



Construction Code

**GRAND TRAVERSE
COUNTY**

2650 LaFranier Road
Traverse City, MI 49686-8972
(231)995-6044 codes@gtcountymi.gov
www.gtcountymi.gov/codes

**PERMIT
APPLICATION
BUILDING**

IMPORTANT- Applicant to complete all items in sections I, II, III, IV, V, and VI.

I. LOCATION OF BUILDING

Address:

City/Village: _____ Township: _____ Zip Code: _____

Between _____ And _____

II. TYPE OF IMPROVEMENT **CHECK IF PROJECT IS WITHIN 500' OF LAKE OR STREAM**

- 1. New Building
- 2. Addition
- 3. Alteration

- 4. Repair
- 5. Wrecking
- 6. Mobile Home Set-Up

- 7. Foundation Only
- 8. Premanufacture
- 9. Relocation

III. PROPOSED USE OF BUILDING

A. RESIDENTIAL

- 10. One Family
- 11. Two or More Family
(no. of units _____)

- 12. Hotel, Motel
(no. of units _____)
- 13. Attached Garage

- 14. Detached Garage
- 15. Other _____

B. NON-RESIDENTIAL

- 16. Amusement
- 17. Church, Religious
- 18. Industrial
- 19. Parking Garage

- 20. Service Station
- 21. Hospital, Institutional
- 22. Office, Bank, Professional
- 23. Public Utility

- 24. School, Library, Educational
- 25. Store, Mercantile
- 26. Tanks, Towers
- 27. Other

NON-RESIDENTIAL- Describe in detail proposed use of the building, e.g., food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage for department store, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use.

IV. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPLE TYPE OF FRAME <ul style="list-style-type: none"><input type="checkbox"/> 28. Masonry (wall bearing)<input type="checkbox"/> 29. Wood Frame<input type="checkbox"/> 30. Structural Steel<input type="checkbox"/> 31. Reinforced Concrete<input type="checkbox"/> 32. Other-Specify: _____	B. PRINCIPLE TYPE OF HEATING FUEL <ul style="list-style-type: none"><input type="checkbox"/> 33. Gas<input type="checkbox"/> 34. Oil<input type="checkbox"/> 35. Electricity<input type="checkbox"/> 36. Coal<input type="checkbox"/> 37. Other-Specify: _____	C. TYPE OF SEWAGE DISPOSAL <ul style="list-style-type: none"><input type="checkbox"/> 38. Public or Private<input type="checkbox"/> 39. Private (septic tank, etc.) D. TYPE OF WATER SUPPLY <ul style="list-style-type: none"><input type="checkbox"/> 40. Public or private company<input type="checkbox"/> 41. Private (well, cistern)
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E. TYPE OF FOUNDATION 42. _____ Slab 43. _____ Piers 44. _____ Crawl Space 45. _____ Basement

F. DIMENSIONS 46. Number of stories _____ 47. Total square feet of finished floor area, all floors _____ 48. Total land use area, sq ft _____	G. NUMBER OF PARKING SPACES 49. Enclosed _____ 50. Outdoors _____	H. RESIDENTIAL BUILDINGS ONLY 51. Number of bedrooms _____ 52. Number of bathrooms Partial _____ Full _____
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V. IDENTIFICATION

A. OWNER OR LESSEE NAME		TELEPHONE NUMBER
		CELL PHONE NUMBER
ADDRESS	EMAIL	
CITY	STATE & ZIP CODE	
B. ARCHITECT OR ENGINEER NAME		TELEPHONE NUMBER
		CELL PHONE NUMBER
ADDRESS	EMAIL	
CITY, STATE, ZIP	LICENSE # & EXP.	
C. CONTRACTOR NAME		TELEPHONE NUMBER
		CELL PHONE NUMBER
ADDRESS	EMAIL	
CITY	STATE	ZIP CODE
BUILDERS LICENSE #	EXPIRATION DATE	

FEDERAL EMPLOYER ID # OR REASON FOR EXEMPTION

WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION

MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION

VI. APPLICANT INFORMATION: APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THE APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

NAME	TELEPHONE NUMBER
ADDRESS	CELL PHONE NUMBER
CITY	STATE & ZIP CODE

EMAIL ADDRESS

Preferred method of contact for plan reviews_____

FEDERAL EMPLOYER I.D. # (or reason for exemption)

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1253a of the Michigan Complied laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

APPLICANT SIGNATURE:

APPLICATION DATE

PRINT APPLICANT NAME:

***remodels only – cost of project:

NOTES – FOR DEPARTMENT USE