients. We have also established a free repair and maintenance service for bikes that we have distributed or that are referred from our partner agencies. Since our inception in 2007, we have given away over 1,970 bicycles and supplied over 440 free repairs to keep our neighbors mobile.

The program is continuous and this grant request is to fund necessary repairs and provide a cable lock to help secure their new form of transportation for 85 program recipients.

12. If the previous project has been completed, did you submit your 2% report? X YES
NO.

The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are

mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.

We submitted a program report for 2019 so far. In addition, we will submit an annual report for the Recycle-a-Bicycle program in early 2020.

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons) N/A

14. How will the success of the project be assessed (evaluation plan)?

Individuals who receive free bicycles from the program provide referral information from an agency case manager. Agencies working directly with clients have solicited feedback to determine how well the transportation is utilized. Program recipients will receive not only an inexpensive means to mobility, but also the power to keep that transportation safe and secure. This transportation option will allow program recipients access to employment and community engagement opportunities that they otherwise would not be able to receive. With over a decade of experience in developing an efficient, dependable system, we are eager to continue to serve our community.

15. If new staff is required, will preference be given to Native American applicants? N/A

16. Budget: Please attached a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 4) Submit by appropriate deadline:
§ If for June cycle, postmarked by May 31st.
§ If for December cycle, postmarked by November 30th.

Mail completed 2% applications to:

Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682

If you have any questions, please call 231-534-7601.



Budget for Tribal Council Allocation of 2% Funds

TART Trails Recycle-a-Bicycle 2020

Contact: Caitlin Early, Annual Gifts and Special Events Coordinator

231-941-4300, caitlin@traversetrails.org

Program Income

	Amount
Grants	\$14,500
Contributions	\$1,000
In-Kind Contributions	\$2,300
Merchandise Sales	\$8,000
Special Event Income	\$29,000
Total	\$54,800

Estimated Program Expenses

Program Director Stipend	\$18,744
Office Expenses	\$200
Supplies & Materials	\$3,960
Occupancy	\$12,800
Event Expense	\$15,000
Credit Card Fees	\$500
TART Staff Expense	\$500
Total	\$51,704

November 4, 2019



GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Administration

SUBMITTED BY: Chris Forsyth, Deputy County Administrator

SUBJECT: Conservation Resource Alliance (CRA) application for 2 percent funds from the Grand Traverse Band of Ottawa and Chippewa Indians.

RECOMMENDATION:
Approve support of Conservation Resource Alliance 2 Percent Application

SUMMARY:

CRA is requesting County Administration support its request for two percent funding for the purpose of funding its continued work on restoring the Boardman River watershed. Administration has reviewed the request and supports it.

ATTACHMENTS:

[November 2019 2% Application CRA](#)

**Tribal Council Allocation of 2% Funds
Application Form**

PLEASE NOTE:

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN GTB'S
6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle: _____ JUNE – New submission date, Postmarked by May 31st
X _____ DECEMBER- New submission date, Postmarked by NOVEMBER 30th

2. Name of Applicant: Grand Traverse County on behalf of the Conservation Resource Alliance (CRA)
Address: 400 Boardman Ave. 10850 Traverse Hwy. Suite 1180
Traverse City, MI 49684 Traverse City, MI 49684
Phone #: (231) 922-4797 – GT County Fax #: 231-922-4636

• **Authorized Signature:** _____
(Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)

Title: _____
Printed Name of Contact person: Amy Beyer, Director, Conservation Resource Alliance
Telephone #: (231) 946-6817 Fax #: (231) 947-5441
E-mail address: amy@rivercare.org

3. Type of Applicant: X Local Government _____ Local Court
_____ Township _____ County Commissioner _____ Road Commission
_____ Public School District _____ College _____ Charter School
_____ Public Library _____ Sheriff/Police Department _____ Fire Department
X 501c3 applying through local unit of government (name): Conservation Resource Alliance

4. Fiscal Data: Amount Requested: \$ 50,000 Percent: 2 %
 Local Leveraging: \$ 2,200,000 Percent: 98 %
 (Match)
 Total Budget: \$ 2,250,000 Percent: 100 %

5. Target Population: _____ Children _____ Adults _____ Elders
 (Indicate the number of GTB members) 3,985 Total GTB member Community X Others- estimated
 1 million residents & visitors in region.

6. Counties Impacted: X Antrim X Benzie X Charlevoix
X Grand Traverse X Leelanau X Manistee

7. Brief Description (purpose of funding); include statement of need:
Coordination of the Boardman Dams restoration and stewardship is continuing as an initiative to return this valuable stream to a free flowing resource, supporting a diverse and healthy ecosystem. The Boardman is a globally rare resource and a priceless community asset. The scale of the project is unprecedented in the State of Michigan and is made possible through the collaboration of multiple stakeholder agencies and organizations. Brown Bridge, Boardman, and Sabin Dams have been successfully removed as a result of the partnership of local government, the GT Band, state and federal agencies, and NGO's. CRA and the Band have been key players in this landmark effort, which will impact many future generations; we both have been tasked to help lead the post-dam removal stewardship effort (Leadership Team, Boardman Collaborative). In 2020, CRA will complete important inventory updates on the Boardman River watershed along with other tributaries to Grand Traverse Bay, and will complete design and planning work to replace a critical road crossing at Broomhead Road and the Boardman River. Support from the Grand Traverse Band will allow Grand Traverse County to help the Conservation Resource Alliance complete these, plus over 50 other priority projects in 2020. By mobilizing local support, CRA is able to leverage public investment in natural resource conservation projects on a scale that will impact this region for future generations. Funding of CRA's River Care Program supports fish habitat improvements, road crossing improvements, tree/shrub plantings and other wildlife habitat projects, canoe float trips and educational work events for school-age children, elders, and other tribal members, recreation access improvements, outreach, and long-term maintenance and monitoring. Tribal staff are valued partners and consultants for many projects every year. Examples include: CRA's work with the GT Band and other local partners to improve the Boardman, Betsie, Platte, Otter Creek, and Jordan River watersheds resulting in improved road/stream crossings, recreational access enhancements, erosion control and bank stabilizations, and important monitoring. CRA's current workplan targets several million dollars in restoration projects on the Platte, Betsie, Boardman and Jordan watersheds alone. Funding from the Band will help make this work possible, providing critically important match for public grants.

Protecting Great Lakes water quality and native fish species is one of the highest concerns in our region. The rivers of northwest Michigan are the key to maintaining the immune system of Lake Michigan while providing critical spawning and feeding grounds for Great Lakes fish. These rivers and watersheds have been impacted by development, recreational use, road activities, and agriculture practices since the late 1800s. Left untreated, these human-imposed impacts will permanently degrade the fisheries, wildlife habitat, and recreational value of resources that define northern Michigan as well as nurture our economic vitality. One of the most important means of advocating for these priorities is through supporting and engaging in sensible, real work protection and restoration efforts. Local units of government cannot accomplish these goals on their own, but by partnering with and supporting the missions of NGO's, huge impacts can be accomplished efficiently.

8. This question only pertains to Public School Systems. If you are not a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000. Per school + (\$1,000 x # of GTB member students) = allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000 per school, based on the school's GTB membership count.

(b) Recommendation from Parent Committee: _____ YES _____ NO

(c) Describe parent involvement in project: _____

(d) Does the school receive Title IX Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start January 1, 2020 Completion December 31, 2020

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

X YES _____ NO. If yes, please list the start and end dates and amount:

The following awards have been received on behalf of the Conservation Resource Alliance

<u>1/1/2001</u>	-	<u>12/31/2001</u>	and amounts: <u>\$30,000</u>
<u>1/1/2002</u>	-	<u>12/31/2002</u>	<u>\$20,000</u>
<u>1/1/2003</u>	-	<u>12/31/2003</u>	<u>\$10,000</u>
<u>1/1/2004</u>	-	<u>12/31/2004</u>	<u>\$30,000</u>
<u>1/1/2005</u>	-	<u>12/31/2005</u>	<u>\$20,000</u>
<u>1/1/2006</u>	-	<u>12/31/2006</u>	<u>\$20,000</u>
<u>1/1/2007</u>	-	<u>12/31/2007</u>	<u>\$30,000</u>

<u>1/1/2008</u>	-	<u>12/31/2008</u>	<u>\$50,000</u>
<u>1/1/2010</u>	-	<u>12/31/2010</u>	<u>\$35,000</u>
<u>1/1/2011</u>	-	<u>12/31/2011</u>	<u>\$30,000</u>
<u>1/1/2012</u>	-	<u>12/31/2012</u>	<u>\$20,000</u>
<u>1/1/2016</u>	-	<u>12/31/2016</u>	<u>\$50,000</u>
<u>1/1/2017</u>	-	<u>12/31/2017</u>	<u>\$25,000</u>
<u>1/1/2019</u>	-	<u>12/31/2019</u>	<u>\$5,561</u>

11. Is the proposed project new _____ or a continuation project X _____?

If this is a continuation project, please explain why there is a need to continue funding:

River Care is working to repair over 2,000 problem sites on inland waterways. The Band's support has helped fund physical habitat improvement on problem sites along the Boardman, Boyne, Bear Creek, Betsie, Platte, Otter Creek, Jordan, and Manistee Rivers. CRA is completing 40-75 critically important projects annually. River Care support helps leverage public funding for large scale initiatives. Funding from the Band has helped CRA address over 780 priority projects since 2001. **These are projects that local, state, and federal government simply cannot accomplish without the help of local, non-public resources.** With continued support, Grand Traverse County will help CRA continue this progress toward restoring and protecting the region's valuable waterways. CRA is committed to strengthening collaboration, offering tribal and area youth opportunities to learn and exercise sensible stewardship. Progress is being made on all of the region's premier watersheds, but there are hundreds of sites that still need attention to secure the future of these natural resources. The Grand Traverse Band is a valued partner that has demonstrated both a cultural and financial commitment to resource management, restoration, and protection. The Band's dedication of staff, time, and money has helped produce measurable results as it strengthens the communities' focus on natural resources as a defining characteristic for quality of life in our region. Care for our most valued natural resources is an ongoing priority that will hopefully always define the community ethic that results in diverse stakeholder buy-in for good conservation. Investing in these efforts proactively ensures that our waters and land will remain spectacular.

12. If the previous project has been completed, did you submit your 2% report? X YES _____ NO.

The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).

Gaming enhances tourism activity in the region, bringing fishermen, hunters, paddlers, campers, and outdoor recreationists who use and impact the watersheds. Along with the economic benefits come increased interest and use of natural resources resulting in greater need to care for these assets. Through CRA's River Care Program, the Grand Traverse Band joins dozens of other agencies and groups in a highly visible conservation program benefiting local resources. These efforts, combined with the commitment of local government, are making a difference for regional resources and people that live, work, and visit here.

14. How will the success of the project be assessed (evaluation plan)?
CRA will continue to work closely with staff from the Grand Traverse Band's Natural Resources Department to evaluate individual sites for treatment. At the watershed level, each local steering committee has a management and benchmarking plan (for example, fish recruitment data are collected regularly, channel morphology is documented, expenditures and activities are tracked). Grand Traverse Band staff participates on many of these committees. At the regional level, CRA is measuring ecological, economic, and social impacts of this watershed and local partnership approach for managing natural resources.
15. If new staff is required, will preference be given to Native American applicants? YES NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

Note: **A final report on expenditure of funds and project results will be due to the Tribal Council 30 days after project completion.**

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - **If for June cycle, postmarked by May 31st.**
 - **If for December cycle, postmarked by November 30th.**

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682
If you have any questions, please call 231-534-7601.**

Budget - Includes River Care Program

This budget covers the 1 year period commencing January 1, 2020 and concluding December 31, 2020.

Expenses

	Proposed Grand Traverse Band contribution from Grand Traverse County	Total Budget
Watershed restoration project design & construction (a)	\$40,000	\$1,500,000
Project management and coordination of watershed restoration activities (b)	\$8,000	\$500,000
Documentation, evaluation, outreach, stewardship (c)	\$2,000	\$80,000
Other		\$170,000
Total	\$50,000	\$2,250,000

Additional leveraged community investment and support is estimated at \$1-3 million annually

Revenue

Tribal, Local and State Government (d)	\$50,000	\$212,500
Federal Government (e)		\$1,462,500
Foundations, Corporations, and Individuals (f)		\$562,500
Other (g)		\$12,500
Total	\$50,000	\$2,250,000

Budget notes

- a. Expenses include permitting, engineering, construction, contracting, materials, and labor for over 50 on the ground projects planned for 2020 on over a dozen watersheds. Projects include dam assessments and removal, road/stream crossing improvement, erosion control, bank stabilization, access improvements, and in stream habitat enhancement. Support from the G.T. Band will focus on projects within the Band's 6 county area.
- b. Includes all project and partnership collaboration and oversight costs.
- c. Project assessment, communications, media and event coordination, meetings, mailings and postage, message development, partner recognition and stewardship.
- d. Represents grants and contracts from townships, counties, tribes, and MDNR
- e. Includes grants and contracts from federal agencies such as the US Forest Service, U.S. EPA, USDA, and U.S. Fish & Wildlife Service.
- f. Grants and contributions from many individuals and non-government sources including the, George Fund, Consumers Energy, Conservation Alliance, Pat & Gill Clements Foundation, Community Foundations, DTE Energy, Trout Unlimited, Federation of Fly Fishers, Towsley Foundation Scientific Anglers, Patagonia, Orvis, Trout & Salmon Foundation, Oleson Foundation.
- g. Includes revenue from fee for service and misc. contracts.

4. Fiscal Data: Amount Requested: \$ 34,850.00 Percent: 13 %
 Local Leveraging: \$230,085.00 Percent: 87 %
 (Match)
 Total Budget: \$264,935.00 Percent: 100 %
5. Target Population: X Children X Adults _____ Elders
 (Indicate the X Total GTB member Community _____ Others
 number of GTB
 members)
6. Counties Impacted: x Antrim x Benzie x Charlevoix
x Grand Traverse x Leelanau x Manistee

7. Brief Description (purpose of funding); include statement of need:

Safe Haven provides safety and security to children and at-risk parents in situations of domestic violence and high conflict from the Grand Traverse Band's six-county service area. Many of the highest conflict families with active cases at the Friend of the Court utilize this service. Since Safe Haven began in 2004 with just seven families, the program has provided more than 32,000 visits and exchanges, serving over 1,200 children and families. We are extremely grateful for your recent support of our Safe Haven program, and for all you do for our communities.

Safe Haven is partially supported by the Victims of Crime Act (VOCA). Our three-year contract with VOCA began October 1, 2017. This new contract includes a collaboration with Legal Services of Northern Michigan, a longtime friend and partner to CFS/Third Level, who will be able to serve more victims of domestic violence with free legal services. A 20% community match is required as a condition of this contract. Because Safe Haven helps to alleviate the burden on law enforcement and emergency dispatch during parenting time visits and exchanges, CFS requests the support of the 2% program.

The CFS Safe Haven program is the only one of its kind in northern Michigan. If it closes, the next closest options for supervised visitation and exchange are in Bay City and Grand Rapids – more than two hours away, in good weather. This is not a viable choice for the families we serve.

For families with a history of domestic violence, separation can be the first step in increasing the safety of the abused parent and their children. Yet, statistics and news stories confirm over and over again that separation actually *increases* the likelihood of violence and even homicide because the abusive partner perceives it as a loss of control. Further, while separation can provide a respite for the abused parent, who no longer has to live with the abuser, children are often not afforded that respite. They must often participate in unsupervised visits with the abuser where they may become the recipient of the abuse or witness to the abusive parent's treatment of subsequent partners. Safe Haven provides a safer option for these families.

First and foremost, Safe Haven ensures the safety of children, both immediately and long term. Whether the need is supervised parenting time, reunification with an absent parent, or safe, conflict-free child exchanges, children deserve to be safe at all times. They should never be in the middle of, or witness to, conflict between their parents. We know that domestic violence, child abuse and neglect, and even witnessing conflict between parents has devastating, long-term impacts on children including anxiety, depression, and low self-esteem, difficulty sleeping, making friends, and concentrating in school, and higher incidences of school drop-out, substance abuse, teen pregnancy, and juvenile criminal activity. An investment in Safe Haven is an investment in the well-being and success of children in our community.

Eliminating contact between parents leading up to, during, and following the exchange or visit encourages them to focus on developing healthy relationships with their children and removes the possibility of harassing or abusive behavior. Safe Haven ensures this by taking care of all communication between parents,

requiring parents to use separate entrances, and scheduling staggered arrival/departure times. Services are monitored by trained staff who document any concerns in detailed case notes that are shared when subpoenaed.

Safe Haven removes children from the middle of their parents' conflict and encourages healthy relationship with both, which is important when they are facing the dissolution of their family. Along with supervised visits and exchanges, the program offers parenting education and facilitates improved communications skills to help ease the transitions the family is facing. During the 2018 fiscal year, the program facilitated 1036 supervised visits and 1139 exchanges. The majority of services given were for Grand Traverse County residents. 83% of visits (864) and 81% (924) exchanges were of Grand Traverse County residents.

In addition, Safe Haven has begun a new program called "Kids' Club" and the "Moms' Empowerment Group." The Kids' Club and Moms' Empowerment program uses an evidence-based model developed in 1990 by Dr. Sandra Graham-Bermann of The University of Michigan. It has been implemented and researched for over 25 years. The program has proven to be effective in improving coping skills, reducing behavior problems for children, and providing empowerment and parenting support for moms. Children ages 5-12 and their parents are invited to a 10 week group that meets an hour each time. Snacks, activities, and crafts are provided, as well as free childcare for children under 5. Moms meet separately on the same evening to share their parenting experiences and concerns, and receive support from their peers and professionals. This group is for mothers who have experienced abuse with a partner.

Safe Haven provides important programming to children and families in Grand Traverse County and reduces the burden on law enforcement and emergency services. We appreciate your past support and hope that you will help facilitate the continued support of the Safe Haven program into the upcoming fiscal year.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

(a) Program formula: (1) \$5,000; up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

(b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

(c) Describe parent involvement in project: _____

(d) Does the school receive Title VII Indian Education Funds? _____ YES
 NO If yes, how much: _____

9. What are the start and completion dates of the proposed project? Start: January 1, 2020 Completion: December 31, 2020

10. Has applicant received prior awards through the Tribe's 2% funding allocation?
 YES _____ NO. If yes, please list the start and end dates and amount:

1/1/19 -12/31/19	\$15,000	YouthWork/ISD
1/1/19 - 12/31/19	\$5000	YouthWork/Forest Area
1/1/19 - 12/31/19	\$21,806.82	Safe Haven
1/1/18 - 12/31/18	\$30,000	Crisis Services
1/1/18 - 12/31/18	\$25,000	Safe Haven
1/1/17 - 12/31/17	\$19,418.94	Crisis Services
1/1/17 - 12/31/17	\$15,781.62	Safe Haven
6/1/17 - 5/31/18	\$10,000	Safe Haven
1/1/16 - 12/31/16	\$40,000	Safe Haven
1/1/15 - 12/31/15	\$30,601	Safe Haven
10/1/14 - 9/30/15	\$35,384.20	Crisis Services
1/1/14 - 12/31/14	\$35,000	Safe Haven
10/1/13 - 9/30/14	\$50,000	Crisis Services
1/1/13 - 12/31/13	\$13,596.96	Safe Haven
10/1/12 - 9/30/13	\$30,000	Crisis Services

11. Is the proposed project new _____ or a continuation project X _____?

If this is a continuation project, please explain why there is a need to continue funding:

As noted above, our new three-year contract with VOCA requires a 20% community match each year and, even then, some costs remain unfunded (for example, costs associated with serving clients who are not "victims" of domestic violence per VOCA requirements but still require safe haven services). We expect we will need to fundraise approximately \$40,000 annually to make the program whole.

12. If the previous project has been completed, did you submit your 2% report? X YES _____ NO.

The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).

Gaming in the Grand Traverse region has had an impact on Safe Haven in two major ways. First, gaming increases tourism and economic activity, which contributes significantly to the steady population increase we have experienced over the past decade. The Native American population is growing, likely initiated by the construction of additional housing for Grand Traverse Band members and casino employees. These two factors have contributed to an increase in the number of families and individuals living and working in our community, which naturally increases the volume of service and, thus, the need for Safe Haven.

The economic activity generated by gaming is a positive factor in the community; it provides jobs, health insurance, and good salaries. However, domestic violence occurs regardless of income, employment, or other factors. Parents employed within the local gaming industry experience domestic violence, separation, and divorce at the same rates as families outside the gaming industry. Therefore, the local presence of casinos in Grand Traverse, Leelanau, and Manistee Counties increases the number of children and families in our area that need/will need Safe Haven services.

Secondly, for some individuals, participating in gaming can become a behavior that is difficult to control and can contribute to problems for them in their day to day functioning. A Gambling Help-line was created to help with these issues. The purpose of the toll-free number is to provide crisis intervention, assessments and treatment referrals. During the fiscal year 2018, the help-line received 3,639 calls; with 3,115 being gambling related. Of the gambling related calls there were 1,534 GD treatment referrals; 57 Gamblers Anonymous or Gamanon referrals and 64 referrals to the Disassociated Persons list. 1443 calls were for lottery or casino information, while the remaining 524 calls were requests for other types of assistance, wrong numbers, or undetermined. (https://www.michigan.gov/documents/mdhhs/Annual_Report_18_3.25.19_658161_7.pdf). Some complications of pathological gambling include drug or alcohol abuse; depression; anxiety; financial, social, and legal problems; and suicide attempts (National Institutes of Health), which have the potential to contribute to increased family stress, arguments, and domestic violence. These issues can have

negative impacts on children and families and can contribute to the occurrence of domestic violence and separation/divorce and, thus, an increased demand for Safe Haven. Safe Haven helps by providing supervised visitation and safe child exchange services and making referrals as needed.

14. How will the success of the project be assessed (evaluation plan)?
Evaluation of the Safe Haven program occurs bi-annually with comprehensive written data on services delivered, staffing, staff training and development, program activities, policies and planning, numbers served, demographics, and other information. Case documentation is reviewed and results are compiled for persons who have exhibited increased parenting and communications knowledge and skills, and for children, decreased stress and healthy interactions with both parents. Specific outcome objectives include:
- 95% of custodial parents will report feeling safe at Safe Haven
 - 80% of custodial parents will report that their children feel safe at Safe Haven
 - 90% of custodial parents will report decreased stress in their children during exchanges/visits
 - 100% of all parents will be prevented from contact with one another at Safe Haven
 - 90% of all parents will report decreased stress during parenting time exchanges/visits
 - 100% of clients will be informed of available referrals/resources
 - 100% of staff will score 3 or better on annual 1-5 evaluation scale
 - Absent parents will re-establish appropriate contact with their children
15. If new staff is required, will preference be given to Native American applicants?
 X YES NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
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**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.



Resolution

Date: November 20, 2019

Approval to Submit Applications for 2% Funding

WHEREAS, The Grand Traverse County Board of Commissioners met in regular session on May 22, 2019, and reviewed applications for Tribal Council Allocation of 2% Funds, and, WHEREAS, it is recommended that the following applications be forwarded to the Tribal Council of the Grand Traverse Band of Ottawa and Chippewa Indians for consideration:

- GTSO and Goodwill Industries of Northern Michigan - Street Outreach
- GTSO and Keys to Freedom Ministries
- GTSO for Crowd Control
- Parks & Recreation for Native American Marker Tree
- Resource Recovery and TART Recycle a Bicycle Program
- Administration and Conservation Resource Alliance
- Friend of the Court for Safe Haven Program

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS

that the applications summarized above will be forwarded to the Grand Traverse Band of Ottawa and Chippewa Indians for consideration for funding from the Tribal Council's semi-annual 2% distribution as defined in the Stipulation for Entry of Consent Judgment from Tribes v. Engler (Case No. 1:90-CV-611, U.S. District Court, West. Dist. Mich.)

BE IT FURTHER RESOLVED THAT this Board hereby notifies the Grand Traverse Band of Ottawa and Chippewa Indians the Grand Traverse County can only be the fiscal agent for Tribal grants that are determined to be lawful county expenditures by the County's Civil Counsel, and that the funds specified by the Tribal Council to be distributed to non-county agencies cannot be distributed until the county has signed agreements from those entities for the services that the Tribal Council had approved.

BE IT FURTHER RESOLVED that if it is determined that funds specified and granted by the Tribal Council are for services that are not lawful county expenditures, or if the County, for whatever reason, does not enter into an agreement with a non-county agency that has been awarded a grant from the Tribal Council, such funds shall be returned to the Tribal Council.



GRAND TRAVERSE COUNTY

REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019

DEPARTMENT: Finance

SUBMITTED BY: Dean Bott, Director

SUBJECT: Bond Ratings

RECOMMENDATION:
Information and discussion.

FINANCIAL INFORMATION:

The finance director and treasurer recently participated in a rating review with S&P Global due to the refunding of the Building Authority 2012 Series Bonds. The associated rating letter and report are provided. The annual comment from Moody's Investors Service is also provided as information. In general the county credit ratings are strong with the pension liability and funded level noted as a credit weakness.

SUMMARY:

Bond Rating Letters and Updates

ATTACHMENTS:

[S&P Rating Letter](#)

[S&P Report](#)

[Moody's Annual Comment](#)

October 24, 2019

Grand Traverse County
400 Boardman Avenue
Traverse City, MI 49684
Attention: Ms. Heidi M. Scheppe, County Treasurer

Re: *US\$3,790,000 Grand Traverse County Building Authority, County of Grand Traverse, State of Michigan, Building Authority Refunding Bonds, Series 2019, dated: Date of delivery, due: December 01, 2036*

Dear Ms. Scheppe:

Pursuant to your request for an S&P Global Ratings rating on the above-referenced obligations, S&P Global Ratings has assigned a rating of "AA" . S&P Global Ratings views the outlook for this rating as stable. A copy of the rationale supporting the rating is enclosed.

This letter constitutes S&P Global Ratings' permission for you to disseminate the above-assigned ratings to interested parties in accordance with applicable laws and regulations. However, permission for such dissemination (other than to professional advisors bound by appropriate confidentiality arrangements or to allow the Issuer to comply with its regulatory obligations) will become effective only after we have released the ratings on standardandpoors.com. Any dissemination on any Website by you or your agents shall include the full analysis for the rating, including any updates, where applicable. Any such dissemination shall not be done in a manner that would serve as a substitute for any products and services containing S&P Global Ratings' intellectual property for which a fee is charged.

To maintain the rating, S&P Global Ratings must receive all relevant financial and other information, including notice of material changes to financial and other information provided to us and in relevant documents, as soon as such information is available. Relevant financial and other information includes, but is not limited to, information about direct bank loans and debt and debt-like instruments issued to, or entered into with, financial institutions, insurance companies and/or other entities, whether or not disclosure of such information would be required under S.E.C. Rule 15c2-12. You understand that S&P Global Ratings relies on you and your agents and advisors for the accuracy, timeliness and completeness of the information submitted in connection with the rating and the continued flow of material information as part of the surveillance process. Please send all information via electronic delivery to: pubfin_statelocalgovt@spglobal.com. If SEC rule 17g-5 is applicable, you may post such information on the appropriate website. For any information not available in electronic format or posted on the applicable website,

Please send hard copies to:

S&P Global Ratings
Public Finance Department
55 Water Street
New York, NY 10041-0003

The rating is subject to the Terms and Conditions, if any, attached to the Engagement Letter applicable to the rating. In the absence of such Engagement Letter and Terms and Conditions, the rating is subject to the attached Terms and Conditions. The applicable Terms and Conditions are incorporated herein by reference.

S&P Global Ratings is pleased to have the opportunity to provide its rating opinion. For more information please visit our website at www.standardandpoors.com. If you have any questions, please contact us. Thank you for choosing S&P Global Ratings.

Sincerely yours,

S&P Global Ratings

a division of Standard & Poor's Financial Services LLC

mn
enclosures

cc: *Mr. Steven Burke, CFA, President*
Municipal Financial Consultants Incorporated

S&P Global Ratings Terms and Conditions Applicable To Public Finance Credit Ratings

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Publication. S&P Global Ratings reserves the right to use, publish, disseminate, or license others to use, publish or disseminate a credit rating and any related analytical reports, including the rationale for the credit rating, unless the issuer specifically requests in connection with the initial credit rating that the credit rating be assigned and maintained on a confidential or private basis. If, however, a confidential or private credit rating or the existence of a confidential or private credit rating subsequently becomes public through disclosure other than by an act of S&P Global Ratings or its affiliates, S&P Global Ratings reserves the right to treat the credit rating as a public credit rating, including, without limitation, publishing the credit rating and any related analytical reports. Any analytical reports published by S&P Global Ratings are not issued by or on behalf of the issuer or at the issuer's request. S&P Global Ratings reserves the right to use, publish, disseminate or license others to use, publish or disseminate analytical reports with respect to public credit ratings that have been withdrawn, regardless of the reason for such withdrawal. S&P Global Ratings may publish explanations of S&P Global Ratings' credit ratings criteria from time to time and S&P Global Ratings may modify or refine its credit ratings criteria at any time as S&P Global Ratings deems appropriate.

Reliance on Information. S&P Global Ratings relies on issuers and their agents and advisors for the accuracy and completeness of the information submitted in connection with credit ratings and the surveillance of credit ratings including, without limitation, information on material changes to information previously provided by issuers, their agents or advisors. Credit ratings, and the maintenance of credit ratings, may be affected by S&P Global Ratings' opinion of the information received from issuers, their agents or advisors.

Confidential Information. S&P Global Ratings has established policies and procedures to maintain the confidentiality of certain non-public information received from issuers, their agents or advisors. For these purposes, "Confidential Information" shall mean verbal or written information that the issuer or its agents or advisors have provided to S&P Global Ratings and, in a specific and particularized manner, have marked or otherwise indicated in writing (either prior to or promptly following such disclosure) that such information is "Confidential."

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FOR A PARTICULAR PURPOSE OR USE. S&P Global Ratings, its affiliates or third party providers, or any of their officers, directors, shareholders, employees or agents shall not be liable to any person for any inaccuracies, errors, or omissions, in each case regardless of cause, actions, damages (consequential, special, indirect, incidental, punitive, compensatory, exemplary or otherwise), claims, liabilities, costs, expenses, legal fees or losses (including, without limitation, lost income or lost profits and opportunity costs) in any way arising out of or relating to a credit rating or the related analytic services even if advised of the possibility of such damages or other amounts.

No Third Party Beneficiaries. Nothing in any credit rating engagement, or a credit rating when issued, is intended or should be construed as creating any rights on behalf of any third parties, including, without limitation, any recipient of a credit rating. No person is intended as a third party beneficiary of any credit rating engagement or of a credit rating when issued.

RatingsDirect®

Summary:

Grand Traverse County, Michigan Grand Traverse County Building Authority; General Obligation

Primary Credit Analyst:

Tiffany Tribbitt, New York (1) 212-438-8218; Tiffany.Tribbitt@spglobal.com

Secondary Contact:

Moreen T Skyers-Gibbs, New York (1) 212-438-1734; moreen.skyers-gibbs@spglobal.com

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Rationale

Outlook

Related Research

Summary:

Grand Traverse County, Michigan Grand Traverse County Building Authority; General Obligation

Credit Profile

US\$3.79 mil bldg auth rfdg bnds (Grand Traverse Cnty) ser 2019 due 12/01/2036

Long Term Rating AA/Stable New

Grand Traverse Cnty GO

Long Term Rating AA/Stable Affirmed

Rationale

S&P Global Ratings assigned its 'AA' long-term rating to Grand Traverse County Building Authority, Mich.'s series 2019 building authority refunding bonds. At the same time, S&P Global Ratings affirmed its 'AA' long-term rating on Grand Traverse County's existing general obligation (GO) bonds, either issued by or for the county by various issuers. The outlook is stable.

Security and use of proceeds

The county's full-faith-and-credit GO pledge, along with its ability to levy ad valorem taxes on all taxable property, subject to statutory limitations, secures the series 2019 bonds and the county's GO debt outstanding. Given that we factor the county's revenue-raising ability into our analysis, and the county has fungibility of resources and does not levy taxes on a narrower base, we rate the limited-tax GO debt on par with our view of the county's general creditworthiness. The approximately \$3.8 million in proceeds will refund the authority's series 2012 bonds for savings.

The county has multiple bond issues outstanding, with structures that pledge its limited-tax GO support, while additional underlying taxing units also pledge limited-tax GO support to either portions or all of the debt service. In each case, each party pledges to annually levy ad valorem taxes within authorized millages to fund its obligations and, to the extent that taxes are insufficient, all other available revenue sources are pledged for payment by the county. In each case, our rating is ultimately based on the county's limited-tax GO pledge, which we view as the stronger pledge.

Credit overview

Grand Traverse County maintains a strong financial profile, supported by policies and practices that allow the county to maintain operationally balanced operations through various economic cycles. However, insufficient funding of its pension and other postemployment benefits (OPEB) obligations led to weak funded ratios. The county addresses this issue by overfunding its actuarially determined contribution (ADC) and seeking to modify funding assumptions where possible. Furthermore, the county maintains strong surpluses while making these payments, demonstrating its capacity to fund these liabilities. However, should the county waver from its commitment to funding these liabilities, and ratios materially weaken, the rating could be pressured.

The rating reflect our assessment of the following factors:

- Adequate economy, with market value per capita of \$146,874 and projected per capita effective buying income at 103.5% of the national level;
- Strong management, with good financial policies and practices under our Financial Management Assessment (FMA) methodology;
- Strong budgetary performance, with an operating surplus in the general fund and a slight operating surplus at the total governmental fund level in fiscal 2018;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2018 of 56% of operating expenditures;
- Very strong liquidity, with total government available cash at 68.8% of total governmental fund expenditures and 36.5x governmental debt service, and access to external liquidity we consider strong;
- Adequate debt and contingent liability profile, with debt service carrying charges at 1.9% of expenditures and net direct debt that is 72.8% of total governmental fund revenue, as well as low overall net debt at less than 3% of market value and rapid amortization, with about 80% of debt scheduled to be retired in 10 years, but a large pension and OPEB obligation and the lack of a plan to sufficiently address the obligation; and
- Strong institutional framework score.

Adequate economy

We consider Grand Traverse County's economy adequate. The county has an estimated population of 93,118. The county has a projected per capita effective buying income of 103.5% of the national level and per capita market value of \$146,874. Overall, the county's market value grew by 8.1% over the past year to \$13.7 billion in 2019. The county unemployment rate was 3.7% in 2018.

Grand Traverse County is widely recognized as an agricultural and tourist area with year-round recreational activities and, according to officials, these sectors have generally remained stable. As a result of the tourist business, the county is a major retail area of northwestern Michigan. Officials report tourism in the region continues to grow, bolstered by additional nonstop flights into the county. In particular, Traverse City continues to expand, with several multimillion dollar projects under construction, including additional housing stock. The principal agricultural business is the growing and processing of cherries, grapes, and other fruit crops. Overall, we expect these trends to continue in the near term, and do not anticipate changes in our view of Grand Traverse's economy.

Strong management

We view the county's management as strong, with good financial policies and practices under our FMA methodology, indicating financial practices exist in most areas, but that governance officials might not formalize or monitor all of them on a regular basis.

Highlights include:

- Strong revenue and expenditure assumptions, with the use of 10 years' history and outside sources of information when forecasting trends;
- Quarterly detailed budget-to-actual reporting to the board, with budgetary amendments as needed;
- Maintenance of a detailed five-year financial plan used for planning purposes, shared with the board, and updated

annually;

- A five-year capital plan, which identifies project priorities and is updated annually, but does not identify all funding sources. In addition, the county maintains a long-range capital plan (20-25 years out) for longer-term project planning, updated every seven-eight years;
- A formal investment management policy that mirrors state guidelines, with quarterly reporting to the board on investment holdings and earnings; and
- A formal policy of maintaining unassigned reserves in excess of 25% of budgeted expenditures as a sufficient cushion for budgetary pressures. The board recently updated this policy to ensure sufficient cash flow in the event of an economic downturn.

The county does not maintain a debt management policy, but adheres to state guidelines. Grand Traverse is compliant with its policies. Furthermore, management is taking steps to ensure the county mitigates risks associated with cyber-attacks.

Strong budgetary performance

Grand Traverse County's budgetary performance is strong, in our opinion. The county had surplus operating results in the general fund of 5.9% of expenditures, and slight surplus results across all governmental funds of 1.3% in fiscal 2018. We included annual transfers in and out of the general fund and total governmental funds in our assessment of the county's budgetary performance. Our assessment also accounts for the fact that we do not expect budgetary results will be sustained in excess of 5% of operations.

Historically, the county maintains balanced operations, and recently is making efforts to reduce its net pension liabilities by making additional payments. To that end, in fiscal 2017 it used reserves to add an additional \$4.8 million contribution to its pension plan. Otherwise, the county continues to outperform its budget, keeping expenditures in line while revenues outpace projections. With fiscal 2019 nearing its end, officials report performance is in line with expectations. Despite changes to some state revenues as a result of the nearly adopted state budget, management expects to absorb any losses without pressuring operations, making necessary expenditure adjustments. In addition to these changes, the county is implementing a new bailiffs program in November, in an effort to reduce overtime costs at the county jail. Other than these items, which we expect to have an impact on 2020 as well as the end of 2019, management does not expect any major changes to the budget. Given its track record and management's ability to make the necessary budgetary adjustments, we expect the county to maintain at least balanced performance across operating and total governmental funds for the next few years.

Very strong budgetary flexibility

Grand Traverse County's budgetary flexibility is very strong, in our view, with an available fund balance in fiscal 2018 of 56% of operating expenditures, or \$20.7 million. We expect the available fund balance to remain above 30% of expenditures for the current and next fiscal years, which we view as a positive credit factor. The available fund balance includes \$11.1 million (30.2% of expenditures) in the general fund and \$9.6 million (26% of expenditures) of delinquent tax funds that are outside the general fund but legally available for operations, following council approval. With our expectation of continued structural balance in operations, and given the updated reserve policy, our view of the county's flexibility is unlikely to change in the near term.

Very strong liquidity

In our opinion, Grand Traverse County's liquidity is very strong, with total government available cash at 68.8% of total governmental fund expenditures and 36.5x governmental debt service in 2018. In our view, the county has strong access to external liquidity, if necessary, based on its issuance of debt over the past 20 years. The county's investment portfolio is not aggressive, as it is largely in bank deposits, money markets, treasuries, and certificates of deposit. With stable operations and reserves, we expect the county to maintain its liquidity position.

The county privately placed its series 2019 wastewater treatment plant upgrade refunding bonds with PNC Bank. Terms are standard and do not contain any non-credit events of default or acceleration provisions that could pressure liquidity.

Adequate debt and contingent liability profile

In our view, Grand Traverse County's debt and contingent liability profile is adequate. Total governmental fund debt service is 1.9% of total governmental fund expenditures, and net direct debt is 72.8% of total governmental fund revenue. Overall net debt is low, at 1.5% of market value, and approximately about 80% of the direct debt is scheduled to be repaid within 10 years, which are, in our view, positive credit factors. The county does not have any additional near-term debt plans that would alter our view of its debt profile. Following this issue, the county will have about \$42 million of direct debt outstanding, a portion of which is self-supporting.

Pension and other postemployment benefits

- Pensions and OPEB costs remain a credit concern for the county, given what we view as a large pension and OPEB obligation without a plan in place to sufficiently address the liability; however, the county is committed to improving the funding of these obligations by overfunding the ADC and adjusting amortization schedules to improve funding progress. Furthermore, the county closed its defined benefit plan to new entrants.
- Should the steps the county is taking result in improved funding ratios and consistent evidence of funding discipline, we would likely view this as an indication of the county's efforts are sufficient to address the obligation, improving our view of its debt and long-term liabilities.
- The county adds an additional \$300,000 each year to its OPEB trust and intends to continue funding the full annual benefits costs, while gradually building up to fully prefunding this liability. We view the commitment to prefunding as a positive step, but expect it will take some time to fully mitigate this risk.

The county participates in the following plans, funded as follows as of Dec. 31, 2018:

- Municipal Employees Retirement System (MERS) of Michigan: 48.85% funded with a proportionate share of the net pension liability of \$48.6 million.
- Grand Traverse County Retiree Health Care Plan: 33.45% funded with a proportionate share of the net OPEB liability of \$994,784.
- The county also offers defined contribution plans for certain employees.

In our opinion, a credit weakness is Grand Traverse County's large pension and OPEB obligation, without a plan in place that we think will sufficiently address the obligation. Grand Traverse County's combined required pension and actual OPEB contributions totaled 14.1% of total governmental fund expenditures in 2018. Of that amount, 12.4%

represented required contributions to pension obligations, and 1.7% represented OPEB payments. The county made 103% of its ADC in 2018, as part of its plan to shore up funding of its long-term liabilities.

MERS is an agent multiple-employer plan, meaning its assets are jointly managed. The plan has used a 7.75% discount rate since 2015. Starting in 2019, this rate will be reduced to 7.35%, reflecting long-term trends. The plan's elevated discount rate could lead to contribution volatility. Furthermore, some of the county's amortization methods, including its open period and level percent of pay assuming 3.75% growth, are likely to lead to increasing ADCs, as well as ADCs that do not meet our view of minimum funding progress. However, given that the county is currently overfunding its ADC, we expect it would be able to absorb any resulting cost increases without pressuring operations. Furthermore, these additional contributions are aiding the county in reaching its minimum funding progress.

Strong institutional framework

The institutional framework score for Michigan counties with a population greater than 4,000 is strong.

Outlook

The stable outlook reflects our expectation that the county will maintain stable budgetary performance, allowing it to preserve sufficient budgetary flexibility and liquidity. Furthermore, it reflects our expectation that the county will work toward addressing potential budgetary pressures stemming from its long-term liabilities. Therefore, we do not expect to change the ratings during the two-year outlook horizon.

Downside scenario

We could lower the GO rating if the county's budgetary performance significantly weakens due to pressures from increasing pension costs or any other source, causing reserves to materially deteriorate.

Upside scenario

If the county's economic indicators were to improve to levels commensurate with those of its higher-rated peers, combined with significant pension funding progress, holding all other factors equal, we could raise the rating.

Related Research

- 2019 Update Of Institutional Framework For U.S. Local Governments
- Criteria Guidance: Assessing U.S. Public Finance Pension And Other Postemployment Obligations For GO Debt, Local Government GO Ratings, And State Ratings, Oct. 7, 2019
- Alternative Financing: Disclosure Is Critical To Credit Analysis In Public Finance, Feb. 18, 2014
- S&P Public Finance Local GO Criteria: How We Adjust Data For Analytic Consistency, Sept. 12, 2013

Ratings Detail (As Of October 24, 2019)

Grand Traverse Cnty blair twp swr sys imp proj rfdg bnds

Long Term Rating

AA/Stable

Affirmed

Grand Traverse Cnty east bay charter twp wtr sys imp proj bnds ser 2016 dtd 04/01/2016 due 11/01/2035

Long Term Rating

AA/Stable

Affirmed

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ISSUER COMMENT

23 October 2019

RATING

General Obligation (or GO Related) ¹

Aa2 No Outlook

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Grand Traverse County, MI

Annual Comment on Grand Traverse County

Issuer Profile

Grand Traverse County is located in the northwestern region of Michigan's Lower Peninsula, bounded on the north by Grand Traverse Bay. The county seat of Traverse City is approximately 125 miles northwest of Saginaw. The county has a population of 91,222 and a moderate population density of 196 people per square mile. The county's median family income is \$71,745 (2nd quartile) and the August 2019 unemployment rate was 3.1% (2nd quartile) ². The largest industry sectors that drive the local economy are health services, retail trade, and accommodation/food services.

Credit Overview

The credit position for Grand Traverse County is strong, and its Aa2 rating is level with the US counties median of Aa2. Key credit factors include a healthy financial position, an extensive tax base and an average wealth and income profile. It also reflects a negligible debt burden and a somewhat inflated pension liability.

Finances: The financial position of the county is healthy and is relatively favorable when compared to the assigned rating of Aa2. The fund balance as a percent of operating revenues (50.8%) is higher than the US median. Moreover, the cash balance as a percent of operating revenues (35.2%) is roughly equivalent to the US median.

Economy and Tax Base: Overall, the county has a strong economy and tax base, which are a modest credit strength in relation to the assigned rating of Aa2. The total full value (\$12.6 billion) is slightly above the US median. Moreover, the full value per capita (\$136,642) is much stronger than other counties we rate nationwide. Lastly, the median family income is 101.3% of the US level.

Debt and Pensions: The debt burden of Grand Traverse County is light and is roughly comparable with its Aa2 rating. The net direct debt to full value (0.4%) is on par with the US median. On the contrary, the pension liability of the county is somewhat elevated and is a weakness when compared to the assigned rating of Aa2. The Moody's-adjusted net pension liability to operating revenues (2.5x) is materially higher than the US median.

Management and Governance: Michigan counties have an institutional framework score ³ of "A," or moderate. Counties rely on property tax and state aid revenues, which in combination are moderately predictable. Counties have moderate revenue-raising ability, since they face limits on taxable valuation growth (Proposal A) and revenue growth (Headlee Amendment). The Headlee Amendment also creates a permanent reduction in the millage rate, although a voters can approve an override. Expenditures primarily consist of public safety, court, and healthcare expenses, which are moderately predictable. Counties have a

moderate ability to reduce expenditures. While Michigan's constitution provides protections for accrued pension benefits, changes can be made to future benefits.

Sector Trends - Michigan Counties

Most Michigan counties have returned to balanced financial operations through expenditure reductions or revenue enhancements. Counties' primary operating revenues (state aid and property tax receipts) have stabilized, due to recovering real estate values which we expect to continue. Employment trends have stabilized and continue to improve in certain regions. Most counties continue to benefit from material additional reserves and liquidity in their Delinquent Tax Revolving Fund (DTRF) funds. A minority of counties in the state have not implemented sufficient budgetary adjustments since the economic downturn and remain structurally imbalanced with declining reserves that continue to face negative credit stress.

EXHIBIT 1

Key Indicators ⁴ ⁵ Grand Traverse County

	2014	2015	2016	2017	2018	US Median	Credit Trend
Economy / Tax Base							
Total Full Value	\$10,648M	\$11,056M	\$11,522M	\$12,154M	\$12,649M	\$7,665M	Improved
Full Value Per Capita	\$119,677	\$122,976	\$127,021	\$133,239	\$136,642	\$85,725	Improved
Median Family Income (% of US Median)	101%	101%	101%	101%	101%	93%	Stable
Finances							
Available Fund Balance as % of Operating Revenues	47.3%	45.8%	46.5%	43.6%	50.8%	32.5%	Stable
Net Cash Balance as % of Operating Revenues	27.5%	22.8%	27.9%	29.2%	35.2%	37.8%	Improved
Debt / Pensions							
Net Direct Debt / Full Value	0.2%	0.2%	0.1%	0.4%	0.4%	0.5%	Stable
Net Direct Debt / Operating Revenues	0.51x	0.45x	0.39x	1.06x	1.01x	0.59x	Weakened
Moody's-adjusted Net Pension Liability (3-yr average) to Full Value	0.9%	0.9%	0.8%	0.8%	0.9%	1.1%	Stable
Moody's-adjusted Net Pension Liability (3-yr average) to Operating Revenues	2.41x	2.33x	2.33x	2.21x	2.54x	1.38x	Stable
	2014	2015	2016	2017	2018	US Median	
Debt and Financial Data							
Population	88,981	89,907	90,715	91,222	92,573	N/A	
Available Fund Balance (\$000s)	\$18,730	\$18,877	\$19,278	\$18,539	\$22,223	\$24,307	
Net Cash Balance (\$000s)	\$10,906	\$9,422	\$11,576	\$12,420	\$15,421	\$27,626	
Operating Revenues (\$000s)	\$39,619	\$41,258	\$41,434	\$42,552	\$43,786	\$72,972	
Net Direct Debt (\$000s)	\$20,099	\$18,564	\$15,997	\$45,201	\$44,353	\$40,162	
Moody's Adjusted Net Pension Liability (3-yr average) (\$000s)	\$95,551	\$96,209	\$96,442	\$94,203	\$111,123	\$89,312	

Source: Moody's Investors Service

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EXHIBIT 2

Available fund balance as a percent of operating revenues increased from 2014 to 2018



Source: Issuer financial statements; Moody's Investors Service

EXHIBIT 3

Full value of the property tax base increased from 2014 to 2018



Source: Issuer financial statements; Government data sources; Offering statements; Moody's Investors Service

EXHIBIT 4

Moody's-adjusted net pension liability to operating revenues increased from 2014 to 2018



Source: Issuer financial statements; Government data sources; Offering statements; Moody's Investors Service

Endnotes

- 1 The rating referenced in this report is the issuer's General Obligation (GO) rating or its highest public rating that is GO-related. A GO bond is generally backed by the full faith and credit pledge and total taxing power of the issuer. GO-related securities include general obligation limited tax, annual appropriation, lease revenue, non-ad valorem, and moral obligation debt. The referenced ratings reflect the government's underlying credit quality without regard to state guarantees, enhancement programs or bond insurance.
- 2 The demographic data presented, including population, population density, per capita personal income and unemployment rate are derived from the most recently available US government databases. Population, population density and per capita personal income come from the American Community Survey while the unemployment rate comes from the Bureau of Labor Statistics.

The largest industry sectors are derived from the Bureau of Economic Analysis. Moody's allocated the per capita personal income data and unemployment data for all counties in the US census into quartiles. The quartiles are ordered from strongest-to-weakest from a credit perspective: the highest per capita personal income quartile is first quartile, and the lowest unemployment rate is first quartile.
- 3 The institutional framework score assesses a municipality's legal ability to match revenues with expenditures based on its constitutionally and legislatively conferred powers and responsibilities. See [US Local Government General Obligation Debt \(December 2016\)](#) methodology report for more details.
- 4 For definitions of the metrics in the Key Indicators Table, [US Local Government General Obligation Methodology and Scorecard User Guide \(July 2014\)](#). Metrics represented as N/A indicate the data were not available at the time of publication.
- 5 The medians come from our most recently published local government medians report, [Medians - Tax base growth underpins sector strength, while pension challenges remain \(May 2019\)](#) which is available on Moodys.com. The medians presented here are based on the key metrics outlined in Moody's GO methodology and the associated scorecard.

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REPORT NUMBER

1191537

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GRAND TRAVERSE COUNTY REQUEST FOR BOARD ACTION

MEETING DATE: November 20, 2019
DEPARTMENT: Finance
SUBMITTED BY: Dean Bott, Director
SUBJECT: 2020 Recommended Budget

RECOMMENDATION:
Approval of the 2020 Recommended Budget

FINANCIAL INFORMATION:
See attached Memorandums, Budget Summary, and Budget Resolution

SUMMARY:
Information Relating to the 2020 Recommended Budget is provided for review and discussion.

ATTACHMENTS:
[November 13 2019 amended 2020 Budget Memo](#)
[Budget memo](#)
[Budget Summary](#)
[2020 Budget Resolution](#)



**GRAND TRAVERSE COUNTY
ADMINISTRATION OFFICE
BOARD OF COMMISSIONERS**

400 BOARDMAN AVENUE, SUITE 305
TRAVERSE CITY, MI 49684-2577

ADMINISTRATION 231-922-4780
BOARD OF COMMISSIONERS 231-922-4797

To: Board of Commissioners and Citizens of Grand Traverse County
From: Nate Alger
RE: 2020 Budget
Date: November 13, 2019

Subsequent to the original submission of the recommended budget on October 9th the Administration has continued to work with Department Heads and Elected Officials on the requests for the 2020 Budget. Additionally the Board of Commissioners held two Study Sessions, one on October 23rd and the other on October 30th, during which Commissioners had an opportunity to hear from Elected Officials and Department Heads that they wished to speak to about their requests.

Attached with this memo is my October 4, 2019 letter to you detailing our initial recommended budget and an amended budget summary will also be included. I would like to highlight some changes to the original recommended budget.

Through conversations with the Health Department we are comfortable knowing that as the services expand through grant initiatives the County's Maintenance of Effort will not increase. With this, we are comfortable recommending the Public Health Nurse and the .6 Personal Health Technician as the addition of these two positions will not impact the General Fund appropriation to the Health Department. The Health Department Director has assured us that she and her staff will monitor the funding for these positions and in the event the funding goes away the staffing services associated with the funding will also go away.

We have spoken with the Sheriff and his staff on two occasions about his request for additional staff. I am not inclined to change my original recommendation on the Sheriff's requests at this time. During our meetings it was agreed that we will monitor the Sheriff's Budget through the first half of the year and if there is an opportunity to add additional staff to the Sheriff's Office that could be covered by the Sheriff's existing budget, we would have further conversations about that concept.

We also met with the Prosecuting Attorney and spoke further about how we may be able to add an additional Assistant Prosecutor. I am not inclined to change my original recommendation at this time however, we agreed that we will pursue additional funds together and if those funds become available we would return to the Board of Commissioners with additional information about the possibility of adding an Assistant Prosecutor.

Due to a request we received from representatives from Civic Center South we have included in the amended budget recommendation an appropriation of \$20,000.00. The request has been discussed at the Board level, but not acted on, and we have included this amount in the budget in the event the Board of Commissioners would like to make an appropriation to Civic Center South.

At the November 20, 2019 meeting we will hold a Public Hearing on the recommended budget and it is my request that the Board of Commissioners approve the amended recommended budget as presented.

Please contact me if you have any questions or comments.

Thank you.



**GRAND TRAVERSE COUNTY
ADMINISTRATION OFFICE
BOARD OF COMMISSIONERS**

400 BOARDMAN AVENUE, SUITE 305
TRAVERSE CITY, MI 49684-2577

ADMINISTRATION 231-922-4780
BOARD OF COMMISSIONERS 231-922-4797

To: Board of Commissioners and Citizens of Grand Traverse County
From: Nate Alger *NA*
RE: 2020 Budget
Date: October 4, 2019

Grand Traverse County provides an unbelievable amount and level of services to our residents and visitors. From dental services to felony prosecutions, Grand Traverse County employees touch thousands of lives annually. Grand Traverse County's services are offered by 10 Elected Offices and 16 Departments. I am proud to say that our Elected Officials and Department Heads provide these services at a high level and manage their appropriated budgets very well. It is because of these determined professionals that we are pleased to present to you a balanced budget.

Process to date:

In June, the budget timeline and various budget request forms were sent to the Departments. These request forms include Personnel, Staffing Plan, Vehicle, Equipment, Facilities, Telecommunications, and IT Services. The Departments had until July 8th to complete the forms and return them to Finance. Line item budgets were to be completed by July 31st. Since then, the administrative services departments have reviewed the requests and have made recommendations on the various budget requests.

Administration had questions for some departments about the proposed budgets, and some departments wished to speak with us as well. In all, we met with nine departments to discuss their budget requests. While all departments and elected officials provide a valuable service to the residents and visitors of Grand Traverse County, it is incumbent upon the Board of Commissioners to pass a budget that is reflective of providing the best possible service while operating within our means. While we have seen recent financial stability, we still have a significant pension obligation and recognize there may be a financial down turn in the future. To that end, we are recommending that we not introduce any significant changes in services or staffing that may impact, or at a minimum, not let us fully recognize the continued improvement in our financial position that we believe is to come or will continue.

Since February, we have been focused on presenting to the Board of Commissioners a balanced budget in early October. We did this so you would have ample opportunity to consider the budget and hear from the Department Heads and Elected Officials that would like to speak with you directly about services they feel are important. We believe this budget focuses evenly on the services we provide and on those that provide them.



We are presenting a budget that:

- Is balanced
- Is without the use of any fund balance in the General Fund that is outside of the new Fund Balance Policy guidelines
- Is without the reduction of any employees or services
- Reflects conservative revenue projections and conservative expenditure projections
- Includes the Board of Commissioners determined 7 million dollar pension payment to MERS
- Includes a payment for our retiree health liability (OPEB)
- Includes the cost of living adjustments for employees discussed with the Board of Commissioners

Revenues:

In 2019, we saw improvement in our financial status. We believe we will continue to see improvement in 2020. Construction in Grand Traverse County continues to be strong. In 2018, the Construction Code Department issued 1313 building permits, 211 more than 2017, and 279 more than 2016. This is a 27% increase since 2016. We continue to see growth that is leading to an increase in taxable value. For the 2020 budget we are assuming \$25,500,000 in tax revenue, our largest source of revenue. This amount is a 2.82% increase over our estimated 2019 tax revenue of \$24,800,000.

Other revenues include charges for services, Federal and State grants, Local Unit contributions, transfers in, other financing, fines and costs, licenses and permits, and interest earnings. All total, we are anticipating revenue for 2020 to be an estimated \$40,538,416, which is a 3.73% increase over 2019.

Expenditures:

We are recommending \$40,538,416 in expenditures which is a 3.73 % increase over 2019. This recommendation reflects the requests from the Elected Officials and Department Heads with minor changes in some individual line items within their budgets. The expenditures also reflect the wage and benefits considerations. As detailed below, the expenditures reflects the addition of two employees and some vehicle purchases. Additional impacts on the budget are described below.

Retirement Obligations

Pension Obligation: Per the 2018 MERS Valuation our current pension obligation is estimated at \$96,803,016 and we currently have an estimated \$50,840,094 of assets with MERS. This reflects Grand Traverse County being approximately 52.5% funded. As you know the State of Michigan requires that we fund our pension obligation to a level of 60%. Our year-end 2018 actuarial showed that Grand Traverse County was 53% funded. However, Grand Traverse County has since paid an additional \$5,900,000 payment made in early 2019, another \$1,500,000 throughout 2019 and we have another payment of \$7,000,000 to MERS in the 2020 budget.

Other Post-Employment Benefits: Our current OPEB obligations are estimated at \$2,542,000 as of year-end 2018. As you know, the State of Michigan requires that we fund our OPEB obligation at a minimum level of 40%. We have made a \$300,000 payment in 2019 and have a \$300,000 payment budgeted for 2020. Our goal is to reach and exceed the required minimum funding levels and we should budget accordingly.

Health Insurance:

This year, we received competitive bids for health care and we have opted to stay with Priority Health. Our Priority Health insurance rate for 2020 did not increase. This is in large part a reflection of our overall claim experience we have with Priority Health. Not having a rate increase is outstanding as Grand Traverse County has experienced double digit increases in the past. As of January 1, 2019 we moved all employees from a two plan option for health insurance to an HSA high deductible health plan. The anticipated 2020 employer contribution to that HSA is included in this budget. We hope that with the implementation of the HSA, employees will become more engaged in their overall health and wellness and we will continue to see healthier employees and reduced costs related to health insurance.

Grand Traverse County annually reviews the health insurance options pursuant to Public Act 152 which requires that local units of government place a hard cap on their health care, institute an 80/20 cost sharing arrangement, or opt out with a 2/3 vote of the governing body. Since 2017, Grand Traverse County has opted for the 80/20 option. This means that Grand Traverse County pays 80% of all employer health care benefits for its employees and individual employees are responsible to pay for 20% of the health care benefits. Our health care plans cost \$4511 for single person coverage, \$10,827 for double coverage, and \$13,534 for family coverage.

Requests for new positions:

There were 11.4 total requests for new employees at an estimated \$773,348 additional cost for the 2020 budget process and they are as follows:

- 1 Assistant Prosecutor
- 1 Sheriff Sergeant
- 2 Sheriff Deputies
- 1 Sheriff Detective
- 1 Sheriff Records Clerk
- .1 Judicial Assistant – Family Court
- 1 Personal Health Technician- Health Department
- .6 Public Health Nurse- Health Department
- 1 Home Chore Worker- Commission on Aging
- 1 Network Administrator- IT
- .2 Secretary- IT

- .5 Park Attendant- Parks and Recreation
- 1 GIS Analyst

There is one General Fund position being recommended for the 2020 budget. The recommended position is a Records Clerk position in the Sheriff's Office budget. This position was defunded in 2015 with the understanding that if additional revenue was recognized we would consider filling the vacancy. This year, the contract with the City of Traverse City was renegotiated and we will be recognizing additional revenue that will offset the cost associated with filling the position.

The other position we are recommending is a new Home Chore worker in the Commission on Aging. The Commission on Aging is attempting to address the wait list for services provided by their staff. The cost of the additional Home Chore Worker will be absorbed by the Commission on Aging millage.

No additional employees are being recommended.

In addition to the new requests we received 13 requests for consideration of reclassification of existing employees totaling an estimated \$53,864. The reclassification process is a mechanism we use to determine if an employee's job duties are accurately reflected in their job description. Classification reviews are requested when an employee or supervisor believes that the job duties of the affected classification have changed enough to justify a movement to a different classification.

For the 2020 budget process we have received requests to review the following classifications:

- Personnel Specialist- Human Resources
- Chief Deputy Director- Register of Deeds
- 3 Office Clerks- Register of Deeds
- 2- Building maintenance Workers- Facilities
- 911 Emergency Telecommunicator- Central Dispatch
- 2- Environmental Health Coordinators- Health Department
- 2- Personal Health Technicians- Health Department
- Community Outreach Coordinator- Health Department

During the review process we recognized an opportunity to transition the Emergency Telecommunicator in 2019 due to a vacancy. We are not recommending any of the classification changes for the 2020 budget but will continue to review the requests.

Vehicles:

There were 15 vehicles requested for the 2020 budget. 9 of those vehicles were requested by the Sheriff's Office, 4 were requested by the Health Department, 1 was requested by the Facilities department, and 1 was requested by the Commission on Aging.

One of the Board of Commissioners identified goals for 2019 was to implement a Vehicle Replacement Policy that provides guidance for budgetary and strategic planning for the replacement of the vehicles owned, leased, and operated by the employees of Grand Traverse County. That policy has been substantially completed and will be presented to the Board of Commissioners in an upcoming meeting. If adopted the policy statement of Grand Traverse County will be that we will maintain the minimum number of vehicles to provide the services the various Elected Officials and Departments are required to provide. We are recommending that if the Vehicle Replacement Policy is approved prior to the adoption of the 2020 budget that the Board of Commissioners provide funding for the requested vehicles that will be held in a separate fund so we may review vehicle requests in accordance with the new Vehicle Replacement Policy.

Information Technology:

We have made incredible progress in improving our IT infrastructure and solidifying our IT plan going forward. We are in year two of a five year plan that lays out improvements and costs so we may affordably plan for these costs. IT Director Ming Mays has identified necessary IT upgrades due to the end of life of Windows 7. There are serious concerns about the security of our records and information as Windows 7 upgrades, including security upgrades, will stop. These costs are included in this budget.

Impacts on the 2020 Budget:

In an effort to address our pension obligations with MERS the Grand Traverse Board of Commissioners passed a Pension Policy and a Fund Balance Policy in 2019. In 2017, Grand Traverse County entered into an Amortization Agreement with MERS that set a \$5.9 million annual payment, which permits the County to fully fund its defined benefit obligation by 2034. In April of 2019, the Board of Commissioners approved a Pension Policy that establishes a \$7 million annual payment. The additional \$1.1 million is within the recommended budget.

Additionally, in July of 2019 the Board of Commissioners approved a Fund Balance Policy that moved the minimum General Fund Balance from 15% to 25%. The Fund Balance Policy also dictates what is to occur when the General Fund balance is in excess of 25%. The new policy states that if at the end of the year the General Fund balance is in excess of 25%, 50% of that amount will be applied to the next year's payment to MERS, 25% of the excess will go to the Capital Improvement Fund, and 25% will be transferred to the Budget Stabilization Fund. At the end of 2018 we had an excess of 25% in the General fund and \$669,000 will be applied to the 2020 MERS payment, \$334,000 will be placed in the Capital Improvement Fund, and \$334,000 will be placed in the Budget Stabilization Fund.

In 2016 the voters of Grand Traverse County approved a millage of up to .1179 to fund the Grand Traverse County Department of Veterans Affairs. An analysis of the operations of the Department led Commissioners and the Department Head to believe that the millage could be reduced and not impact the services to the Veterans. In September of 2019 after careful consideration, the Board of Commissioners approved a millage reduction for the Department of Veterans Affairs from .1179 to a .08. It is rare that a unit of government finds itself in a position to reduce taxes and we take pride in being able to do so without negatively impacting those that have served our country in the armed forces.

Recognizing that Grand Traverse County continues to attract residents and businesses, we are committed to improving the service provided by our departments that assist developers, contractors and others involved in construction who are building or developing in our county. In December of 2018, we purchased Energov, a product from Tyler Technologies that will greatly enhance the efficiencies within our Construction Code Department by moving this Department away from an outdated paper application and permit process to an innovative online portal. Energov will improve developers' experience with Grand Traverse County by easing the process of permitting, plan review, inspections, and the other various tasks associated with community development.

Recognizing potential efficiencies with the Energov software, we hired Carlisle Wortman Associates (CWA) to review the County Departments that are involved in the permitting process. CWA's recommendations include:

- Full implementation of a Coordinated Permit Processing Program (CP3) that would "create a one stop shop" for obtaining construction related permits
- Create a CP3 Task Force to guide implementation
- Tie the roll out of Energov and CP3 with strong public education campaign
- Create a Community Development Coordinator position
- Add staff to the Construction Code Department

We believe that the recommendations of Carlisle Wortman Associates will significantly improve the experience of contractors and developers interaction with Grand Traverse County's Construction Code Department and other departments that are involved in the permitting process. We also believe that the costs associated with the recommendations can be funded by the Construction Code Department's revenue associated with permit fees with no impact on the general fund.

Next steps:

We are recommending a 4 step process for your consideration of this proposed budget. Step 1 is this presentation of a recommended budget. Step 2 would allow you the opportunity to ask Administration for specific information about the budget. Step 3 would allow Department Heads and Elected Officials to speak to you directly about the services that may be impacted by this recommendation. Step 4 will be the ratification process of the 2019 budget that should include direction to Administration about

changes the Board of Commissioners would like to see. We are hopeful that we can have a budget passed on November 6th, 2019.

It is our recommendation that we set the budget study sessions on October 23rd and October 24th (if needed) so we may have a revised budget back to the Board of Commissioners on November 6, 2019. In the interest of transparency and ease, the recommended general fund budget will be on our website on Wednesday October 9, 2018 before the Board of Commissioners meeting.

Please see the attached budget reports that show the revenues and expenditures for our Governmental Funds that meet the statutory requirements.

If you have any questions at all about the budget or would like to see specific detail about a specific department's budget please contact me at your earliest convenience.

Thank you.

GRAND TRAVERSE COUNTY

2020 RECOMMENDED BUDGET
PROJECTED REVENUES BY SOURCE

ACTIVITY SHOWN FOR THE PERIOD ENDING SEPTEMBER 30, 2019

GENERAL FUND

REVENUE SOURCE	FY18 ACTUAL (AUDITED)	FY19 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2019	FY20 REQUESTED BUDGET	FY20 RECOMMENDED BUDGET
Taxes	24,757,148	25,273,000	22,997,959	25,955,000	25,955,000
Licenses and Permits	53,945	9,000	7,650	9,000	9,000
Federal Grants	168,135	104,563	52,285	95,500	95,500
State Grants	3,684,190	3,658,731	2,433,792	3,642,293	3,642,293
Local Unit Contributions	1,745,713	1,894,818	1,388,751	1,944,913	2,081,989
Charges for Services	4,156,198	4,073,668	3,102,468	4,012,788	4,040,788
Fines and Forfeitures	100,147	86,500	76,911	88,500	88,500
Interest and Rents	901,888	817,889	968,603	844,556	844,556
Other Financing Sources	714,675	2,369,122	2,385,478	2,422,701	2,422,701
Transfers in	2,556,957	793,350	793,976	747,315	748,168
Use of Fund Balance	-	-	-	669,151	669,151
TOTAL REVENUES	38,838,996	39,080,641	34,207,873	40,431,717	40,597,646

GRAND TRAVERSE COUNTY
2020 RECOMMENDED BUDGET
EXPENDITURES BY DEPARTMENT

ACTIVITY SHOWN FOR THE PERIOD ENDING SEPTEMBER 30, 2019

GENERAL FUND

DEPT #	DEPARTMENT NAME	FY18 ACTUAL (AUDITED)	FY19 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2019	FY20 REQUESTED BUDGET	FY20 RECOMMENDED BUDGET
LEGISLATIVE						
101	Board of Commissioners	259,136	438,109	288,593	468,512	463,014
	SUBTOTAL	259,136	438,109	288,593	468,512	463,014
JUDICIAL						
147	Jury Commission	43,831	49,540	31,489	63,103	63,101
148	Probate Court	786,886	855,264	604,766	859,972	854,873
149	Family Court-Juvenile Division	1,532,478	1,719,564	1,209,625	1,825,074	1,822,635
	SUBTOTAL	2,363,195	2,624,368	1,845,880	2,748,149	2,740,609
GENERAL GOVERNMENT						
155	ART Grant	34,783	-	-	-	-
172	Administrator/Controller	225,016	481,128	352,149	533,483	532,483
174	Brownfield Administration	38,220	23,500	2,894	-	-
191	Elections	86,241	79,051	28,689	122,634	122,634
201	Finance	490,276	532,406	374,913	545,132	545,118
215	County Clerk	884,330	914,528	635,759	924,568	924,540
225	Equalization	545,456	579,208	392,821	558,235	557,312
226	Human Resources	465,022	640,123	416,258	650,504	650,447
229	Prosecuting Attorney	1,750,691	1,811,116	1,152,442	1,692,030	1,677,000
230	Equalization/East Bay	174,175	190,253	152,170	226,457	226,446
236	Register of Deeds	372,494	399,383	301,241	422,572	422,561
242	County Surveyor	62,228	68,760	7,400	65,000	65,000
253	County Treasurer	391,668	424,721	290,905	419,081	419,074
257	Cooperative Extension	259,460	269,203	197,644	264,620	264,170
259	MSU Extension-Grant Funded	-	-	-	-	-
261	Building Authority-Rent	1,334,870	1,119,465	843,290	1,114,500	1,114,500
265	Facilities Management	760,259	906,897	684,286	955,777	887,238
272	Wellness Program	-	20,000	5,160	25,000	25,000
275	Drain Commission	38,433	54,309	26,279	51,753	51,253
276	Soil Erosion & Sedimentation	63,445	-	-	-	-
280	Soil Conservation	27,500	27,500	7,500	7,500	7,500
400	Planning & Development	13,123	25,000	-	-	-
402	GIS	-	-	-	-	-
	SUBTOTAL	8,017,690	8,566,551	5,871,800	8,578,846	8,492,276
PUBLIC SAFETY						
307	Central Records	800,429	855,000	580,297	880,339	933,507
308	Central Dispatch	78,332	275,000	-	254,077	254,077
311	Sheriff-Special Investigation	113,829	125,790	81,961	115,793	115,493
312	Sheriff-County Investigation	1,201,141	1,257,256	861,372	1,231,608	1,225,808
314	Sheriff-County Patrol	6,195,663	6,773,257	4,815,645	7,069,803	6,800,298
316	Secondary Road Patrol	94,756	119,137	76,347	112,545	112,545
322	DHSP Enforcement Grant	11,756	8,827	11,386	-	-
325	Sheriff-Administration	573,978	656,148	462,180	680,230	678,731
326	Seatbelt Enforcement	-	3,520	3,431	-	-
327	Snowmobile Enforcement	22,792	25,710	16,687	27,267	27,267
331	Sheriff-Marine Law Enforcement	127,260	153,697	119,284	223,650	145,050
348	Medical Marijuana Grant 2016	26,130	-	-	-	-
351	Sheriff-Corrections	5,302,867	5,831,005	3,805,216	6,055,998	5,959,603

DEPT #	DEPARTMENT NAME	FY18 ACTUAL (AUDITED)	FY19 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2019	FY20 REQUESTED BUDGET	FY20 RECOMMENDED BUDGET
352	Corrections-Interim Services	79,261	135,000	72,305	135,000	135,000
435	Emergency Management	40,594	-	-	-	-
SUBTOTAL		14,668,788	16,219,347	10,906,111	16,786,310	16,387,379
HEALTH & WELFARE						
631	Substance Abuse	358,487	390,525	299,602	368,647	368,647
651	Ambulance	25,000	25,000	25,000	25,000	25,000
682	Veterans	7,349	-	-	-	-
SUBTOTAL		390,836	415,525	324,602	393,647	393,647
OTHER						
865	Insurance & Bonds	713,740	680,000	280,135	678,005	678,005
890	Miscellaneous Contingencies	194,000	148,653	25,000	212,580	348,084
891	Appropriations to Non-Profit	682,200	682,200	511,650	682,200	682,200
894	Unfunded Pension Appropriation	-	-	-	1,100,000	1,100,000
SUBTOTAL		1,589,940	1,510,853	816,785	2,672,785	2,808,289
TRANSFERS						
965	County Law Library Fund	-	-	-	-	-
968	Health Department Fund	1,314,000	1,378,191	1,025,096	1,405,754	1,405,754
970	Child Care Fund	432,470	623,000	525,000	705,000	705,000
971	Department of Human Services	32,500	49,445	32,500	32,500	32,500
974	Parks & Recreation Fund	315,183	321,983	246,037	328,422	328,422
975	Friend of the Court Fund	262,432	282,139	218,428	309,889	287,773
978	County Facilities Fund	1,819,519	1,662,623	1,246,967	1,620,875	1,620,875
979	CIP Fund	766,155	500,000	375,000	300,000	467,000
982	Circuit Court Fund	1,481,963	1,501,396	952,050	1,523,691	1,523,691
983	District Court Fund	2,875,281	2,910,111	1,825,448	2,862,877	2,862,877
986	Community Corrections Fund	76,240	77,000	57,750	78,540	78,540
SUBTOTAL		9,375,743	9,305,888	6,504,276	9,167,548	9,312,432
GENERAL FUND TOTAL APPROPRIATIONS		36,665,328	39,080,641	26,558,047	40,815,797	40,597,646

GRAND TRAVERSE COUNTY

2020 RECOMMENDED BUDGET
SUMMARY BY FUND

ACTIVITY SHOWN FOR THE PERIOD ENDING SEPTEMBER 30, 2019

FUND	FUND NAME	FY18 ACTUAL (AUDITED)	FY19 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2019	FY20 REQUESTED BUDGET	FY20 RECOMMENDED BUDGET
101	GENERAL FUND	36,665,328	39,080,641	26,558,047	40,815,797	40,597,646
131	13TH CIRCUIT COURT	1,835,792	1,841,232	1,354,478	2,015,522	1,891,456
132	LOCAL CRIME VICTIMS RIGHTS	6,043	12,000	9,455	12,000	12,000
136	86TH DISTRICT COURT	3,728,614	3,620,525	2,644,902	3,608,475	3,608,475
202	COUNTY SPECIAL PROJECTS	-	18,322	-	18,322	18,322
207	CENTRAL DISPATCH/911	2,469,699	2,667,388	2,058,198	1,974,799	2,646,690
208	PARKS AND RECREATION	1,290,502	1,550,998	631,953	1,009,594	1,009,594
209	MAPLE BAY DEVELOPMENT	-	11,243	-	11,633	11,633
215	FRIEND OF THE COURT	2,008,940	2,338,792	1,644,040	2,326,954	2,326,954
222	HEALTH DEPARTMENT	6,617,446	7,402,996	5,152,566	7,470,302	7,477,653
252	VETERANS' MILLAGE	491,718	669,000	369,846	509,222	509,222
256	REGISTER OF DEEDS AUTOMATION	108,947	185,500	105,435	141,500	141,500
259	MIDC FUND	136,030	782,258	464,771	807,452	875,550
260	COMMUNITY CORRECTIONS PA511	872,518	912,467	596,728	907,682	907,682
261	COUNTY LAW LIBRARY	-	42,210	-	48,710	48,710
262	FEDERAL EQUITABLE SHARING	-	-	-	8,373	8,373
263	CONCEALED PISTOL LICENSING	25,693	36,000	14,982	35,159	38,000
264	CORRECTIONS OFFICERS TRAINING	43,373	66,000	24,305	35,000	35,000
266	CRIMINAL JUSTICE TRAINING ACT	14,649	10,000	9,660	15,000	15,000
269	MITCHELL CREEK WATERSHED	-	8,155	-	8,155	8,155
278	HOUSING TRUST	-	250,000	-	255,000	255,000
279	CDBG	(66,935)	200,000	74,851	127,500	127,500
280	NEXT MICHIGAN	71,030	25,000	13,625	10,000	10,000
281	EDC	186,092	50,000	-	50,000	50,000
287	TNT FORFEITURE FUND	49,211	68,250	23,264	50,310	50,310
288	TNT GRANT	95,122	133,079	118,057	145,500	145,500
292	CHILD CARE FUND	1,163,073	1,779,000	775,428	1,731,457	1,375,000
295	ANIMAL CONTROL	254,754	321,500	236,401	340,000	340,000
297	COMMISSION ON AGING	2,442,653	3,304,468	1,949,970	3,360,909	3,366,224
298	SENIOR CENTER	569,163	633,455	411,624	618,804	618,804
471	COUNTY FACILITIES	2,555,772	1,956,100	1,176,531	1,477,298	1,838,205
472	CAPITAL IMPROVEMENT PROJECTS	729,389	1,459,000	359,248	1,300,000	1,467,000
TOTAL APPROPRIATIONS		64,364,616	71,435,579	46,778,365	71,246,429	71,831,158

RESOLUTION

XX-2019

2020 GENERAL APPROPRIATIONS RESOLUTION

WHEREAS the Grand Traverse County Board of Commissioners has reviewed the recommended budget submitted by the Administrator and Finance Director and has examined the financial reports and budget requests for 2020 of the various departments, agencies, offices and activities ("Budgetary Centers"), which the county by law or by policy must finance or assist in financing; and,

WHEREAS the County Board of Commissioners is the legislative body for the county and is required to enact a General Appropriations Act for 2020 as required by the Uniform Budgeting and Accounting Act in MCL 141.436; and

WHEREAS the Board of Commissioners has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and constitutionally required services and programs, and the Board believes that all mandatory services are funded at or beyond a minimally serviceable level.

WHEREAS a notice of public hearing regarding said proposed budget was published in the Traverse City Record Eagle as required by 1963 (2nd Ex. Session) PA 43, MCL 141.411 to 141.415, and the open meetings act, 1976 PA 267, MCL 15.261 to 15.275; and the public hearing regarding said proposed budget was held on November 20, 2019; and

THEREFORE BE IT RESOLVED that the 2020 Grand Traverse County Budget, as summarized below and incorporated by reference herein, is hereby adopted on a functional level for the General Fund and all Special Revenue Funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution, and the Administrator shall monitor each fund on an activity basis.

BE IT FURTHER RESOLVED #2 that the Board of Commissioners will levy 4.9019 mills per MCL §211.24(e) to support general fund operations for the 2019 Tax Year (2020 Budget Year), consistent with the L-4029 filed with the State and approved by the Board of Commissioners and the following tax rates are hereby adopted for special purposes for the 2019 Tax Year (2020 Budget Year) as authorized by the voters of Grand Traverse County:

<u>Purpose</u>	<u>Millage Rate</u>
Local Roads	0.9835 mills
Senior Centers	0.0982 mills
In-Home Care - COA	0.4916 mills
Veterans	0.0800 mills
Animal Control	0.0368 mills
Conservation District	0.0995 mills

BE IT FURTHER RESOLVED #3 that all county elected officials, department heads, and employees shall abide by the Grand Traverse County Purchasing Policy, Budget Resolutions, personnel policies, and all other policies adopted by the Board of Commissioners, and that budgeted funds are appropriated contingent upon compliance with these policies.

BE IT FURTHER RESOLVED #4 that the approved employee positions on the Staffing Plan shall limit the number of employees who can be employed and no funds are appropriated for any position not on the Staffing Plan. Further there may be a need to increase or decrease various positions within the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen financial changes; therefore, the Board may change the Staffing Plan from time to time and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions stated in the Staffing Plan.

BE IT FURTHER RESOLVED #5 that certain positions contained in the staffing plan, which are supported in whole or in part by a grant, cost-sharing, child care reimbursement, or other source of outside funding, are contingent upon the County receiving the budgeted revenues. In the event sufficient outside funding anticipated in the budget is not received, or the County is notified that it will be substantially reduced or will not be received, then said positions may be considered reduced or eliminated by the County Administrator in coordination with the affected department.

BE IT FURTHER RESOLVED #6 that the Administrator is authorized, upon the request of the respective elected official or department head, to transfer persons from certain positions contained in the Staffing Plan, which may be supported in some part by grant, cost sharing, child care reimbursement, or other source of outside funding, to another grant funded position in order to reduce County cost.

BE IT FURTHER RESOLVED #7 that in the event the Board imposes a hiring freeze and vacancies occur during the existence of that hiring freeze, the vacancies shall be considered, and hereby declared, to be vacated positions and shall be refilled only in accordance with the hiring freeze policy adopted by the Board. Further, the existence of a hiring freeze which may be imposed by the Board of Commissioners shall be, and is hereby declared to be a contingency upon the expenditure of budgeted funds, as well as all positions specifically listed on the Staffing Plan.

BE IT FURTHER RESOLVED #8 that the budget includes wages and fringe benefit costs that are reflective of those found in collective bargaining agreements. Wage and fringe benefit costs for all represented and non-represented employees, elected officials, judges, and county commissioners are also included.

BE IT FURTHER RESOLVED #9 that revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating levy (2020 Budget Year), and that 50% of the estimated Convention Facility Tax revenues shall not be used to reduce the County's operating tax rate, but shall be transmitted

to the County's designated substance abuse agency, with the remaining revenues to be deposited in the county's General Fund.

BE IT FURTHER RESOLVED #10 that the Administrator is hereby re-appointed as Chief Administrative Officer, pursuant to the Uniform Budgeting and Accounting Act, MCL 141.421, et seq., with power to administer those duties in connection with the County budget, and other duties as may be from time to time delegated to the Office of the Administrator by this Board; and

BE IT FURTHER RESOLVED #11 that the Administrator is directed to disburse to the various agencies receiving appropriations, the approved County appropriations on a quarterly basis, whereby the quarterly distribution will be made during the first month of each quarter unless otherwise required by statute or contractual agreement; and that the Administrator may, at his/her discretion, disburse appropriations at an accelerated rate if, for cash-flow reasons, it becomes necessary.

BE IT FURTHER RESOLVED #12 that the Administrator is authorized to make expenditure reductions in any department that is financed by outside sources of revenue when it becomes known that a substantial reduction in those budgeted funds will occur. The affected department head or elected official shall promptly notify Finance and take steps to advise those affected by the service that those services are being discontinued as a result of reductions in outside sources of funding and to take whatever steps necessary to implement a reduction in the work force.

APPROVED: November 20, 2019

Resolution – XX

A Resolution to Avoid the Perception of Tax Fund Influence on Local Elections

Whereas, the perception of tax dollars being spent to influence local elected official political campaigns would be harmful to the public trust,

Whereas, several local organizations have created political action committees (PACs) for the purpose of participating in the political process, which are eligible for contributions in an unlimited amount,

Whereas, some of these PACs choose to fund the election of local public officials within Grand Traverse County,

Whereas, some such organizations seek to provide goods and services to local governments which would be paid for with tax dollars,

Whereas, the elected officials making financial decisions on behalf of local government may be called upon to choose whether to fund agreements with such organizations, creating the perception of a conflict of interest,

Whereas, it is acknowledged that certain expenditures are required under state and federal law and such obligatory situations are not affected by this resolution,

Therefore, Grand Traverse County shall not enter into agreements with or expend funds to organizations that are materially connected with PACs that have a practice of financially supporting the nomination or election of candidates to public offices in the local governments within Grand Traverse County.

Therefore, be it further resolved that Grand Traverse County shall forward a copy of this resolution, along with its documentation, to all townships, villages and the city within Grand Traverse County.

FUNDING

TraverseConnect wants public sector buy-in

Seeking \$50K from city for economic development

BY JORDAN TRAVIS
jtravis@record-eagle.com

TRAVERSE CITY — Economic development for Grand Traverse County could have a lead organization to help existing businesses and attract new ones.

But first, **TraverseConnect** — an existing business-boosting organization angling to fill the role — is looking for public sector buy-in.

Organization CEO Warren Call told Traverse City Commissioners Monday that he's looking for \$50,000 from the city for three years, and he's asking Garfield Township and Grand Traverse County for funding as well.

Call said **\$200,000 total in public cash**, plus \$800,000 more from private sector contributions, would pay for an economic development organization focused on growing the region's working-age population.

"The key goal here ... is to have TraverseConnect be constituted as the regional economic development organization for the Grand Traverse area with the central



McGillivray



Call

goal of providing and retaining family-sustaining careers," he said.

The organization would do that in several ways, from serving as the regional economic strategy leader to being the contact for all business expansion efforts, to asking existing employers what's holding them back, Call said. It would take a secondary role on other issues like supporting those who support startups, and helping regional partners on child care and housing issues.

City Manager Marty Colburn said it's needed, as current and past

SEE PUBLIC PAGE 2A

In Commentary, Issue 2018 January
By Doug Luciani

Making An Impact In 2018 And Beyond

There are all sorts of axioms, proverbs and "old sayings" that underscore a very basic truism – it's better to be in on the front end of a decision than trying to reverse or work around it once made.

It's certainly true in business. A day rarely goes by that owners, stockholders, managers, employees and customers aren't impacted by laws, regulations, administrative orders, zoning rules, health codes, policy decisions or other action taken somewhere on how they do business. Unfortunately, most of those business people spend their time doing their jobs and growing their companies. It's difficult for them to keep track of all the things going on at a local city hall, a state capital or in Congress affecting business and commerce – much less offer a meaningful voice in how those decisions are made.

That's why it's important for business people to stay involved in organizations that work on their behalf. The Traverse City Area Chamber of Commerce has been in existence for more than 100 years. It, along with its parent organization TraverseCONNECT, has always considered business advocacy among its top priorities. It's also prided itself in seeking non-partisan approaches to business and community challenges and opportunities, creating strong alliances with representatives across the political spectrum. The Chamber has also been an impact player on issues that some may not immediately associate with the business bottom line, immersed in areas including early childhood development and child care, innovative community growth and development, energy, education, public transportation and others.

That work is more important now than ever. In 2018 and beyond TraverseCONNECT, primarily but not exclusively through the Chamber and the Northern Michigan Chamber Alliance, will be accelerating and intensifying those efforts to make sure the region's business sector maintains a strong, consistent and impactful voice with local, state and federal decision makers.

Among the new initiatives to implement those measures is the **formation of a Political Action Committee (PAC) by TraverseCONNECT**. The PAC, to be **directed by an advisory committee that reports to the TraverseCONNECT board of directors**, will support candidates and issues that strengthen northern Michigan's economy and the businesses that power our region. It's a common sense step in the evolution of TraverseCONNECT as an economic development catalyst. It is important to note that the PAC is completely separate from any of TraverseCONNECT's subsidiaries, including the Chamber. All PAC expenditures and administrative expenses will be paid by separate contributions made directly to the PAC. No dues or other types of investments in the Chamber or TraverseCONNECT will be used for PAC activities, or expenditures to candidates or issue campaigns.

We will continue to work with elected and appointed leaders on both sides of the aisle to advocate for our members. Despite great strides being made in growing the Grand Traverse area's economy, the business sector too often finds itself on the defensive against anti-business rhetoric and initiatives that would be harmful to job creators and their employees, as well as to the communities in which we live.

With the alliance, we'll keep pursuing our highly effective "one size does not fit all" legislative advocacy strategy that's gotten the attention of lawmakers both in Lansing and in Washington. We've successfully convinced our legislators the region needs right-sized solutions that can be effective in rural, less-populated areas for issues like economic development incentives, housing development, education and child care. People inside the Lansing beltway tell us that the Northern Michigan Chamber Alliance is among the more influential business organizations in the state capitol. Our intent is to build on that momentum going forward.

So it's an ambitious agenda that lies ahead – but a critical one if we want to keep northwest Michigan on an economic upswing. We've successfully carved out a seat at the decision-making tables, and it's time to be an even stronger voice for business.

Doug Luciani is CEO of TraverseCONNECT, a regional economic development organization that includes the Traverse City Area Chamber of Commerce, Venture North, and TraverseCONNECT Development, Inc. Contact him at doug@TraverseCONNECT.org

Search Here



Now our energy's even cleaner.



FUNDS

City candidates raise, spend thousands

FROM PAGE 1A

said he and Mayor Jim Carruthers filed the waiver.

Minervini said she finds the support overwhelming, and there's a reason behind the size of her campaign spending: name recognition. Mair ran for office seven times and served as county commissioner for two years, while this is Minervini's first shot at an elected office, she said.

"My feeling was that he's got good name recognition, and because this is my first effort, I didn't want to fall short on running my campaign and feel like I should've done more," she said.

Mair said he doesn't know why someone would want to raise that much money. He's getting a boost from being able to reuse his election signs from past campaigns, with the help of vinyl stickers.

"I'm just saying that I'm running on ideas, but not money, because I'm keeping it at the \$1,000 limit," he said.

Mair also said he believes special interest groups and political action committee group money should be kept out of local elections. He believes taking the money creates the impression that candidates are beholden to their donors.

Part of Minervini's haul includes \$1,000 each from the TraverseConnect Political Action Committee and the Realtors PAC

City election campaign finance

Candidate fundraising:
 Christie Minervini: \$12,830.19
 Ashlea Walter: \$7,467
 Amy Shamroe: \$6,215.19
 Katy Bertodatto: \$5,440.19
 Dave Durbin: \$4,706
 Roger Putman: \$3,506.34
 Shea O'Brien: \$2,366
 Evan Dalley: \$1,565

Candidate expenditures:
 Christie Minervini: \$6,737.70
 Ashlea Walter: \$5,128.09
 Katy Bertodatto: \$5,007.32
 Roger Putman: \$2,980.45
 Amy Shamroe: \$2,872.76
 Dave Durbin: \$2,465
 Evan Dalley: \$1,515.67
 Shea O'Brien: \$1,353.92

of Michigan, documents show.

Minervini said she's proud to have the support of Realtors and local and regional businesses. She knows PAC spending has negative connotations but pointed out that TraverseConnect's membership is hardly secret. She also posted her answers to questionnaires sent by TraverseConnect, Traverse Area Association of Realtors and others on her campaign website.

TraverseConnect PAC's spending came up at a recent city commission, where Carruthers said commissioners whose campaigns the PAC funded could be voting on a \$50,000-a-year contract for TraverseConnect to handle economic development efforts. TraverseConnect CEO Warren Call objected to Carruthers' statement.

Minervini said she understands how that could create a bad appearance, but she took the PAC's money thinking the contract vote would happen before the new commission is seated. If she does vote on it she'll give it a close look, she said, and campaign support won't determine her vote.

TraverseConnect PAC also gave money to can-

didates Katy Bertodatto, Dave Durbin and Commissioner Amy Shamroe, filings show.

Individual donors to various candidates gave as little as \$5 and as much as Hagerty Insurance co-founder Tammy Hagerty's \$600 donation to Minervini. Commissioner Roger Putman gave \$1,200 to himself, filings show.

Putman will have to give back the second-largest donation to his campaign: \$326.34 from the Committee to Elect Michele Howard. Filings indicate the committee for the since-resigned city commissioner gave what was left to Putman when it closed its books.

That's not allowed, Scheele said. Committees can't give to each other, but there's nothing stopping other candidates from donating to other hopefuls, and the filings are chock full of candidates donating to each other.

Putman said he spoke to Scheele about the matter, and returned the donation back to Howard's committee.

"It's not really a conflict or a problem, it's just simply a matter of amending the report to accommodate the regulations of election finance laws," he said.

What types of contributions are NOT allowed?

- Anonymous contributions
- Cash contributions over \$20.00
- Earmarking to a specific candidate committee
- Contributions from foreign nationals
- Making a contribution in the name of another individual or organization
- Contributions from corporations, joint stock companies, labor organizations, tribes
- Casino interest holders

How are decisions about contributions made?

The TraverseCONNECT board of directors is the ultimate decision maker in who receives contributions from the TC PAC. The board enlists the PAC Advisory Council and TraverseCONNECT staff to help vet and recommend candidates. The council and staff use a questionnaire, direct interviews, and voting records/public statements to inform their recommendations and decision making.

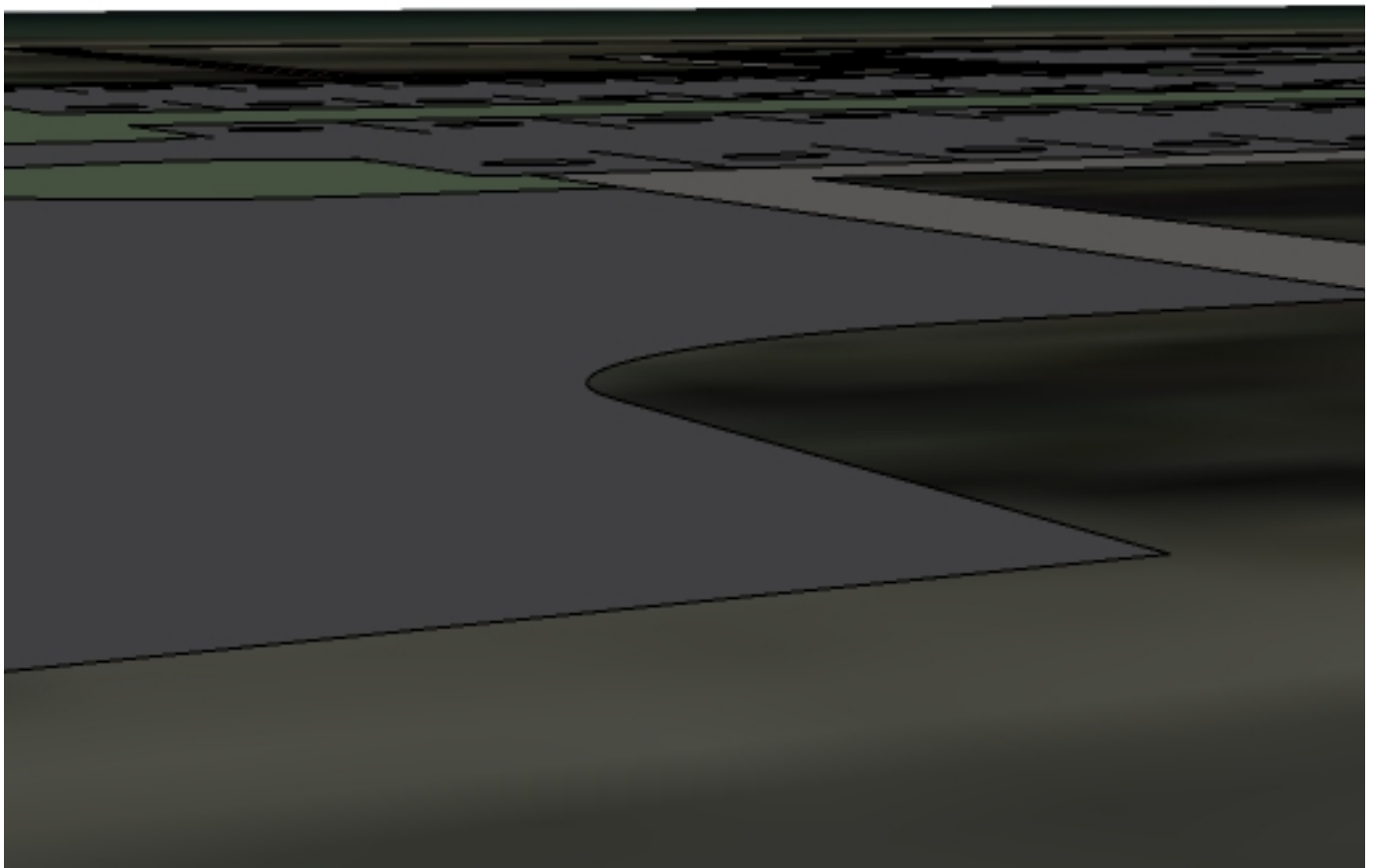
The advisory council and board consider four criteria when making a recommendation:

- The extent to which the candidate or PAC supports the mission and vision of the organization
- The extent to which the candidate or PAC supports the policy priorities of the organization
- The extent to which the candidate or PAC has proven leadership capabilities
- The extent to which the candidate or PAC represents the area or region

Where do I go for more questions or to get involved?

The easiest way is to send an email to tcpac@traverseconnect.org and staff will respond to you in a timely manner.





GRAND TRAVERSE SENIOR CENTER



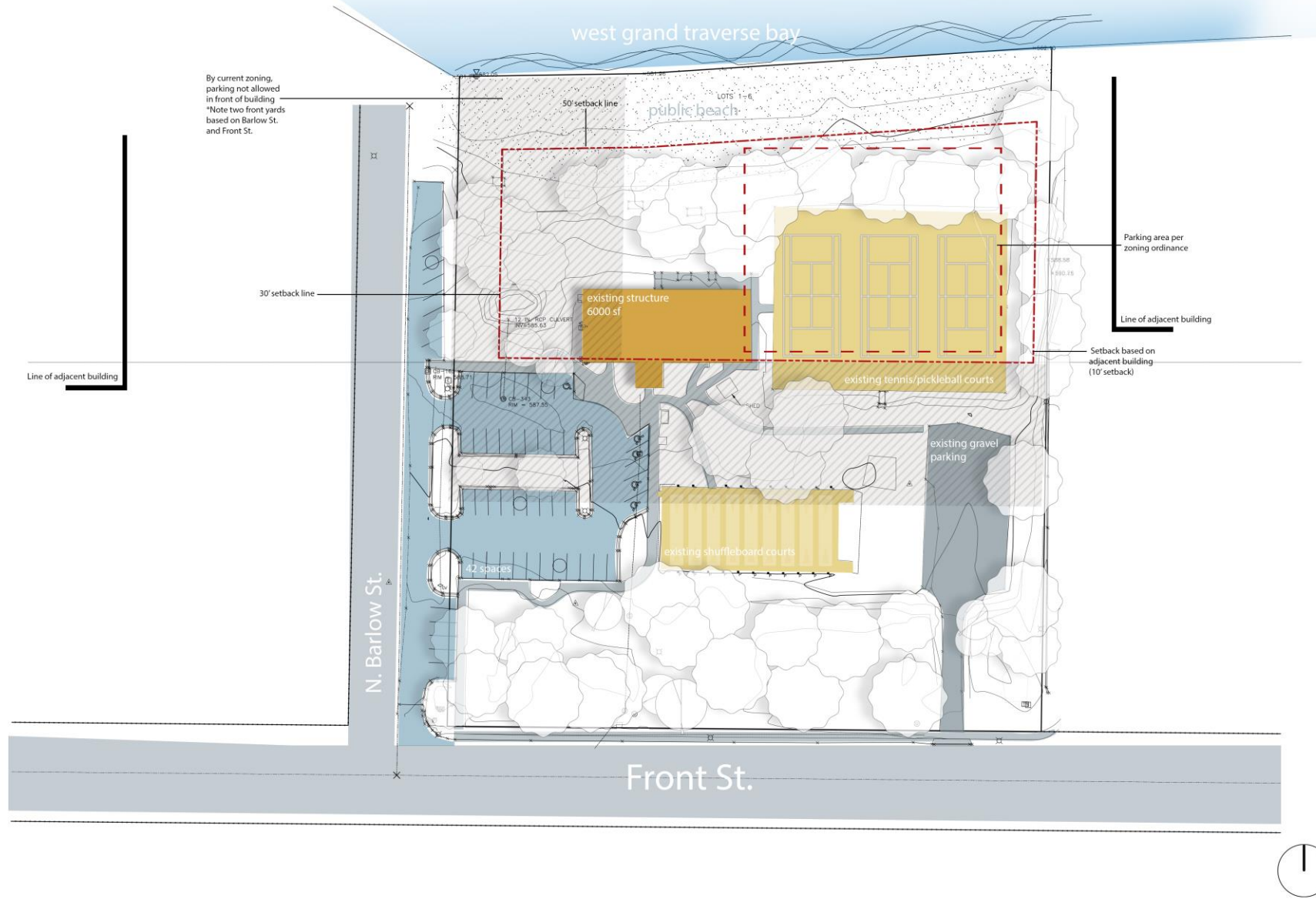
COMMUNITY INPUT

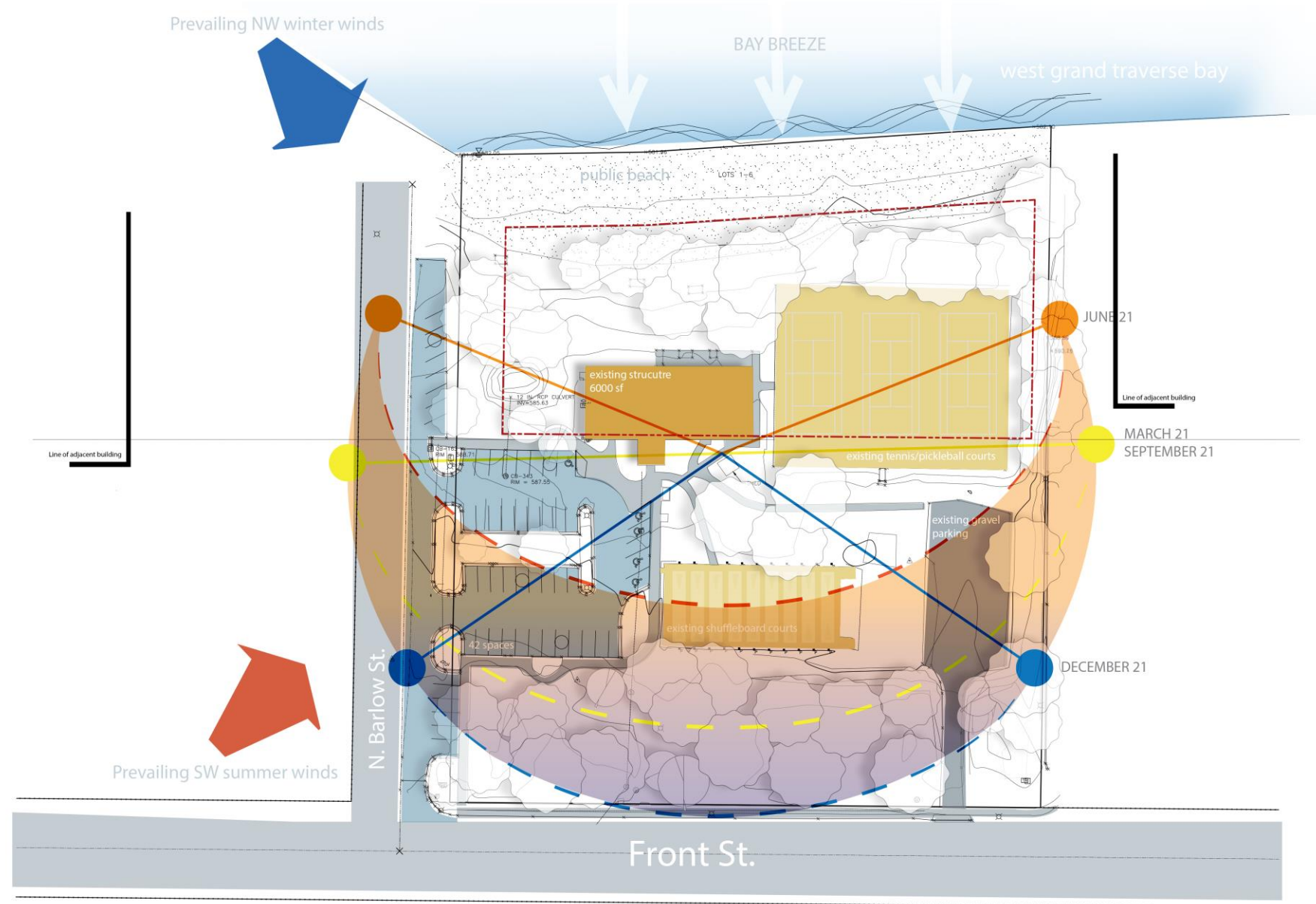


SITE DESIGN OPTIONS



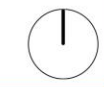
EXISTING CONDITIONS





EXISTING CONDITIONS

- Prevailing Winds
- Sun Pathway

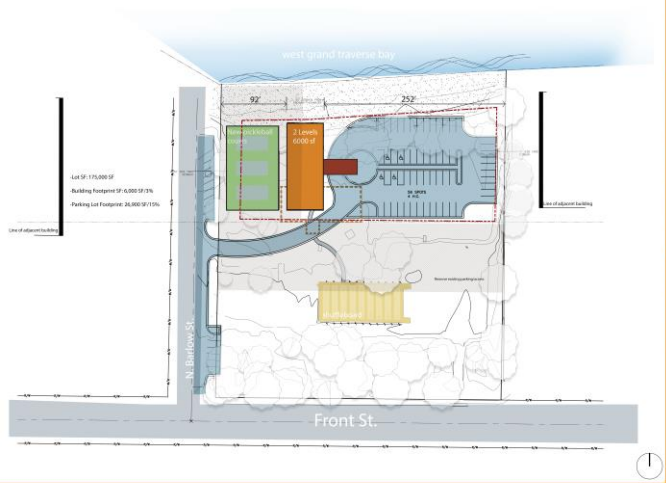




EXISTING CONDITIONS

-Views





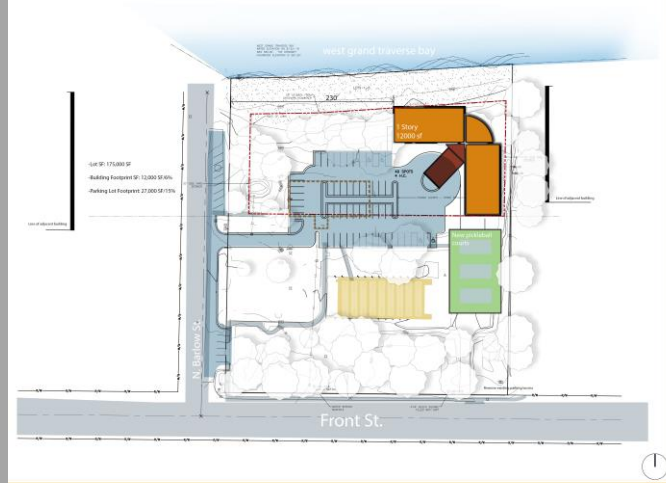
environmentarchitects

PROS

- Follows parking zoning ordinance
- Smaller footprint
- Partially builds over existing footprint
- Opens views to beach/bay
- Removes existing SE parking and Front St. curb cut
- Largest parking count
- More green space on south part of property

CONS

- Large parking footprint in front of bay
- Elevation stairs required
- Requires some tree removal at NW corner
- Shuffleboard courts are removed from building and access driveway



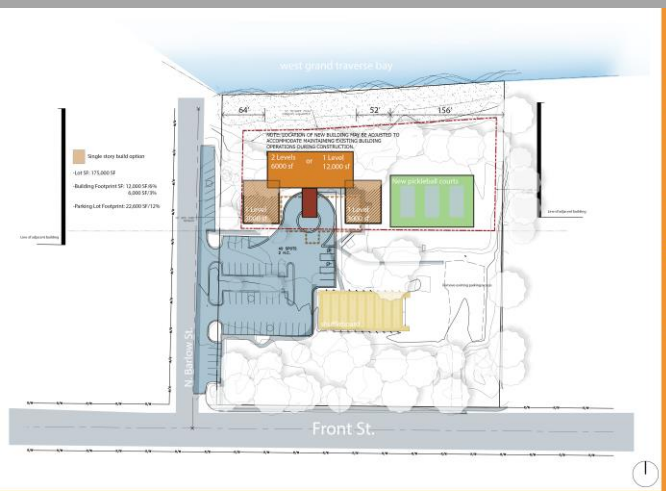
environmentarchitects

PROS

- Improves proximity to beach/lake
- Opens up views/access to public beach/bay
- Maintains existing shuffleboard court
- Single story without requirements of elevations
- Allows continued occupancy of existing building through reconstruction
- New pickleball courts and courts protected by building

CONS

- New court costs
- New parking lot costs
- Largest footprint
- Requires removal of trees at NE corner
- Distance of parking from building
- Distance of outdoor court to building



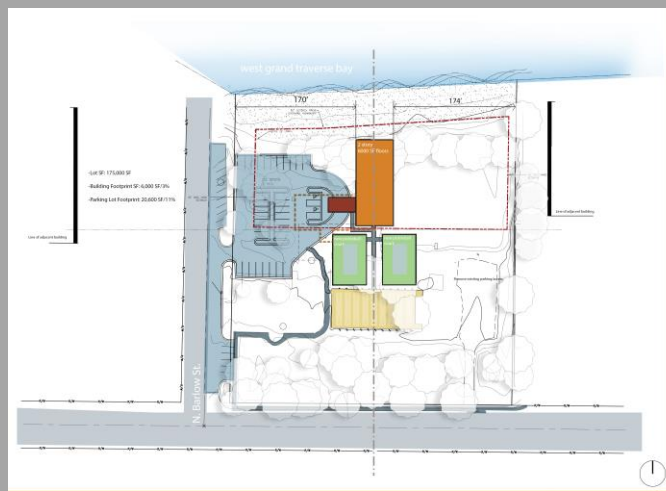
environmentarchitects

PROS

- Maintains existing parking with minimal modifications
- Modifies existing tennis and pickleball courts
- Smaller footprint
- Opens views to beach/bay
- Removes existing SE parking and Front St. curb cut

CONS

- Limited views/access based on NS orientation
- Elevation stairs required
- End of Barbou Street not very nice
- Requires some tree removal at NW corner



environmentarchitects

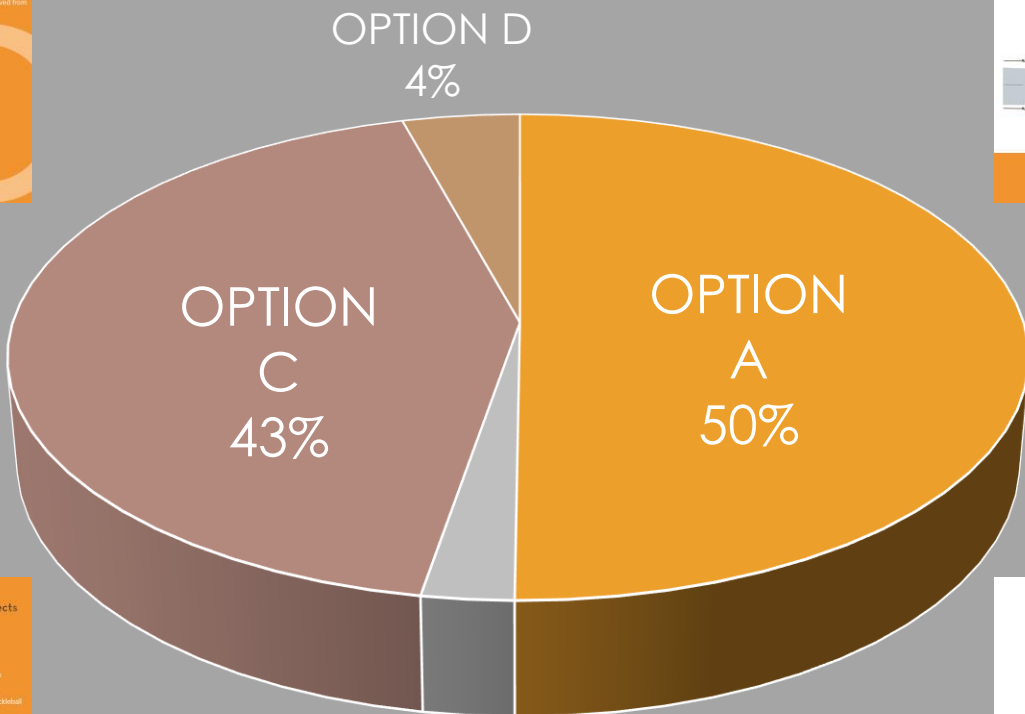
PROS

- Good view angles
- Maintains openness of bay frontage
- Maintains existing shuffleboard courts
- Smaller footprint
- Building parking over existing building parking
- Proximity to pickleball courts
- New pickleball courts
- Improved proximity to beach
- Energy efficient orientation

CONS

- New court costs
- New parking lot costs
- Elevation stairs required
- Requires removal of trees at center of lot

SITE DESIGN OPTIONS



OPTION B
3%

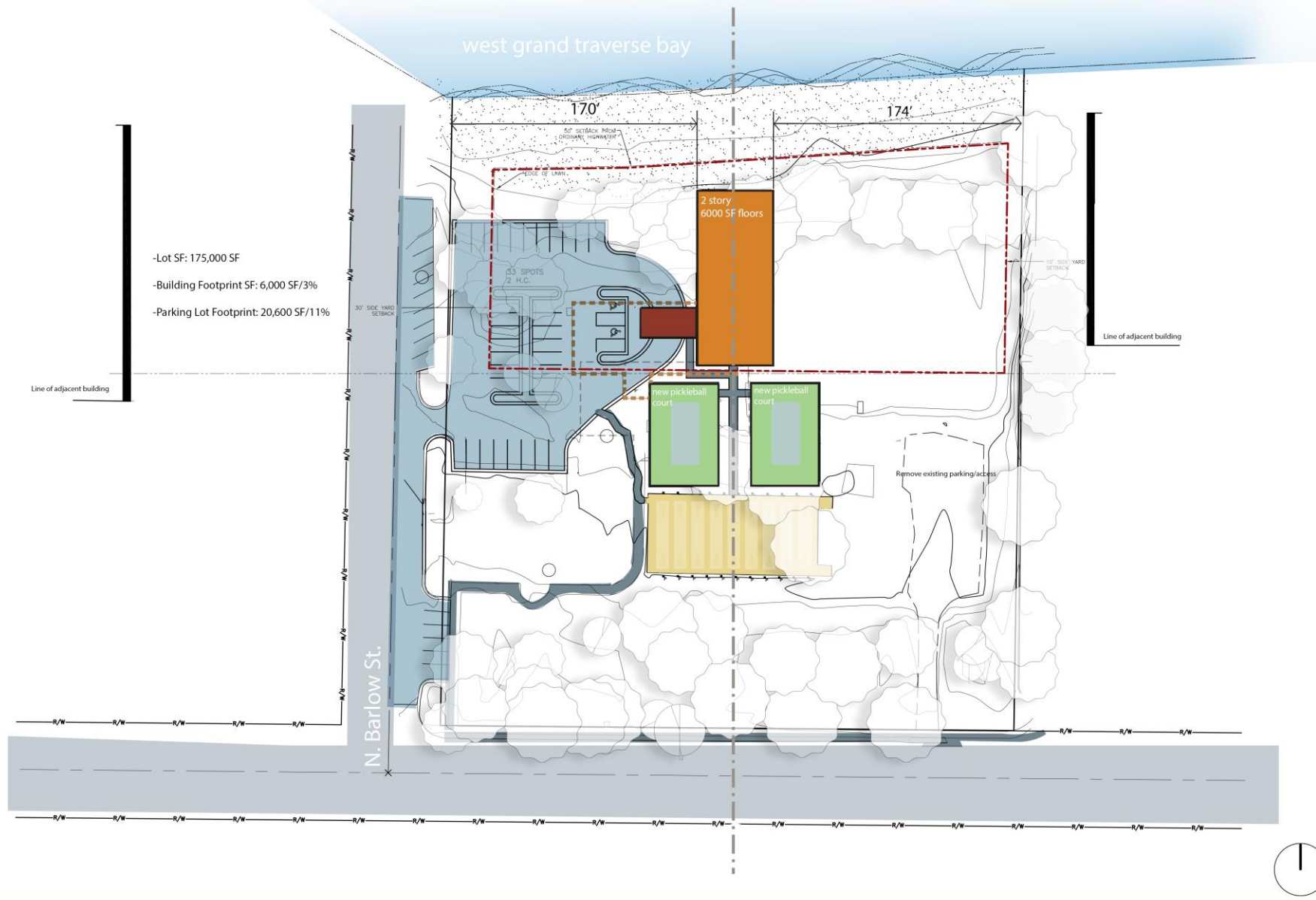


PROS

- Good view angles
- Maximizes openness of bay frontage
- Maintains existing shuffleboard courts
- Smaller footprint
- Building/parking over existing building/parking
- Proximity to pickleball courts
- New pickleball courts
- Improved proximity to beach
- Energy efficient orientation

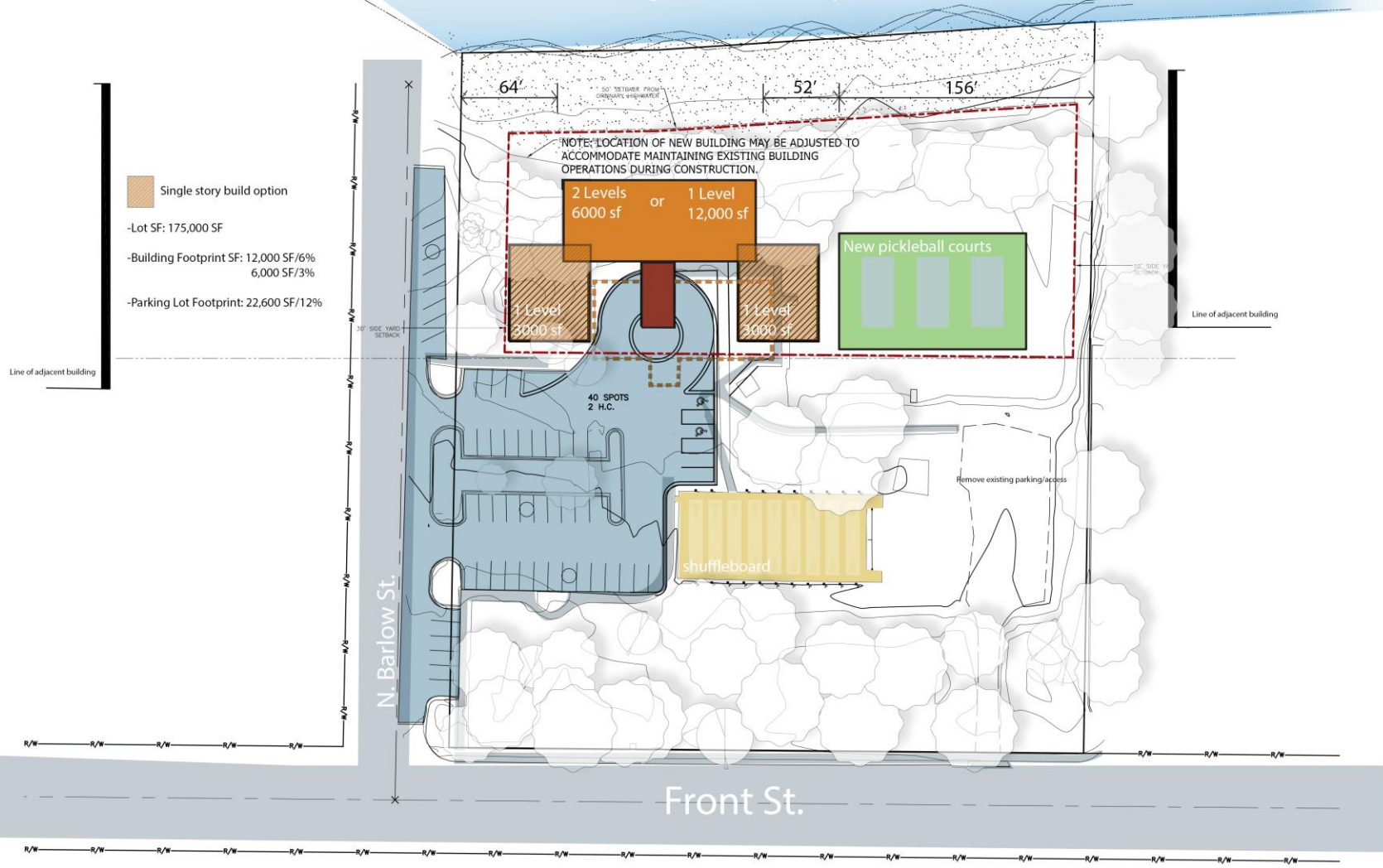
CONS

- New court costs
- New parking lot costs
- Elevator/stairs required
- Requires removal of trees at center of lot





west grand traverse bay



- Single story build option
- Lot SF: 175,000 SF
- Building Footprint SF: 12,000 SF/6%
6,000 SF/3%
- Parking Lot Footprint: 22,600 SF/12%

PROS

- Maintains existing parking with minimal modifications
- Modifies existing tennis and pickleball courts
- Smaller footprint
- Opens views to beach/bay
- Remove existing S/E parking and Front St. curb cut

CONS

- Limited views/access based on N/S orientation
- Elevator/stairs required
- End of Barlow Street not very nice
- Requires some tree removal at NW corner



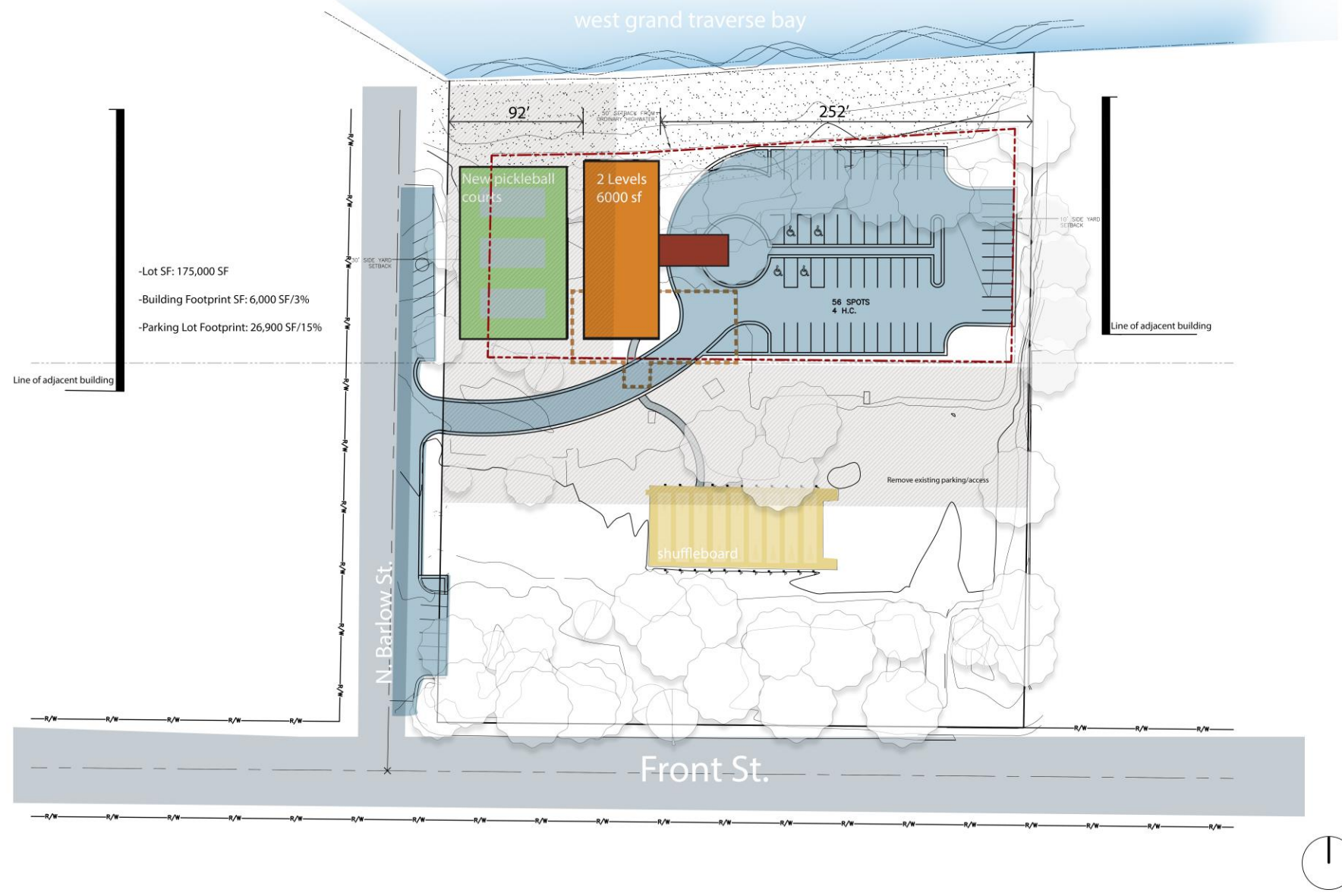


PROS

- Follows parking zoning ordinance
- Smaller footprint
- Partially builds over existing footprint
- Opens views to beach/bay
- Remove existing S/E parking and Front St. curb cut
- Largest parking count
- More green space on south part of property

CONS

- Large parking footprint in front of bay
- Elevator/stairs required
- Requires some tree removal at NW corner
- Shuffleboard courts are removed from building and across driveway



-Lot SF: 175,000 SF
 -Building Footprint SF: 6,000 SF/3%
 -Parking Lot Footprint: 26,900 SF/15%

Line of adjacent building

Line of adjacent building

N. Barlow St.

Front St.



PROGRAM CHOICES

LOUNGE
GAMES
SOCIAL GATHERING
READING



COMMUNITY ROOMS
LUNCH MEAL PROGRAM
PUBLIC EVENTS – RENTAL SPACE
MEETINGS
RETIREMENT PARTIES
LECTURES
MUSICAL PROGRAMS



DAILY MEAL PROGRAM
SPECIAL EVENT
BANQUETS
CATERED EVENTS



CLASSES + MEETINGS
SPECIAL FUNCTIONS
SMALL CONFERENCES
CLUB USES



PICKLEBALL / BADMINTON
WALKING CIRCUIT

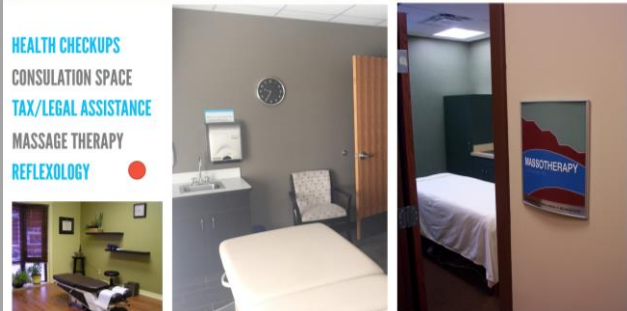
Would like to explore options for multi-tasking Event Space/Dining Room however there are limitations with courts size, ceiling height requirements and coordination of folding room dividers



GREETING
CONTROL FUNCTIONS
GUEST SERVICES
WAY FINDING
WAITING AREA



HEALTH CHECKUPS
CONSULTATION SPACE
TAX/LEGAL ASSISTANCE
MESSAGE THERAPY
REFLEXOLOGY



TENNIS
PICKLEBALL
SHUFFLEBOARD

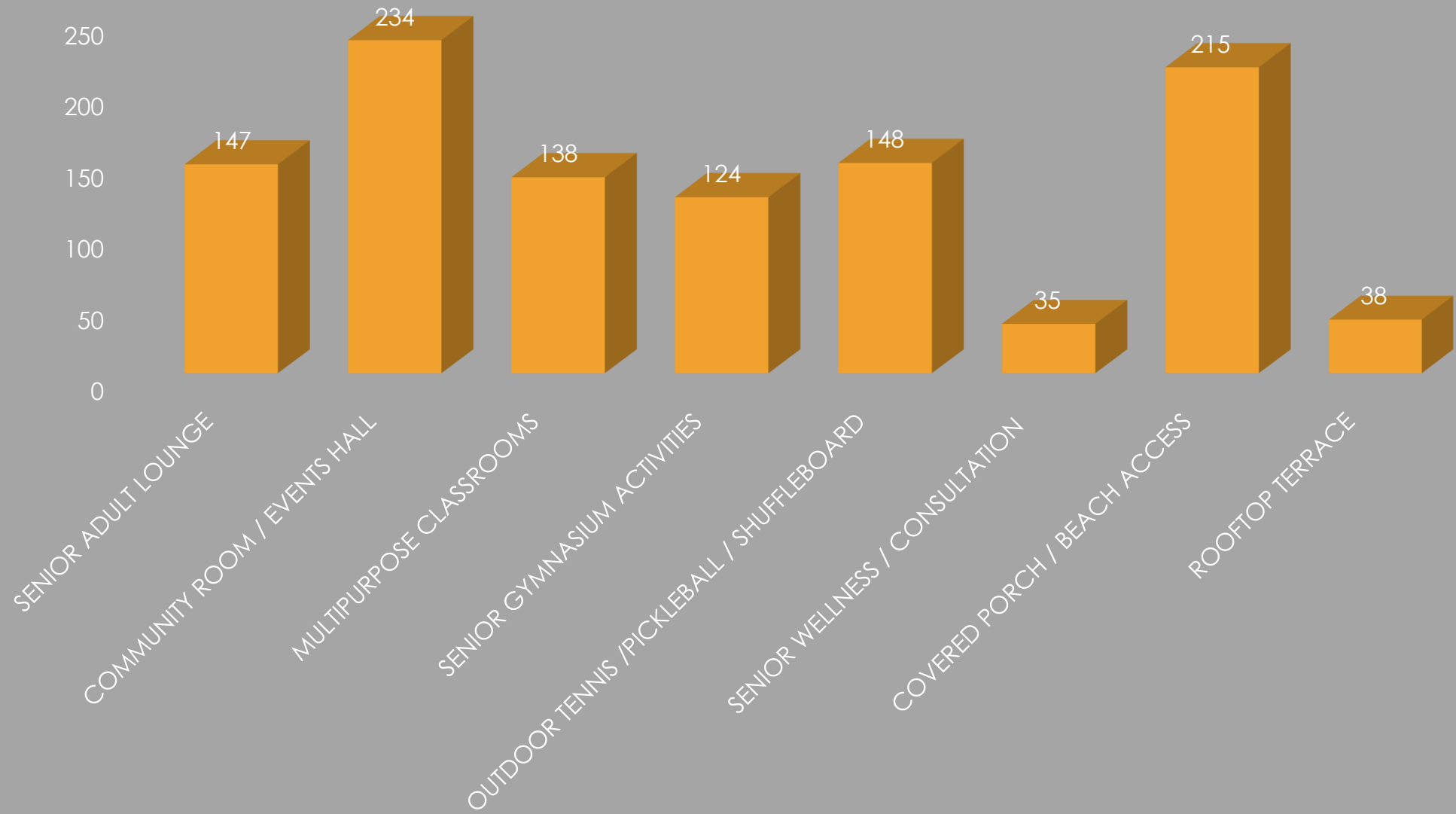


COVERED SITTING AREA
ACCESS TO BEACH



ROOF ACCESS
ROOF GARDEN





PROGRAM CHOICES

TOTAL VOTES = **1079**
 TOTAL ESTIMATED VOTERS = 1079 VOTES / 3 VOTES PER PERSON = **360 VOTERS**

BUILDING CHARACTER EXAMPLES

WEDNESDAY 9-11-19 3:30 SESSION



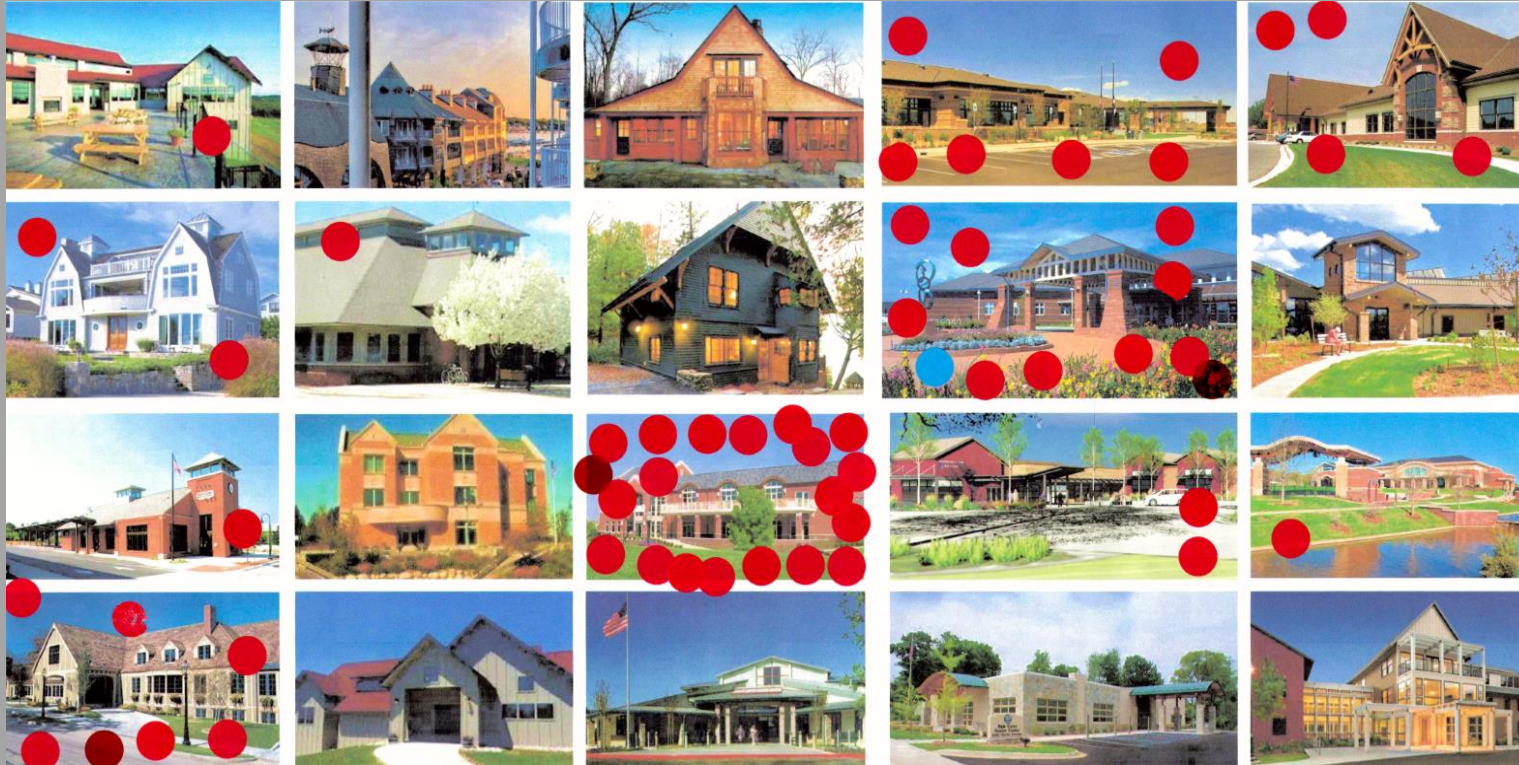
CONSENSUS

WEDNESDAY 9-11-19 6:30 SESSION



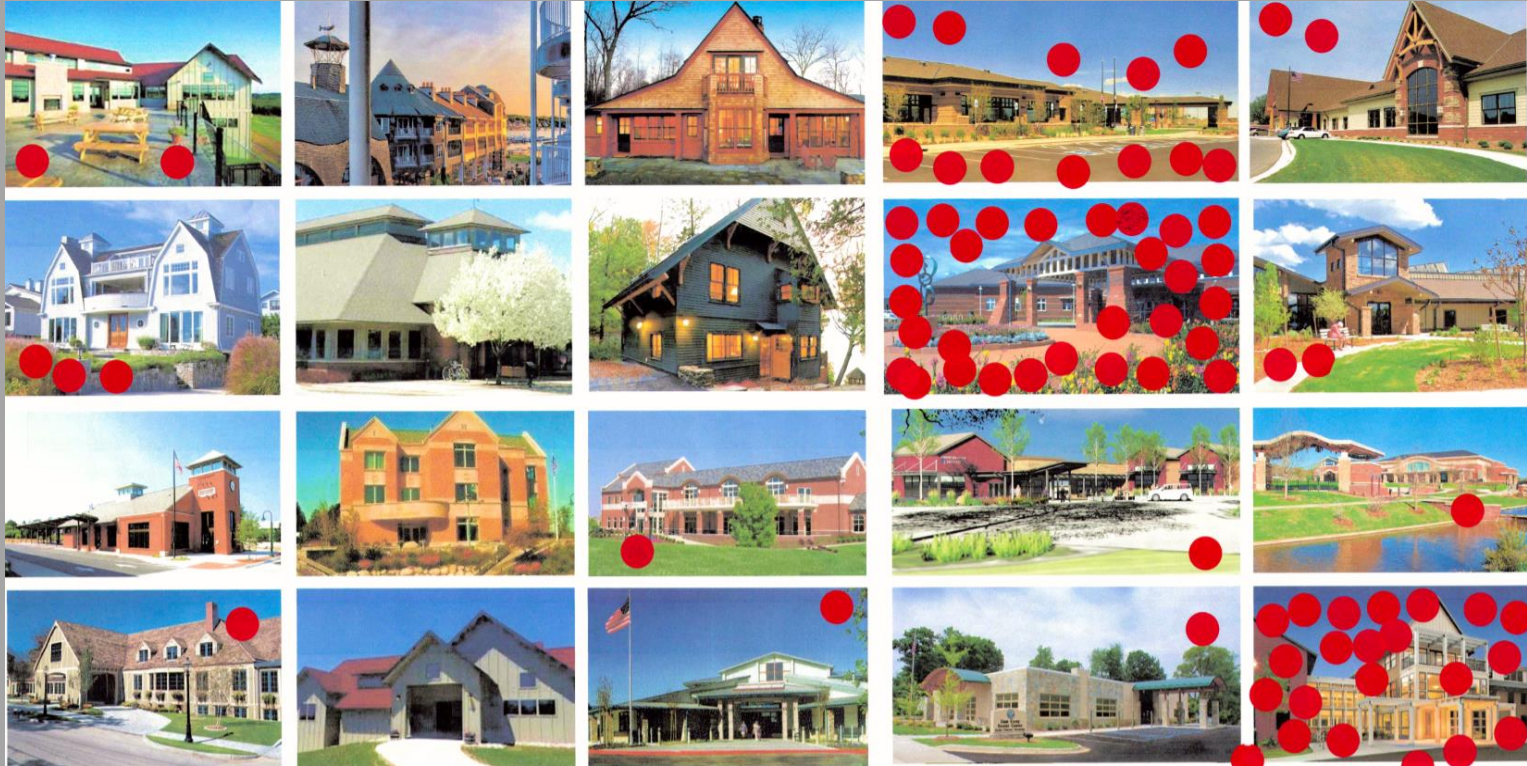
CONSENSUS

MONDAY 9-16-19



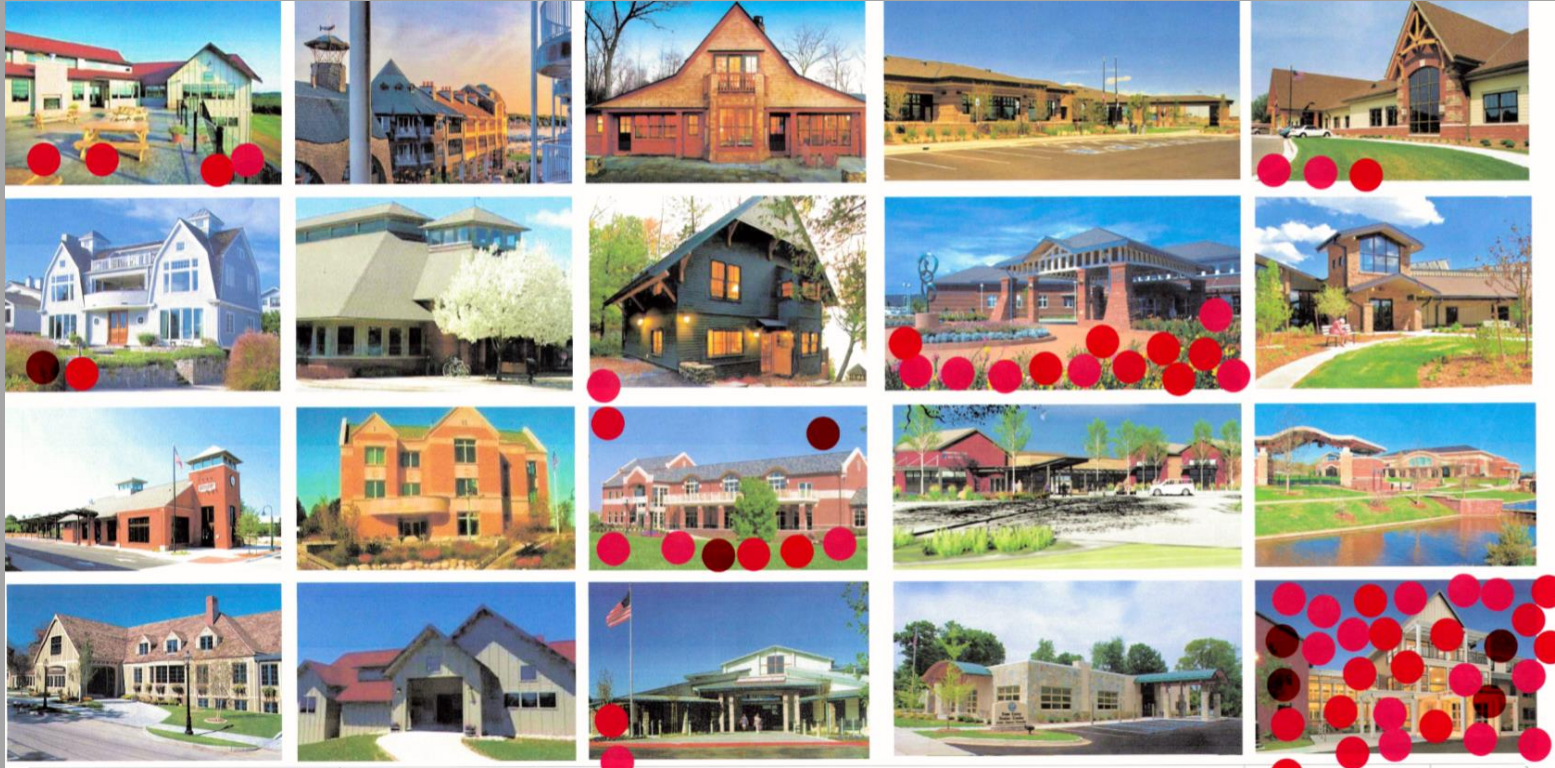
CONSENSUS

TUESDAY 9-17-19



CONSENSUS

WEDNESDAY 9-18-19



CONSENSUS

THURSDAY 9-19-19



CONSENSUS

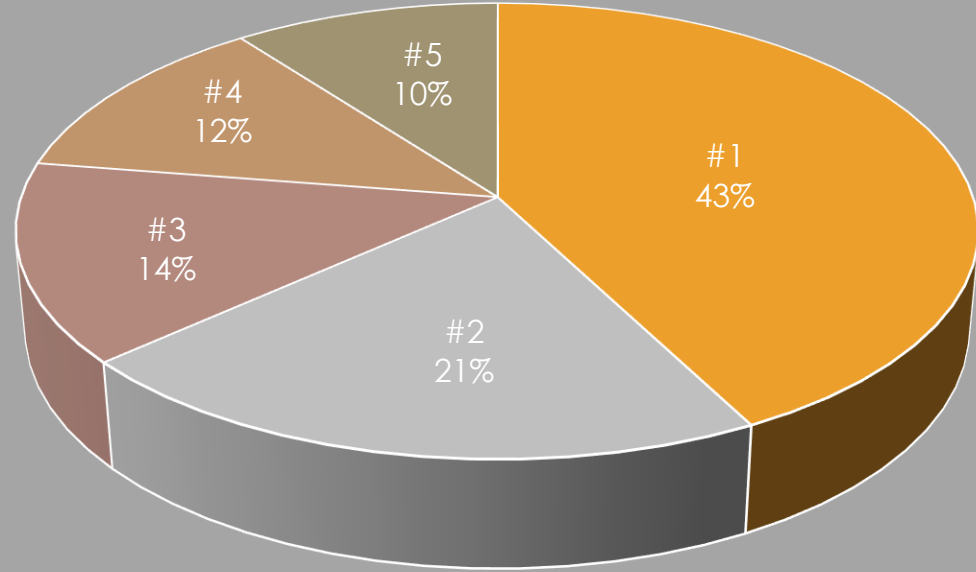
FRIDAY 9-20-19

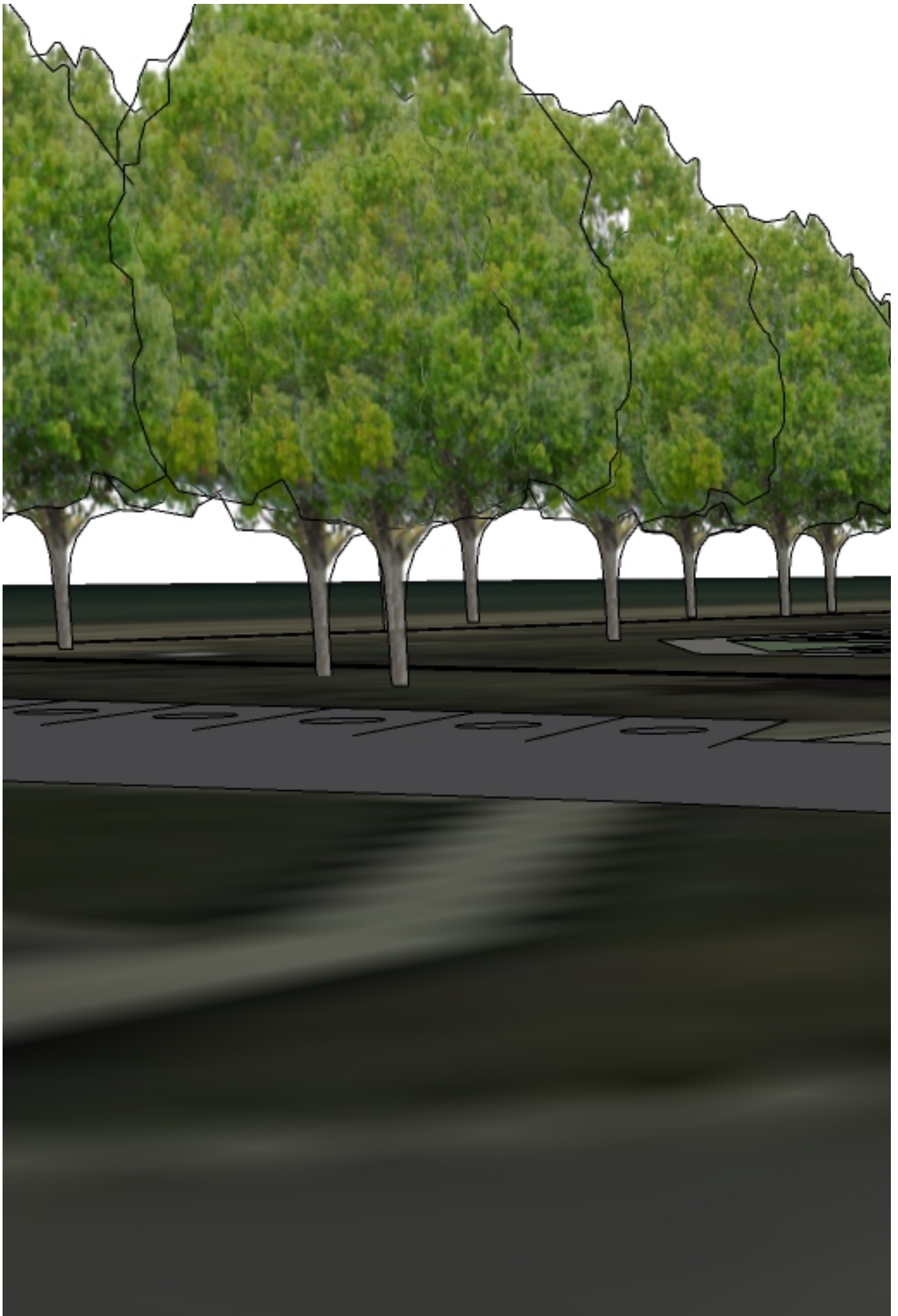


CONSENSUS



Building Character Examples











Memo

DATE: November 19, 2019
TO: Kaitlyn Aldrich; City Engineering
FROM: Ray Kendra, AIA

RE: Senior Center Site Plan

Pursuant to comments from Joint City of Traverse City Parks and Recreation Commission and Grand Traverse County Parks and Recreation Commission meeting on November 7, 2019 we are continuing to refine site plan as follows:

- a. Site Plan for basis of Design is Option 1 with proposed building located in North-East corner of property; utilizing as much previously developed ground as possible and also allowing for continued operation of existing facility during construction.
- b. Increase water front setback from Ordinary High-Water Line from 50'-0" to approximately 75'-0" while considering tree impact.
- c. Building finished floor elevation will be set above the Floodplain Elevation of 584.0'; note the existing building is set at 588.95' and we expect proposed finished floor elevation to be at the same elevation around 589.0'.
- d. Two exterior access restrooms are being provided for benefit of beach users.
- e. Reduce the quantity of parking spaces proposed.

As we refine this site plan and establish a proposed building location, we will identify the following information:

- a. Lot coverage existing/proposed.
- b. Tennis courts existing/proposed.
- c. Shuffleboard Courts existing/proposed
- d. Parking spaces existing/proposed and include basis used to establish number of parking spaces
- e. How many trees will be removed.

Code Information

APPLICABLE CODES:
 2015 Rehabilitation Code for Existing Buildings
 2015 Michigan Building Code
 2015 Michigan Plumbing Code
 2015 Michigan Mechanical Code
 2014 Michigan Electrical Code
 2015 International Fire Code
 2017 Michigan Barrier Free: ICC/ANSI 117.1/2017
 American Disabilities Act: Title III ADAAG

CODE REQUIREMENTS

SCOPE OF WORK:
 PROJECT CONSISTS OF A DEMOLITION OF EXISTING STRUCTURE AND CONSTRUCTION OF NEW SENIOR CENTER FACILITY INCLUDING ASSEMBLY SPACES; ADULT EDUCATION AND ACTIVITY SPACES; SUPPORTING FACILITIES

TYPE OF CONSTRUCTION: 5B

USE GROUP AND CLASSIFICATIONS: (A-2) Dining Areas - Assembly; (A-3) Activity Areas - Library Assembly; (B) OFFICES AND ADULT EDUCATION Business; Storage/Mechanical/Kitchen

AUTOMATIC SPRINKLER SYSTEMS (MRCEB 704.2.2 (Item No. 1), MBC 903):
 (MBC 903.2.7) Required: Group A occupancy fire area is larger than 5000 s.f.
 The fire area has an occupant load over 100
(SPRINKLER SYSTEM IS PROVIDED)

BUILDING HEIGHT & AREA LIMITATIONS (MBC 503):
 (MBC Table 503) - Allowable Building Heights and Areas:
 A-2 (Assembly) most restrictive:
 Allowable Area = 24,000 s.f. - actual 15,509 S.F. + 1615 S.F. Covered drop off = 17,124 S.F.
 13,237 CONDITIONED SPACE
 1,682 COVERED PORCH LAKESIDE
 303 COVERED ENTRY SOUTH
 215 COVERED ENTRY KITCHEN
 72 COVERED ENTRY N.W.
 Allowable Height = 2 story & (60'-0") - actual 1 story (25'-0")

WALL & CEILING FINISHES: (MRCEB 703.4, MBC 803):
 (MBC Table 803.9) - Interior finishes: shall comply with Table 803.9.
 Exit enclosures & passageways: Class B
 Rooms & enclosed spaces: Class C
 (MBC 807.1) - Insulation: thermal & acoustical insulation shall comply with (MBC 719) - flame spread index not more than 25, smoke developed index not more than 450.

PORTABLE FIRE EXTINGUISHERS (MRCEB 3404.3.3.1 MBC 906):
 (MBC 906.1) - Provide portable fire extinguishers where indicated and in accordance with the International Fire Code Section (3404.3.3.1), MBC Table 906.1
 (MBC 906.3) - Portable fire extinguishers to have a minimum 2-A rating ((2) 1-A rated deemed equivalent), within 75 feet of any point in building, located in conspicuous locations or signed per MBC 906.5 & 6

FIRE ALARM & DETECTION SYSTEMS (MRCEB 704.4, MBC 907):
 (MBC 907.2.1) Required: Group A occupancy has an occupant load greater than 300.

OCCUPANT LOAD: (MBC 1004, TABLE 1004.1.2)
A-2/A-3 ASSEMBLY: Indoor Gathering: 15 s.f. net per occupant
 4,137 s.f. divided by 15 = 276 occupants
A-3 ASSEMBLY: Outdoor Seating: 15 s.f. net per occupant
 1,519 s.f. divided by 15 = 101 occupants
B BUSINESS: Office/Conference: 100 s.f. gross per occupant
 1930 s.f. divided by 100 = 20 occupants
 Adult Classroom: 20 s.f. net per occupant
 1932 s.f. divided by 20 = 97 occupants

STORAGE/KITCHEN UTILITY:
 Commercial Kitchen: 200 s.f. net per occupant
 688 s.f. divided by 200 = 4 occupants
 Storage/Mechanical: 300 s.f. net per occupant
 911s.f. divided by 300 = 4 occupants

Total = 502 occupants

MEANS OF EGRESS: (MRCEB 705.)

NUMBER OF EXITS (MRCEB 705.3.1, MBC Table 1006.3.1)
 Total Occupant Load 501-1000 = 3 required: **5 provided**

OCCUPANT LOAD AND TRAVEL DISTANCE (MRCEB 705.4.1.1, MBC 1006):
 (MBC 1006.2.1) Common Path of Egress Travel, Group A:
 Maximum common path of egress travel shall not exceed 75 ft

DOOR SWINGS (MRCEB 705.4.2) - doors serving an occupant load greater than 50 shall swing in direction of egress travel

MEANS OF EGRESS LIGHTING (MRCEB 705.7, MBC 1006)
 Means of egress illumination level shall not be less than 1 footcandle at walking surface.

EXIT SIGNS (MRCEB 705.8, MBC 1011.1)
 Exit signs shall be provided at exits, exit access doors and paths of exit travel - internally or externally illuminated.

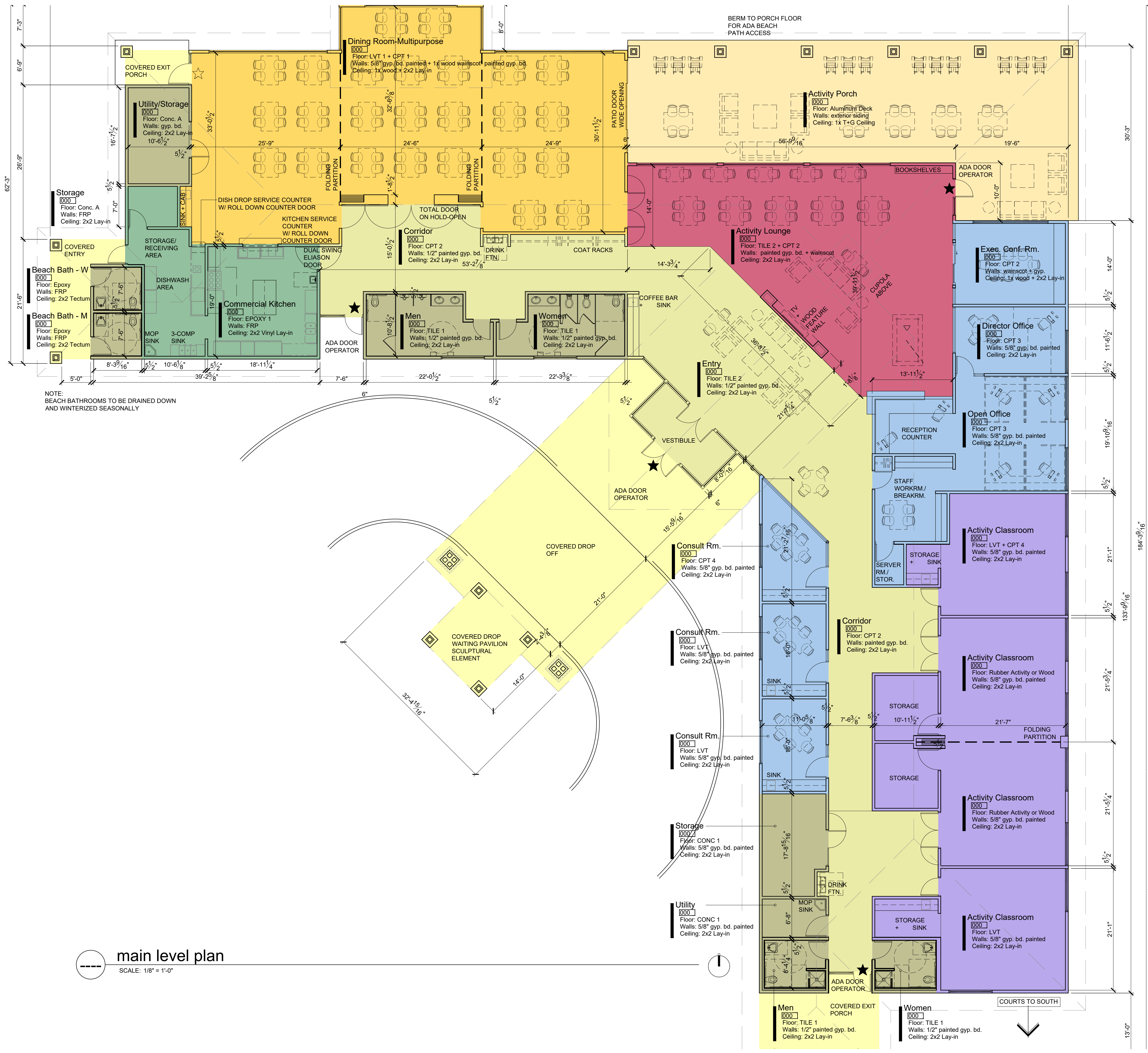
EXIT ACCESS TRAVEL DISTANCE (MBC 1017):
 (MBC 1017.1; table 1016.2): with automatic sprinkler system:
 Travel distance (A use) to an exit shall not exceed 250ft. from any point in the building.

	Water Closets		Lavatories		Drinking Fountains	Service Sink
	Men	Women	Men	Women		
Assembly (A-2) 1:75	144 occ.	72 occ. = 1 req.	72 occ. = 1 req.		502 occ. = 2	1 required
Assembly (A-3) 1:125	231 occ.	116 occ. = 1 req.	116 occ. = 1 req.			
Business (B) 1:25	20 occ.	10 occ. = 1 req.	10 occ. = 1 req.			
Education (B (E)) 1:50	97 occ.	48.5 occ. = 1 req.	48.5 occ. = 1 req.			
Plumbing Fixtures Provided	4	4			2	1

NOTE: (2) ADDITIONAL SEASONAL - EXTERIOR ACCESS TOILET ROOMS PROVIDED

Life Safety Symbol Legend

- ★ Accessible entrance/egress
- ☆ Exit
- ▶ Portable Fire Extinguisher
- ▶ Exit sign w/ emergency lighting unit



ISSUES:

DATE:	DESCRIPTION:
10-29-19	Preliminary
10/29/19	

PRELIMINARY
NOT FOR CONSTRUCTION
 Oct. 28, 19

Proposed New Building for
 Traverse City Senior Center
1912
 801 East Frost St.
 Traverse City, MI

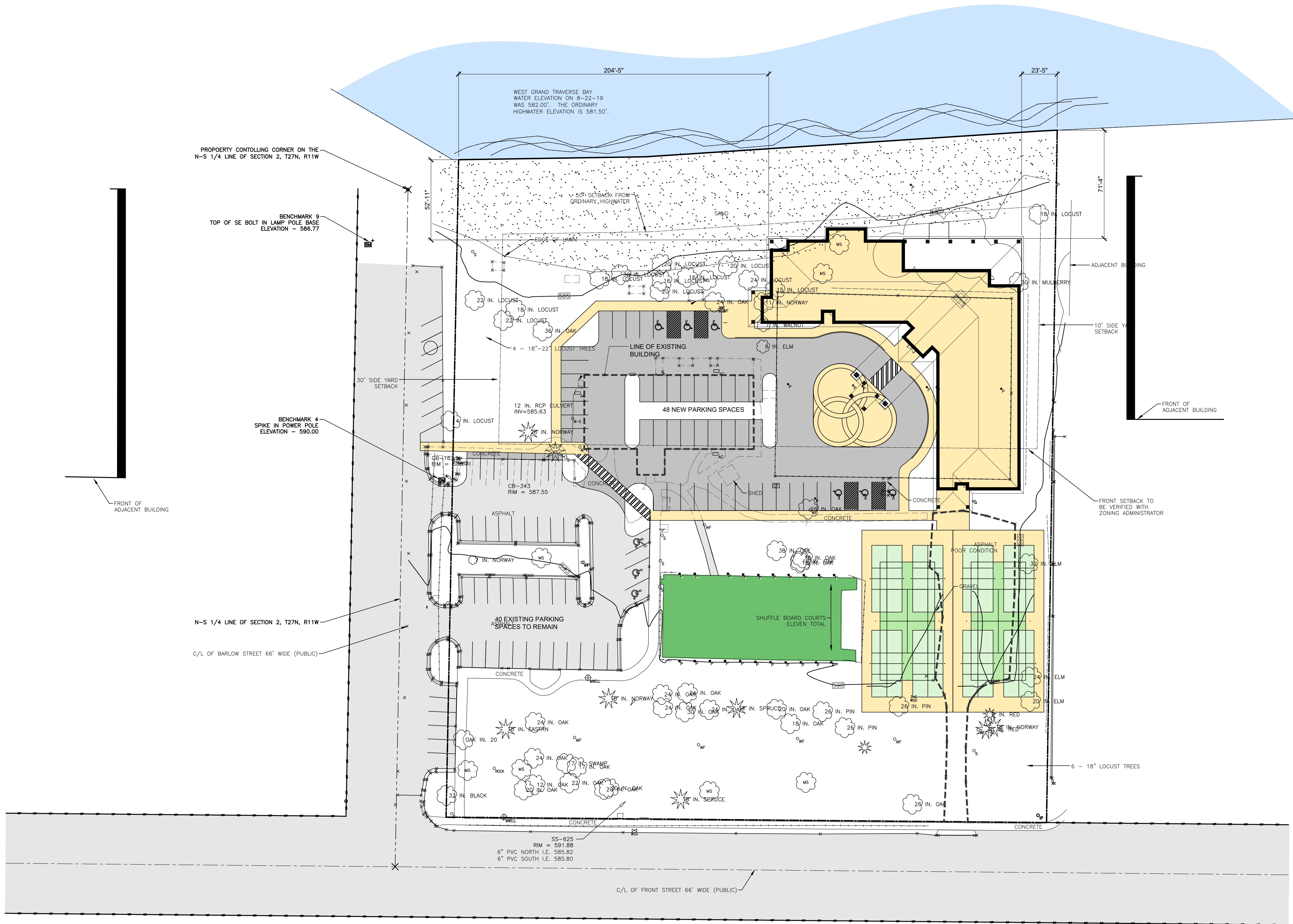
Main Level Floor Plan
 call 231.946.1254
 fax 231.431.5778
 215 Washington Street, Suite 10
 Traverse City, MI 49684
 env-arh.com

environmentalarchitects

DATE:	DESCRIPTION:
10-29-19	Preliminary
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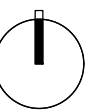
10/31/19

PRELIMINARY
NOT FOR CONSTRUCTION
 Oct. 31, 19



Community Preferred Site Plan

SCALE: 1/32" = 1'-0"



environmentalarchitects

Proposed New Building for
 Traverse City
 Senior Center

1912
 801 East Front St.
 Traverse City, MI

Site Plan

Call 231.946.1514
 Fax 231.491.9772
 215 Washington Street Suite 1a
 Traverse City MI 49684
 www.ea-arch.com

A1.1