

Request for Participation

Grand Traverse County is accepting applications from community members to serve on the **Grand Traverse County Opioid Settlement Spending Advisory Committee (OSSAC)**. In **August 2025**, the Grand Traverse County Board of Commissioners adopted a resolution establishing the **Grand Traverse County Opioid Settlement Spending Plan (OSSP)**. To support implementation of the OSSP, a **seven-member OSSAC** will be established to provide ongoing oversight, promote transparency, and develop recommendations on the allocation and use of opioid settlement funds.

The committee will **receive and review funding proposals** from Grand Traverse County-based service providers seeking opioid settlement dollars and will **recommend awards and results-based programming** to the Grand Traverse County Board of Commissioners.

As its initial task, the OSSAC will oversee the release of a Request for Proposals (RFP) to support projects and programs that reflect the OSSP's five Core Values and comply with the approved List of Opioid Remediation Uses outlined in [Exhibit E](#).

Purpose of the Advisory Committee

The objectives of the OSSAC are to:

- Coordinate the publication of a Request for Proposals (RFP) process to allocate funds to projects that align with the five Core Values of the Grand Traverse County Opioid Settlement Spending Plan (OSSP)
- Review proposals/funding requests and identify funding priorities and mechanisms
- Promote equitable, evidence-informed investments
- Support transparency through public-facing recommendations and meetings
- Provide recommendations to the Grand Traverse County Board of Commissioners
- Develop a transition plan for long-term oversight

Final funding decisions remain with the Grand Traverse County Board of Commissioners.

Desired Representation

The seven-member Opioid Settlement Spending Plan Advisory Committee (OSSAC) includes four positions filled by County officials representing the following:

- Grand Traverse County Board of Commissioners
- Grand Traverse County Health Department (Public Health)
- Grand Traverse County Sheriff's Office (Public Safety/Law Enforcement)
- Grand Traverse County Prosecuting Attorney's Office (Public Safety/Law Enforcement)

The three remaining, community-based OSSAC positions will be filled through this Request for Participation process. Grand Traverse County encourages applications from individuals who reflect the diversity of our community, including—but not limited to—those with experience in:

- **Public health and community prevention**

- **Behavioral health**, substance use treatment, and recovery services
- **Harm reduction** and prevention
- **Emergency medical services**, hospitals, and clinical care
- **Housing, employment, and social services**
- **Individuals with lived experience**, including people in recovery and family members impacted by substance use
- **Rural and underserved communities**, and communities disproportionately impacted by opioid harms

Member Commitments

Selected participants should expect to:

- Attend regular meetings (anticipated **monthly or bi-weekly**, with additional meetings or subcommittee work as needed)
- Review materials in advance and participate in respectful, constructive discussion
- Disclose potential conflicts of interest and follow county and committee ethics guidelines and policy
- Help solicit and consider community feedback
- Serve a term of **up to three (3) years**, with the possibility of reappointment

Meetings are expected to be held **in person**, with a **virtual participation option** available, and will comply with applicable public meeting requirements where required.

Eligibility

Applicants must:

- Provide services within **Grand Traverse County**, or otherwise demonstrate a meaningful connection to opioid remediation efforts affecting County residents
- Be able to participate in meetings and committee work as described above
- Commit to working collaboratively with diverse stakeholders

Grand Traverse County welcomes applications from community members regardless of prior committee experience.

How to Apply

Submit an application packet that includes:

- A **Statement of Interest** (recommended **300–600 words**) addressing:
 - Why you want to participate
 - Relevant experience (professional and/or lived experience)
 - What perspectives you would bring to the committee
- A **resume or brief biography**
- A brief **conflict-of-interest disclosure**, identifying any organizations you are affiliated with that may seek funding

Deadline: Applications must be received by **5:00 p.m. on February 6, 2026**.

Submit to: Diane Reeder, Grand Traverse County Health Department

Email: DReeder@gtcountymi.gov | **Phone:** 231-995-6107

Selection Process

Applications will be reviewed by the Grand Traverse County Health Department and supporting county officials, using criteria such as:

- Ability to contribute meaningfully to the committee's purpose
- Diversity of perspective, geography, and community representation
- Experience (professional and/or lived) relevant to opioid remediation
- Commitment to collaboration, transparency, and ethical participation

Selected applicants will be notified by **February 20, 2026**. Alternates may be identified if vacancies occur.

Accessibility and Equal Opportunity

Grand Traverse County is committed to inclusive participation. Reasonable accommodations will be provided upon request. Applicants will be considered without regard to race, color, national origin, sex, age, disability, religion, genetic information, veteran status, or other protected status.