



**Grand Traverse County Parks and Recreation
2023 User Fees**

Reservations

To make a reservation, visit <http://www.gtcountymi.gov/parks>.

Please address additional questions not answered through the website, by e-mail to gtparks@gtcountymi.gov, or by phone to 231-922-4818.



Grand Traverse County Parks and Recreation
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Howe Arena

Monday through Thursday

Full Day (24 Hours)
Half Day (12 Hours)
Meeting Space (Minimum 2 hours)

County Residents and Nonresidents

\$1,100 per Full Day
\$550 per Half Day
\$55 per Hour

Friday through Sunday

Full Day
Half Day
Meeting Space (Minimum 2 hours)

\$2,200 per Full Day
\$1,100 per Half Day
\$110 per Hour

Monday through Sunday

Electrical

110v , single-phase
220v , single-phase

\$30 per connection
\$150 per connection

Food Truck/Trailer/Vendor Permit Inside

Includes 110v single-phase and grey water disposal
Includes 220v single-phase and grey water disposal

\$60 per event, per day
\$180 per event, per day

Equipment Rental

Table (6 foot rectangle)
Table (8 foot rectangle)
Chair

\$10 per table
\$15 per table
\$2 per chair

Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Department

\$275 per occurrence

Fine for Accessing Off-limits Areas/Areas Not Rented

\$100 per occurrence

Reservations

Show and Exposition Reservations: Require a \$500 deposit with a signed agreement. Balance of cost for show/exposition reservation will be billed to Customer immediately following the event, with payment due within thirty (30) calendar days of the invoice date.

All Other Reservations: Require a twenty-five (25) percent deposit at the time the reservation is made. Remaining balance is due thirty (30) calendar days prior to first day of reservation.

All Reservations

- May be made up to one (1) year in advance
- Are on a first-come, first-served basis
- Require a preliminary schedule when the reservation is made

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day late fee will apply for each day until all required documentation has been received.



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NOTE: Howe Arena is leased to Centre I.C.E. each year between late August and mid-March, and is unavailable for rent during those months.

Civic Center Grounds

Picnic Pavilion	County Resident	Nonresident
4-hour Reservation (Minimum)	\$60 per 4 Hours	\$80 per 4 Hours
Additional Time	\$15 per Hour	\$20 per Hour

Amphitheater	County Resident	Nonresident
Off Season Dates: October 1 to May 1		
4-hour Reservation (Minimum)	\$40 per 4 Hours	\$60 per 4 Hours
Additional Time	\$10 per Hour	\$15 per Hour

May, August, and September*	County Resident	Nonresident
Monday through Thursday		
4-hour Reservation (Minimum)	\$120 per 4 Hours	\$140 per 4 Hours
Full-day Rental (24 Hours)	\$600	\$900
Half-day Rental (12 Hours)	\$350	\$450
Additional Hour(s)	\$30	\$40

Friday, Saturday and Sunday	County Resident	Nonresident
4-hour Reservation (Minimum)	\$200 per 4 Hours	\$280 per 4 Hours
Full-day Rental (24 Hours)	\$1000	\$1400
Half-day Rental (12 Hours)	\$500	\$700
Additional Hour(s)	\$50	\$70

**Amphitheater is unavailable for reservations during the months of June and July.*

Amphitheater Equipment Rental	
Table (6 foot rectangle)	\$10 per table
Table (8 foot rectangle)	\$15 per table
Chair (white folding)	\$2 per chair

Tent Outdoors (To be provided by renter)	\$0.15 per square foot
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Ballfield Advertising	
Outfield Fence Banner (Maximum Size, 3 by 6 feet)	\$500 per season
Scoreboard signage-front	\$500 per season
Scoreboard Signage-Back (Maximum Size, 3 by 6 feet)	\$250 per season
<ul style="list-style-type: none"> • Artwork, storage, installation cost for all banners/signage is the responsibility of the advertiser • Production to be completed by GTCPR approved vendor 	

Food Truck/Trailer/Vendor Permit	
Daily	\$30 per Day
Weekly	\$100 per Week
Monthly	\$350 per Month

Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Department	\$275 per occurrence
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**Grand Traverse County Parks and Recreation
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Fine for Accessing Off-limits Areas/Areas Not Rented \$100 per occurrence

Outdoor special event fee (race, festival, etc.) \$100 per occurrence

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



**Grand Traverse County Parks and Recreation
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Civic Center Grounds (Continued)

Private outdoor fitness/wellness class \$30 per 2 hour occurrence

Civic Center Athletic Fields

Monday through Friday	County Resident	Nonresident
Multipurpose Field (Field 1)	\$22 per hour	\$33 per hour
All Other Fields (Fields 2 to 8)	\$17 per hour	\$20 per hour

Saturday and Sunday	County Resident	Nonresident
Multi-purpose Field (Field 1)	\$33 per hour	\$44 per hour
All Other Fields (Fields 2 to 8)	\$14 per hour	\$17 per hour

Monday through Sunday	County Residents and Nonresidents
Field Lights	\$35 per hour
Fine for Accessing Off-limits Areas/Areas Not Rented	\$100 per occurrence

Reservations

County Residents: GTCPR begins taking field reservations for leagues and tournaments organized by county residents at **8 a.m. on the Monday of the second full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

Nonresidents: GTCPR begins taking field reservations for leagues and tournaments organized by out-of-county residents at **8 a.m. on the Tuesday of the third full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

All Reservations

- Individual field reservations are required to provide full payment when the reservation is placed
- Leagues and tournaments are required to provide a \$200 deposit, per league, when the reservation is placed.
- All other reservations, advertising, and permits are required to provide full payment when the reservation is placed
- May be made up to one (1) year in advance
- Are on a first-come, first-served basis
- Require a preliminary schedule when the reservation is made



**Grand Traverse County Parks and Recreation
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Medalie Park

Picnic Pavilion

4-hour Reservation, Minimum
Additional

County Resident

\$60 per 4 Hours
\$15 per Hour

Nonresident

\$80 per 4 Hours
\$20 per Hour

Tent Outdoors (To be provided by renter)

\$0.15 per square foot

County Residents and Nonresidents

Food Truck/Trailer/Vendor Permit

Daily
Weekly
Monthly

\$30 per Day
\$100 per Week
\$350 per Month

Fine for Accessing Off-limits Areas/Areas Not Rented

\$100 per occurrence

Outdoor special event fee (race, festival, etc.)

\$100 per occurrence

Private outdoor fitness/wellness class

\$30 per 2 hour occurrence

Reservations

All reservations require full payment when the reservation is made.

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



**Grand Traverse County Parks and Recreation
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Natural Education Reserve Meadow Pavilion

Meadow Picnic Pavilion

4-hour Reservation (Minimum)
Additional Time

County Resident

\$60 per 4 Hours
\$15 per Hour

Nonresident

\$80 per 4 Hours
\$20 per Hour

Tent Outdoors (To be provided by renter)

\$0.15 per square foot

Outdoor special event fee (race, festival, etc.)

\$100 per occurrence

Private outdoor fitness/wellness class

\$30 per occurrence

Reservations

All reservations require full payment when the reservation is made.

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



**Grand Traverse County Parks and Recreation
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Twin Lakes Park

Gilbert Lodge (Includes Use of Kitchen and Bride’s Room)

	County Resident	Nonresident
May through October/Monday through Thursday		
4-hour Reservation, Minimum	\$296 per 4 Hours	\$332 per 4 Hours
Additional Time	\$74 per Hour	\$83 per Hour
May through October/Friday through Sunday		
4-hour Reservation, Minimum	\$384 per 4 Hours	\$440 per 4 Hours
Additional Time	\$96 per Hour	\$110 per Hour
November through April/Monday through Thursday		
4-hour Reservation, Minimum	\$296 per 4 Hours	\$332 per 4 Hours
Additional Time	\$74 per Hour	\$83 per Hour
November through April/Friday through Sunday		
4-hour Reservation, Minimum	\$328 per 4 Hours	\$376 per 4 Hours
Additional Time	\$82 per Hour	\$94 per Hour

Group/Recreational Programs in Gilbert Lodge-

Examples of programming include educational classes, recreational club meetings (such as Girl Scout or Boy Scout meetings, hiking group meetings), and fitness classes.

	County Resident	Nonresident
Monday through Thursday	\$35 per Hour	\$40 per Hour

** Classes/programs must be scheduled between the hours of 8 a.m. and 8 p.m.*

Twin Lakes Equipment Rental

Table (60” round)	\$15 per table
Table (6 foot rectangle)	\$10 per table
Table (8 foot rectangle)	\$15 per table
Chair	\$2 per chair
Portable speaker and microphone	\$10 per day
Portable screen and projector	\$20 per day
White table linen	
Rectangle	\$4 per tablecloth
Round	\$5 per tablecloth



**Grand Traverse County Parks and Recreation
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	County Resident	Nonresident
Dormitory Meeting Room		
May through October/Monday through Thursday		
4-hour Reservation, Minimum	\$212 per 4 Hours	\$240 per 4 Hours
Additional Time	\$53 per Hour	\$60 per Hour
May through October/Friday through Sunday		
4-hour Reservation, Minimum	\$256 per 4 Hours	\$288 per 4 Hours
Additional Time	\$64 per Hour	\$72 per Hour
November through April/Monday through Thursday		
4-hour Reservation, Minimum	\$212 per 4 Hours	\$240 per 4 Hours
Additional Time	\$53 per Hour	\$60 per Hour
November through April/Friday through Sunday		
4-hour Reservation, Minimum	\$232 per 4 Hours	\$264 per 4 Hours
Additional Time	\$58 per Hour	\$66 per Hour
If booked with dormitory stay	\$100/stay	\$100/stay



**Grand Traverse County Parks and Recreation
2023 User Fees**

Twin Lakes Park (Continued)

Dormitory: Overnight Lodging (Excludes Meeting Room)	County Residents and Nonresidents
10 to 30 Persons	\$33 per Person, per Night
Booking fee	\$35 per Day

Dormitory: Overnight Lodging (Includes Meeting Room)	County Residents and Nonresidents
Half Dormitory (31 to 64 Persons)	\$29 per Person, per Night
Booking fee	\$35per Day

Picnic Pavilion	County Resident	Nonresident
May through October/Monday through Thursday		
4-hour Reservation, Minimum	\$120 per 4 Hours	\$132 per 4 Hours
Additional Time	\$30 per Hour	\$33 per Hour
May through October/Friday through Sunday		
4-hour Reservation, Minimum	\$192 per 4 Hours	\$212 per 4 Hours
Additional Time	\$48 per Hour	\$53 per Hour
November through April/Monday through Thursday		
4-hour Reservation, Minimum	\$96 per 4 Hours	\$108 per 4 Hours
Additional Time	\$24 per Hour	\$27 per Hour
November through April/Friday through Sunday		
4-hour Reservation, Minimum	\$108 per 4 Hours	\$132 per 4 Hours
Additional Time	\$27 per Hour	\$33 per Hour

Cabin: Overnight Lodging (Full Bed)	County Resident	Nonresident
Friday-Saturday Rental (Minimum of two nights)	\$180 (per night)	\$210 (per night)
Sunday-Thursday Rental (Minimum of two nights)	\$100 (per night)	\$125 (per night)
Weekly (Seven Days) Rental	\$700 (per week)	\$875 (per week)
<i>*Cabin is available May to October</i>		
Check in at 3 p.m.; check out at 12 p.m. (noon)		



Grand Traverse County Parks and Recreation
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Twin Lakes Park (Continued)

County Residents and Nonresidents

Use of Fire Pit	\$35 per occurrence
<i>*Wood is provided when available. Please check with staff before making a reservation.</i>	
Multipurpose Field	\$22 per hour
Tent Outdoors (To be provided by renter)	\$0.15 per square foot
Outdoor special event fee (race, festival, etc.)	\$100 per occurrence
Outdoor private fitness/wellness class	\$30 per 2 hour occurrence
Staff Labor*	\$36 per hour
Cleaning Fee	\$35 per occurrence
Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Staff	\$275 per occurrence
Fine for Accessing Off-limits Areas/Areas Not Rented	\$100 per occurrence

**Higher risk events might require County staff onsite for the duration of the reservation.*

All Gilbert Lodge, Dormitory, and Multipurpose field reservations require a twenty-five (25) percent deposit when the reservation is made. The remaining balance is due thirty (30) days prior to the first date of the reservation.

All Picnic Pavilion reservations require full payment when the reservation is made.

Reservations that have been approved to serve alcohol at Twin Lakes Park are required to pay a reimbursable damage deposit equal to half of the total rental cost, or \$500 if the total rental cost is over \$1,000. Deposit is due thirty (30) prior to the first date of the reservation, and may be reimbursed if there are no damages as a result of the event.

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



**Grand Traverse County Parks and Recreation
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Power Island

Camping (fees per night)	County Resident	Nonresident
Monday through Thursday	\$30	\$50
Friday through Sunday	\$40	\$55
Holidays (2-night Reservation Minimum; Memorial Day; \$50 Weekend; Fourth of July; Labor Day Weekend)		\$60

Firewood \$8 per bundle

Special Event fee (race, festival, etc.) \$100 per occurrence

Commercial guiding permit \$250 per season

- Reservations are accepted for camping season are accepted starting at 8:00 am on the first business day of the year
- All reservations require full payment at the time the reservations is made
- No rainchecks will be granted
- Check-in time: 3:00 pm; Check-out time: 12:00 pm
- No refunds will be issued for cancellations made six (6) or fewer days prior to the first date of a reservation