



GRAND TRAVERSE COUNTY

REQUEST FOR BOARD ACTION

MEETING DATE: January 19, 2022

DEPARTMENT: Administration

SUBMITTED BY: Nate Alger, County Administrator

SUBJECT: Administrator's Report

SUMMARY:

Please find attached the Administrator's Report for January 2022

ATTACHMENTS:

[1-19-22 admin report](#)



Administration
400 Boardman Ave. Suite #305
Traverse City, MI 49684
231-922-4780

January 19, 2022
Administrator's Report

Workday

The myGTC (ERP) project is progressing well. Our budget and timeline are still on track to complete the project in the 4th quarter of 2022. We have finalized our financial data management discovery, and the information is being uploaded into our Workday tenant. The next step for finance will be to begin to align the AS/400 data with the myGTC data. This process will consume the next six weeks.

Work has begun on human resources management discovery. The HR process is scheduled to be completed by January 25, 2022. These are tough and intensive parts of the project. When we begin to transition to the work in the tenant in February, the work will be constant; however, less stressful in completing workbooks back and forth.

I would like to thank Finance, the Treasurer's Office, and Human Resources as they have spent countless hours, nights and weekends, completing the workbooks.

Wage and Compensation Study

The cost-of-living adjustments approved by the Board of Commissioners in December took effect the first payroll in January. In addition to the COLA, the Board directed us to provide non-312 groups, non-contract employees and elected officials an additional 1.5% over the COLA prospective on January 31, 2021. That 1.5% increase also took effect the first payroll of the year. We are currently waiting for the Collective Bargaining Agreements agreed to at the end of 2021 to be reduced to writing and finalized. When that is complete, we will begin considering how to move forward with the additional "up to 5%" wage adjustment that was offered by the Board of Commissioners as a result of the wage study.

American Rescue Plan (ARP)

Our Administrative Team met again with Tim Dempsey of Public Sector Consultants on January 11th. Per the Board's direction we worked with Mr. Dempsey to identify prospective committee members to join the Grand Traverse County American Rescue Plan Advisory Committee. We identified 11 sectors to focus on to represent the community. These sectors are:

Business, small and large	Childcare	Economic Development	Education
Healthcare	Housing	Human Services	Philanthropy
Public Safety	Transportation	Workforce Development	

The members we have identified fit at least one of the above sectors. I am hoping to identify those selected during the January 19th Board of Commissioners meeting. I have heard back from most, but not all. Once the advisory committee is set, we will have our first meeting on February 9th to begin establishing the mechanism with which we can consistently and uniformly receive public input and navigate through the process of identifying priorities for the ARP funding.

Also, the Final Rule was pushed out by the U.S. Department of Treasury on January 6th. As expected, the rule has changed. We are currently looking at the Final Rule to understand the changes. One of the most significant changes is with the rule specific to lost public sector revenue. In the interim rules, lost revenue was determined by a formula, using which, Grand Traverse County identified about \$2.3 million of lost revenue. The new rule offers a standard allowance of \$10 million, which significantly opens up the use of the funds and streamlines reporting requirements.

Please click [HERE](#) for an overview of the Final Rule.

Senior Center

We continue to meet with the Mayor and City Manager about the Traverse City Senior Center location. We met with them on January 3rd and shared ideas on how to go forward. Mayor Lewis and Mr. Colburn were planning to update the City Commission during a planning discussion on January 8th, but as I understand, time did not allow for that discussion about the Traverse City Senior Center location. We will continue working with the City.

We have had discussions with a local agency about engaging them to begin our efforts in a capital campaign and we are expecting a proposal from that agency by the end of the month.

Twin Lakes

As directed by the Board of Commissioners Administration met with Supervisor Ron Lemcool, Trustee Mike Rademaker, and Parks President Alisa Korn on January 12th to begin discussing how we could go about the potential disposition of Twin Lakes. We discussed the county's Property Disposal Policy, [linked here](#), and what we would have to do to ensure due diligence in the process. All agreed during the meeting that having a great park at Twin Lakes was the objective.

COVID-19 Testing

Due to the uptick in COVID-19 cases, we have partnered with the Michigan National Guard and the Northwest Regional Airport Authority to offer drive up COVID testing at the General Aviation facility (old terminal) on Airport Access. Due to the available staff and resources the schedule will be pushed out weekly. I want to thank the National Guard and Kevin Klein for the partnership to bring much needed testing to the community.

Please let me know if you have any questions about this report.



Nate Alger
Grand Traverse County Administrator