

District Judges

THOMAS S. GILBERT
(231) 922-4579

MICHAEL J. HALEY
(231) 922-2787

THOMAS J. PHILLIPS
(231) 922-4589



STATE OF MICHIGAN
86th Judicial District Court
GRAND TRAVERSE - LEELANAU - ANTRIM COUNTIES

GRAND TRAVERSE COUNTY
328 Washington Street
Traverse City, Michigan 49684
(231) 922-4580
Fax (231) 922-4454
Probation Fax (231) 922-6889

LEEELANAU COUNTY
P.O. Box 486
Leland, Michigan 49654
(231) 256-8250
Fax (231) 256-8275

ANTRIM COUNTY
P.O. Box 597
Bellair, Michigan 49615
(231) 533-6441
Fax (231) 533-6322
Probation (231) 533-6822

STATE OF MICHIGAN
IN THE 86TH DISTRICT COURT

LOCAL ADMINISTRATIVE ORDER 2003-4

PLAN FOR THE APPOINTMENT OF COUNSEL FOR INDIGENT PARTIES CHARGED
WITH MISDEMEANORS

IT IS ORDERED:

This administrative order is issued in accordance with Michigan Court Rule 8.123, Counsel Appointments: Procedure and Records. The purpose of this order is to describe the court's procedures for selection, appointment, and compensation of counsel who represent indigent parties and to identify records which shall be maintained and how and where those records will be made available to the public for inspection.

1. Selection Criteria and Procedure

Attorneys are invited to submit bids, on a per case basis, for a two-year contract. Attorneys must have tried at least five (5) jury cases in order to be considered. While there is no formal review procedure, the judges do meet regularly and discuss issues relevant to the administration of the contract. The judges determine whether an attorney should be removed from the contract. The District Judges are responsible for administration of the appointed counsel program.

2. Appointment Process

Attorneys are invited to bid on the contract via letter to all known defense attorneys, ad placement in local bar newsletter and ad in the local newspaper. The court drafts the contract, and attorneys may form a group of no less than two (2) firms to submit bids, specifying a particular contract per case price. The judges determine the attorney group from an analysis of (1) the number of qualified attorneys within the individual group; and, (2) the per case price. There will be ongoing performance reviews, and an attorney may be removed if, upon the District


Judges' opinion, an attorney is rendering ineffective assistance of counsel.

3. Compensation Method

Appointed attorneys are compensated on a fixed price per case basis.

4. Maintenance of Records

The county treasurer issues a check each month to each of the signatory attorneys on the contract. If adjustments are necessary due to vacations, etc., those adjustments are made by the attorneys themselves. The Court does not appoint individual attorneys. The Court merely determines eligibility for appointed counsel and signs the Order appointing the attorney group. The law office administrating the contract for the attorney group then assigns the individual attorney to each case and maintains the records of these appointments. A quarterly accounting is made to the Court by the law office administrating the contract for the attorney group. All records of payment are kept by the county treasurer and are open to the public for inspection. The annual report is on file with the County Clerk and is open to the public for inspection.



Michael J. Haley
Chief District Judge